

US NATIONAL COORDINATOR REPORT – January 2019

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I. Staff Listing

NATIONAL COORDINATOR & STAFF

National Coordinator: Kay Stavis, US2002021633, nc@mindseyesociety.org

Appointed: May 2018 to April 2020

Assistant National Coordinators:

ANC Chief of Staff	Allen Marc Levy	anc.cos@mindseyesociety.org
ANC Administration	Craig French	anc.admin@mindseyesociety.org
ANC Education	Angela Rexwinkle	anc.education@mindseyesociety.org
ANC Communities	Martin Emery	communities.manager@virtual.mindseyesociety.org
ANC Domains	Aaron Gomez	anc.domains@mindseyesociety.org
ANC Arbitration	Pherell Archer	anc.arbit@mindseyesociety.org
ANC Mediation	Allie Kukuch(outgoing)	anc.mediation@mindseyesociety.org
ANC Prestige	Jessica Howell	anc.prestige@mindseyesociety.org
ANC Charity	Risa S.	anc.charity@mindseyesociety.org

REGIONAL COORDINATORS

• EC RC:	Rob Recckia	rc@ec.mindseyesociety.org	Elected 02/18
• GL RC:	Jeannie McCoy	rc@gl.mindseyesociety.org	Elected 12/17
• NC RC:	Chad Hunter	rc@nc.mindseyesociety.org	Elected 01/18
• NE RC:	Tegan Mannino	rc@ne.mindseyesociety.org	Elected 10/18
• NW RC:	Tiffany Whitelatch	rc@nw.mindseyesociety.org	Elected 10/18
• SC RC:	Caleb Bonecutter	rc@sc.mindseyesociety.org	Elected 5/18
• SE RC:	Chris Roberts	rc@se.mindseyesociety.org	Elected 4/17
• SW RC:	Nathan Wetzel	rc@sw.mindseyesociety.org	Elected 2/17

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NATIONAL STORYTELLER & STAFF

National Storyteller: Travis Abston, nst@mindseyesociety.org

Appointed: July, 2018 to July, 2020

Assistant National Storytellers:

Office Administration

- **ANST Chief of Staff:** Pete Houtekier, anst.chief@mindseyesociety.org
- **ANST Admin:** Miranda Rosenblum, anst.admin@mindseyesociety.org
- **ANST Arbitration:** Jeff H (Outgoing) anst.arbit@mindseyesociety.org
- **MST Virtual:** James Foster, anst.rules@mindseyesociety.org
- **ANST Online:** Chris Burns anst.online@virtual.mindseyesociety.org
- **ANST Outreach:** VACANT, anst.outreach@mindseyesociety.org
- **ANST Conventions/ST:** Patrick Colford

NWoD

- **ANST Infinite Edge:** Krista Parker, anst.ie@mindseyesociety.org
- **ANST Cod-X:** Michael Bryan, anst@codx.mindseyesociety.org

OWoD

- **ANST Cam/Anarch:** Chris Angell, anst.masq@mindseyesociety.org
- **AANST Sabbat:** Adam Tomplait, anst.sabbat@mindseyesociety.org
- **ANST Apocalypse:** Brian Murphy, anst.garou@mindseyesociety.org

REGIONAL STORYTELLERS

- | | | | |
|------------------|---------------|--|----------------|
| • NE RST: | Peter Gerardi | rst@ne.mindseyesociety.org | Elected: 09/18 |
| • NC RST: | Alex Rule | rst@nc.mindseyesociety.org | Elected: 07/17 |
| • SE RST: | Eric Mattson | rst@se.mindseyesociety.org | Elected: 12/16 |
| • EC RST: | Nycci Daniels | rst@ec.mindseyesociety.org | Elected: 03/16 |
| • SC RST: | Kelly Nine | rst@sc.mindseyesociety.org | Elected: 08/18 |
| • SW RST: | John Thomas | rst@sw.mindseyesociety.org | Elected: 07/18 |
| • GL RST: | Paul Marchant | rst@gl.mindseyesociety.org | Elected: 08/16 |
| • NW RST: | Jim Chastain | rst@nw.mindseyesociety.org | Elected: 02/16 |

BOARD OF DIRECTORS

Charlie Rose	Chris Herr (Finance)	Michael Dyer
Jen Kuiper	Owen Sutter	Roo Wetzel
Art Lee(Legal)	Martin Chamberlain	Abigail Estes

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II. Summaries and Announcements

NC:

If you are interested or have ideas on projects that can improve the club over all, from coordinator materials, evaluating developing technology systems, to new member packets, and want to manage such efforts send your ideas to nc@mindseyesociety.org or anc.projects@mindseyesociety.org.

If a member has a question about tracking their individual VIP points, please have the question go up the Coordinator chain, starting with your Domain Coordinator. If a Coordinator has a question about how to track VIP points for their members, please feel free to reach out to the ANC Chief of Staff at anc.cos@mindseyesociety.org.

