

[Your Name]
[Your Job Title]
[Your Department]
[Company Name]
[Company Address]
[City, Post Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Job Title]
[Company Name]
[Company Address]
[City, Postcode]

Dear [Recipient's Name],

I am writing to request financial support to enrol in a specialised professional development training programme titled the **Advanced Practitioner in Developmental Play 0-3 years Bundle**. This online training created by Carly Budd, a renowned and award-winning Paediatric Occupational Therapist, is an excellent opportunity for me to deepen my expertise in early child development and enhance the quality of care we provide.

Programme Overview

- **Course Title:** Advanced Practitioner in Developmental Play 0-3 years Bundle
- **Instructor:** Carly Budd, Occupational Therapist
- **Duration:** Self paced, online training option to complete in 4 months
- **Cost:** £1,650 (RRP £2250)
- **Includes:** Comprehensive course materials, including manuals of 100s of progressive and developmentally appropriate play ideas and interventions from 0-3 years.

Why This Programme?

This programme is particularly pertinent to my role at [NHS Trust/LA/Private Practice/Company], offering advanced training on critical aspects of child development from birth to three years. The training is certified to **Level 3 Advanced Diploma worth 30 CPD points**. The course's focus on developmental play strategies and progressive interventions will equip me with the tools to provide more effective, play-based sessions tailored to the needs of our youngest clients, with a focus on the crucial first 1001 days of a child's life.

Key Benefits:

- **Enhanced Skills:** The programme provides in-depth insights into neurodevelopment, sensory processing, and developmental maturation of physical and functional skills, all essential for creating impactful, play-based interventions.
- **Immediate Application:** The strategies and techniques taught are designed for real-world application, allowing me to implement new practices immediately, thus improving the quality of service we offer.
- **Career Advancement:** The training supports my career aspirations by expanding my knowledge and skills, positioning me to contribute even more effectively to our team's success.

Return on Investment:

By supporting my participation in this training, [NHS Trust/LA/Private Practice/Company] will benefit from the increased expertise I will bring to our team. The programme's focus on early intervention aligns perfectly with our organisational goals, enhancing our ability to support the families we serve with the highest standards of care.

Conclusion:

I believe that the **Advanced Practitioner in Developmental Play 0-3 years Training Bundle** is a valuable investment in both my professional growth and the continued success of our organisation. I appreciate your consideration of this request and would be happy to discuss how this training aligns with our strategic priorities.

Thank you for your time and support.

Yours Sincerely,

[Your Name]