

UNDERGRADUATE SPECIAL PROJECT/CAPSTONE
Bachelor of Education Studies (BES)



**UNIVERSITY OF THE PHILIPPINES
OPEN UNIVERSITY**

BACHELOR OF EDUCATION STUDIES

AUTHOR'S NAME

TITLE

Special/Capstone Project Adviser:

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Leynard L. Gripal, LPT
FIC/Adviser

(Date)

Celeste Laurel Tayzon, PhD
Program Chair

(Date)

Charisse T. Reyes, PhD

Dean
Faculty of Education

Day Month Year
(Date)

Biographical Sketch

[illegible][illegible][illegible]

Acknowledgement

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I. INTRODUCTION

Rationale

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II. REVIEW OF RELATED LITERATURE

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IV. RESULTS AND DISCUSSION

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V. SUMMARY, CONCLUSION, AND RECOMMENDATIONS

Summary and Conclusions

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REFERENCES

A. Printed Book/E-book

1. Printed book with one author

Author Last Name, First Initial.Middle Initial. (Year of Publication). *Title of work.*

Publisher Name.

2. Printed book with two authors

Author Last Name, First Initial.Middle Initial. & Author Last Name, First Initial.Middle

Initial. (Year of Publication). *Title of work.* Publisher Name.

3. Printed book with three or more authors

Author Last Name, First Initial.Middle Initial., Author Last Name, First Initial.Middle

Initial, & Author Last Name, First Initial.Middle Initial. (Year of Publication). *Title of work.* Publisher Name.

4. Printed book with one editor

Author Last Name, First Initial.Middle Initial. (Ed.). (Year of Publication). *Title of work.*

Publisher Name.

5. Chapter in an Edited Book

Author Last Name, First Initial. Middle Initial. (Year Published). Title of chapter in

sentence case. In Editor First Initial, Editor Second Initial, Editor Last Name

(Ed.), *Title of book in sentence case* (Edition, Volume, Page No.). Publisher Name.

6. Republished book, with editor

Author Last Name, First Initial.Middle Initial. (Year of Publication). *Title of work.*

Publisher. URL or DOI if available (Original work published year)

7. Book published with new foreword by another author

Author Last Name, First Initial.Middle Initial. (with Foreword Last Name, First Initial).

(Year of Publication). *Title of work.* Publisher. URL or DOI if available
(Original work published year)

8. Several volumes of a multivolume work

Author Last Name, First Initial.Middle Initial., & Author Last Name, First Initial.Middle

Initial. (Eds.) (Year of Publication). *Title of work.* Publisher Name.

9. E-book with one author

Author Last Name, First Initial.Middle Initial. (Year of Publication). *Title of work.*

Publisher Name. URL or DOI

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sentence case (First Initial Last Name of Translator, Trans.). Publisher
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sentence case. Publisher Name. DOI or URL (Original work Published
Year)

14. Chapter in a Printed or Online Book, All Contents Written by the Same Author (s)

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sentence case. Publisher name. DOI or URL

15. Audio Book

Author Last Name, First Initial.Middle Initial. (Year of Publication). *Title of*
work. (First

Name Initial. Middle Name Initial, Narr.) [Audiobook]. Publisher. URL or
DOI if available

B. Serials

1. Journal Article (Print)

Author Last Name, First Initial.Middle Initial. (Year, Month Date published).

Article

title. *Journal Name, Volume*(Issue), page number(s).

2. Journal Article with Multiple Authors

Author Last Name, First Initial.Middle Initial., & Author Last Name, First
Initial.Middle

Initial. (Year published). Article title. *Journal Name, Volume*(Issue),
page number(s).

3. Online Journal Article

Author Last Name, First Initial.Middle Initial. (Year, Month Date published).

Article

title. *Online Journal Name, Volume*(Issue). URL

4. Magazine Article (Print)

Author Last Name, First Initial.Middle Initial. (Year, Month Day of publication).

Article

title. *Magazine Title, volume*(issue), pp.-pp.

5. Magazine Article (Online)

Author Last Name, First Initial.Middle Initial. (Year, Month Day of publication).

Article

title. *Magazine Title, volume*(issue). URL

6. Newspaper Article (Print)

Author Last Name, First Initial.Middle Initial. (Year, Month Date of Publication).

Article Title. *Newspaper Title*, pp. xx-xx.

7. Newspaper Article (Online)

Author Last Name, First Initial.Middle Initial. (Year, Month Date of Publication).

Article Title. *Newspaper Title*. Newspaper homepage URL

C. Image

1. Digital Image or Photograph

Author Last Name, First Initial.Middle Initial. (Publication or creation date). *Title of*

image [Type]. of media]. Name of publisher, museum, or university. URL

2. Image from a Museum or a Museum Website

Author Last Name, First Initial.Middle Initial. (Publication or creation date). *Title of*

artwork [Type of media]. Name of museum, Location of museum. URL
if applicable.

3. Infographic

Author Last Name, First Initial.Middle Initial. (Publication or creation date). *Title of*

infographic [Infographic]. Name of publisher or organization. URL

D. Map

1. Map

Author Last Name, First Initial.Middle Initial. (Publication or creation date). *Title of*

map [Map]. Name of publisher or organization. URL

2. Map from Google Maps

Program or service. (n.d.). [Description of map]. Retrieval month, day, year,
from URL

E. Interview

Last name, First Initial.Middle Initial. (Year, Month date). Personal
communication

[Communication type].

F. Song

Songwriter Last name, First Initial.Middle Initial. (Copyright year). Song title
[Song
Recorded by]. On *Album title* [Medium of recording]. City, State of
label: Record label name.

G. Website

1. Website

Last name, First Initial.Middle Initial. (Year, Month Day). *Article title or page
title.*

Website Name. URL

2. General Web Article without an Author

Title of page/article. (Year, Month Date of publication). URL

H. Video

1. YouTube Video

Uploader Last Name, First Initial.Middle Initial. [Screen name]. (Year, Month
Day). *Title of the video* [Video]. Name of website. URL

2. YouTube Channel

YouTube Channel Uploader's Last Name, First Initial.Middle Initial. OR Screen name.

(n.d.) *Home* [YouTube Channel]. URL of YouTube channel

3. Direct Quote from a Video

Uploader's Last Name, First Initial.Middle Initial. [Screen name]. (Year, Month Day). *Title of the video* [Video]. Name of website. URL

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Commentor's Last Name, First Initial. Middle Initial. OR Commenter's Username.

(Year, Month Day). Title of comment OR up to the first 20 words of the comment. [Comment on the video "Title of video"]. *YouTube*. URL of YouTube video

I. Thesis/Dissertation

1. Published Dissertation or Thesis from a Database

Author Last Name, First Initial.Middle Initial. (Year of publication). *Title of doctoral*

dissertation or master's thesis (Unpublished doctoral dissertation or master's thesis). Name of Institution, Location.

2. Unpublished Thesis or Dissertation Hardcopy

Author Last Name, First Initial.Middle Initial. (Year published). *Title in sentence case*

(Publication or Document No.) [Degree type thesis or dissertation, Name of institution]. Database name.

3. Thesis or Dissertation Published Online but not from a Database

Author Last Name, First Initial.Middle Initial. (Year Published). *Title in sentence case*

[Degree type thesis or dissertation, Name of institution]. Name of archive or collection. URL

Appendices

APPENDIX A

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APPENDIX B

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