ALL MEMBERS: Make sure your information is updated in the current [Camarilla Resource Database](https://legacy.mindseyesociety.org/crd/index.php) (CRD) at <https://legacy.mindseyesociety.org/crd/index.php>. This data should be updated whenever you move, change email addresses or transfer to a new domain. If there is something in your record that needs to be changed, and you can not update it yourself, notify your Domain or Regional Coordinator.

Remember that the US NC Facebook page has announcements and information periodically posted: <https://www.facebook.com/CamarillaUSNC/>

ANC Chief of Staff:

This month was the first full month for me. I worked on the report and aided everyone that needed it. The reports are getting easier to navigate. So far, no one has any questions for National.

I have a new Project. I want to clean up the Spreadsheet. Their are old name on it that shouldn't be there. This will be cleaned over time. I also am coming up with a better way to report all recommended prestige to me so i record it. I'd like it reported to me in excel format and ill send to the staff when completed. This way, i'll know who is still on staff, by name, and who needs to be removed quickly.

Please contact me with any errors, omissions, etc. in the report by email:

<mailto:anc.cos@mindseyesociety.org> and cc <mailto:nc@mindseyesociety.org>.

Please note, if you do not have your report to us by the 25th, your prestige/VIP will not be awarded in that month, if it is recommended to National. (This typically includes the NST report). However, we do backdate those awards on the next month's reporting cycle.

Please remember the due dates for Coordinator and Storyteller reporting. Any reports submitted past the due dates shown below will be considered late. RC reports will be accepted up through the 25th. Reports received after the 25th will appear on next month's report.

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*ST Chain	Due Dates	*C Chain	Due Dates
AVST/ADST	1 st of the Month	ADC	1 st of the Month
VST	5 th of the Month	DC/ARC	15 th of the Month
DST/ARST	10 th of the Month	RC	20 th of the Month
RST	15 th of the Month	ANC	25 th of the Month
ANST	20 th of the Month	NC	Last Day of the Month
NST	25 th of the Month		

The following is a stop-light report chart indicating Regional reporting Status.

Region	Report Status	Comments
NE	Green	Report On Time (Received 2/18/19)
EC	Green	Report On Time (Received 2/21/19)
SE	Green	Report On Time (Received 2/18/19)
GL	Green	Report On Time (Received 2/21/19)
NC	Green	Report On Time (Received 2/21/19)
SC	Green	Report On Time (Last Received 2/20/19)
NW	Green	Report Late (Received 2/23/19)
SW	Green	Report On Time (Received 2/21/2019)

ANC Admin:

SW Region, your Q&A and voting for RC Elections starting in January 2019.
SE Region, Start preparing RC resumes for February 2019.

ANC Arbitration:

- Cases Closed in January: 3 Cases Closed.
- New Cases Opened in January: 3 Cases Opened.
- Total Cases Open at End of January: 3 Cases.

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ANC Mediation:

- Hiring new ANC Mediation: No notes for the section

ANC Special Projects:

- This position has been eliminated. Special Projects will be lead by the department leads going forward. Staff will be hired for short-term roles on the NC's team, if needed to complete the project.

ANC Education:

This month we released a video guide on uploading your character sheet to the database, answered a member question with a guide on how to submit an event bid, and answered a question on how to transfer your membership. Updated the education website to reflect these new guides.

ANC Domains:

This report is a bit late due to illness this month, so, apologies to all. The Domains Office is quiet this month, mainly because I'm behind. Going to be catching up this weekend to make sure that I've addressed all inquiries, or at least, directed them to folks who can help more directly. As far as trends go, there are fewer domains in the Black in January, which is fantastic, and I hope it continues. Fewer domains reported than December, which is unfortunate, though the holiday malaise hits us all differently.

There are so many domains that are so close to the black right now, so please, please be sure to get your reports to your RC. If you see that your domain is in the Red or the Black, please say something to your DC. Offer to help them get sorted out, offer to help write reports even. When a domain goes Red or Black, it means that no one is getting prestige. Life happens, I get that, but, if your domain is in the Black, please consider offering a helping hand to your officers.

Recurring Info:

I really want to encourage DC's to compile old reports for their domains, especially if those reports were under old DC accounts or personal accounts. While the Club Archivist has a lot of access to a lot of things, so much of the pre-2002 transfer information has been lost to the ages. If you have access to documents from those days or just want to start a record for your domain,

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let me know. I can help you with Google Drive to create a place for them, so please, just let me know if I can help.

Working on a few prestige rebuilds at the moment and sending them to the Club Archivist for his review, and apart from that, the biggest issue that I'm seeing is that not every DC is on their requisite Coordinator's Report List. Please please please, look below and get on your Region's Reports List. That will save me a lot of time and a lot of running around.

