

Community Schools Summer Academy Planning Timeline 2020

Dates	Activity
January 24	<ul style="list-style-type: none"> • Community Schools Summer Academy Kick Off Webinar
March	<ul style="list-style-type: none"> • Work on ATS & Curriculum Survey to OCS • Work on Summer Planning Workbook • Submit summer camp permit application or SACC Letter of Intent - (ASAP - Summer Camp Permit must be submitted 90 days in advance of the first day of programming) • Student Recruitment Begins
March 10	<ul style="list-style-type: none"> • SSEP Enrollment Opens in ATS • Review ATS Summer School Enrichment (SSEP) Presentation • Continue Recruiting Students and publicizing the program. • Additional Resources for parents and general recruitment can be found on the Infohub
DUE March 20	<ul style="list-style-type: none"> • ATS & Curriculum Survey
April	<ul style="list-style-type: none"> • Summer Planning Workbook - Due April 1st • Teacher Per Session Posting will be available in SSIP Hiring Process
Due April 10	<ul style="list-style-type: none"> • Deadline to enter students in SSEP - ATS
May	<ul style="list-style-type: none"> • Students marked as participating in SSEP are migrated to the SSPR screen in ATS • Continue recruitment and finalize ATS enrollment
June	<ul style="list-style-type: none"> • Finalize enrollment, planning, and prep
June 30 - July 2	<ul style="list-style-type: none"> • Summer school pre-service professional development for school based staff (3 days required for schools using Central curriculum)
July 6	<ul style="list-style-type: none"> • First Instructional Day
August 11	<ul style="list-style-type: none"> • Last Instructional Day

See dates and info on the [DOE SITC Website](#)