The Domain Application document can be found here:

https://docs.google.com/document/d/1F0mUuL_iT-GIFuqwKjilelioPDeCgPsKXWCWT4qOHhA/edit

DC's, please remember to include my anc.domains@mindseyesociety.org when you send your reports to your reports list. If you send it just to your RC, sometimes those reports don't get communicated to me. This keeps my records up to date. Sometimes, a DC will send things to the RC, but not to the Reports list or to the anc.domains or anc.chapters account, and according to everything I see, it's missing...yet, that report may not be late, but simply misreported. DC's, please make sure that you're subbed to your Region's Coordinator Reporting lists. Just in case you don't know if you're subbed, here are the lists:

- EC: <http://listmx.mindseyesociety.org/mailman/listinfo/us-ec-coords-reports>
- GL: <http://listmx.mindseyesociety.org/mailman/listinfo/us-gl-coords-reports>
- NC: <http://listmx.mindseyesociety.org/mailman/listinfo/us-nc-coords-reports>
- NE: <http://listmx.mindseyesociety.org/mailman/listinfo/us-ne-coords-reports>
- NW: <http://listmx.mindseyesociety.org/mailman/listinfo/us-nw-coords-reports>
- SC: <http://listmx.mindseyesociety.org/mailman/listinfo/us-sc-coords-reports>
- SE: <http://listmx.mindseyesociety.org/mailman/listinfo/us-se-coords-reports>
- SW: <http://listmx.mindseyesociety.org/mailman/listinfo/us-sw-coords-reports>

Current Projects:

- Monthly Reports Tracker: This database will be effective in tracking the last few years of reports, dating back from 2008 to current. This project is ongoing and will require some serious attention. Reports are updated as I receive them or have access to them. If you believe the tracker is in error, please update me with those missing reports.
- Domain Borders Project: Sent initial Google Doc to RC's to verify data before thinktanking the project formally.

Upcoming Projects:

- Think-tanking an idea about old reports rebuild. Will develop as I figure it out.

Completed Projects:

- Developing.

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Prestige Rebuilds:

- David McCorkell, in development.
- Joshua Herron, in development.
- Jason Young, in development.

Domain Applications in Development:

- NW Region, Fairbanks, AK - Awaiting potential DC response.

New Domains:

- N/A

Closed Domains:

- N/A

Missing Domain Reports

DC's: If you see that you're in the Yellow, Red, or Black categories, it means that I never received your report. If you've been sending it to your RC, they haven't been forwarding it to me. Please make sure that you're posting your reports on your Regional Reports List and/or CCing the anc.domains@mindseysociety.org address when you send them out.

RC's: If you have DC's sending reports to you but not to the Reports List, please make sure that they correct this for next month. Please contact me privately if you find my accounting to be in error, I'm happy to update and revise these domains in my Reports Tracker.

Terms:

- Yellow: No report received this month by the ANC Domains office, please make sure you're sending your reports where they need to go.
- Red: No report in three months, please contact your RC to avoid possible closure.
- Black: No report in six months, closure is imminent without contact with the respective RC.

Organized by Region:

Domain #	Domain Name	Region	Status	Last Report Received
OH-017-D	Dark Aria	EC	BLACK	9/18/17
OH-019-D	Flames from Ashes	EC	BLACK	5/7/17
OH-022-D	Eerie Shores Resurrected	EC	YELLOW	12/14/18
PA-015-D	City of Brotherly Love	EC	YELLOW	12/14/18
VA-013-D	House Divided	EC	BLACK	1/15/18
VA-019-D	New River Valley	EC	YELLOW	1/11/19

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VA-025-D	Deliverance	EC	BLACK	10/15/17
VA-027-D	Blood on the Rappahannock	EC	YELLOW	12/13/18
VA-028-D	Creatures of the Dismal Swamp	EC	YELLOW	11/19/18
IA-001-D	The Asylum	GL	YELLOW	12/16/18
IA-005-D	Red Queen's Race	GL	BLACK	9/15/17
IL-009-D	Eden Theatrical Society	GL	YELLOW	12/12/18
IL-013-D	Second City Sins	GL	YELLOW	1/28/19
IN-013-D	Grave Secrets	GL	YELLOW	12/13/18
IN-014-D	Midnight Crossroads	GL	YELLOW	8/18/18
MI-015-D	Mount Pleasant by Night	GL	RED	7/15/18
MI-021-D	House of Tranquility	GL	YELLOW	1/14/19
MO-028-D	Gaslight Memories	GL	YELLOW	1/20/19
NY-004-D	Children of the Lost Eden	NE	YELLOW	1/16/19
RI-002-D	The House on Angell Street	NE	YELLOW	11/26/18
CO-012-D	Shrine of the Crimson Star	NC	RED	11/14/18
ND-001-D	Nuclear Winter	NC	YELLOW	12/12/18
NE-005-D	Ashen Pain	NC	YELLOW	1/16/19
OR-039-D	Domain of Dreams	NW	YELLOW	1/15/19
WA-075-D	Domain of Olympia	NW	YELLOW	12/13/18
WA-076-D	Tri-Cities	NW	YELLOW	1/15/19
WA-090-D	The Uncharted West	NW	YELLOW	1/15/19
LA-005-D	No Last Call	SC	YELLOW	10/15/18
LA-008-D	Contraband Covenants	SC	YELLOW	1/15/19
LA-009-D	Krewe of the Red River	SC	YELLOW	9/15/18
LA-011-D	Carnivale on the Caine	SC	BLACK	5/15/18
VIR-SC-D	SC Virtual	SC	RED	7/15/18
CA-037-D	Cautionary Tales	SW	BLACK	9/15/17
CA-053-D	Domain of Los Angeles	SW	YELLOW	1/22/19
CA-058-D	Unconquered Sun	SW	BLACK	6/15/18

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NM-001-D	The Dark Desert	SW	BLACK	9/20/17
NV-004-D	Songs of the Sand	SW	YELLOW	12/15/18
UT-015-D	What We Do in the Twilight	SW	RED	8/15/18

ANC Prestige:

All reviews submitted in January are processed, and everything is running smoothly.

Completed Reviews for MC, Disciplinary Changes or Transfer:

Name		MES #	Gen	Reg	Nat	Total	MC
Abigail	Estes	US2008072573	4428	2681	823	7932	14
Allen M	Levy	US2002023254	3612	676	1211	5499	12
Ryan	Owens	US2005086251	4280	704	506	5490	12
Walter	Holt	US2002022592	3537	837	693	5067	11

Please update all logs to the new format, which includes VIP point tracking. It can be found at:

<https://drive.google.com/file/d/0B8OM6SP6iQEXc3IxVWpsMWtQYlZDVUE5azBqWXJuNVVwS0Fz/view?usp=sharing>

ANC Charities:

All call for staff went out and staff positions offered. Caught up and addressed all prior issues. Proposed 2019 National Drive schedule. Announced mini drive: Reformed Meanie Brigade

An Act of Kindness – Team Addition

Jan 1st – Feb 28th

Drive Details:

Grab a friend or recruit your entire domain and intentionally put some joy into the world counts. It really is that easy. You pick your team. You define the joy. To get you started there are some ideas for you at the bottom of this email.

To claim your prestige:

Send an email to your coordinator, I & aanc.charity@mindseyesociety.org that includes:

- List the people involved w/ their MES #'s, region & domain name
- A picture of whatever it is you have done. Let me know if I can use that picture on social media.
- A note or a story of what you accomplished. Should your act be the bees-knees and I

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feel like it would be great motivation for others I would like to share it, so please let me know if I need to change your names.

Everyone on the team will receive 10n per act for the max of 20n per month.

In addition to the above, each month I will toss extra prestige to:

- +5n for the folks who are the most creative
- +5n for the domain who have the highest level of participation
- +5n for the region who has the highest level of participation

Scholarships:

Worked with KC Community Foundation to award 2018 scholarships. Applications are being accepted for 2019. Working on developing FAQ and marketing materials for the program.

ANC Community Manager:

National Virtual Game Communities:

Following the decision of two VSTS to step down and an increase of interpersonal conflict it was decided to not hold games in January and suspend activity on the MES OOC Virtual discord server with the intent to allow us time to catch up on problems, and develop long term solutions. This was done throughout the month with a number of meetings with other national staff and email chains a number of proposals were developed and the initial steps were put into place

Social Communities:

Contacting a number of the 'older' email based communities and started developing mirrors of these groups on Facebook

III. Current Projects:

NC:

- Always looking for new ideas
- Working on Chapter 8 Revisions
- Hiring an new ANC Mediation

ANC Admin:

- Monitored list requests, banning bots and blocking nonsense.
- Uploaded Prestige to database as time/internet connectivity allows.

ANC Arbitration:

- Looking for Arbitration Panelists.
- Creating Video Script for 'Arbitration and You.'
- Chapter 8 Rewrite.

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ANC Mediation:

-

ANC Chief of Staff:

- Getting a system put together to make receiving reports easier.
- Set up Coord meetings
- Hiring, training and managing staff!
- Answering whatever questions fall my way from the DCs/RCs/Membership
- Learn learn learn!

ANC Education:

- Answering more member questions
- Collaborating with ANST Education
- Re-organizing the officer education portion of the website
- Guides for
 - Mentoring
 - New members
 - Tracking your prestige/prestige log
 - How to create a wiki

ANC Domains:

- Domain Borders Project: Getting this mapped out for RC's to keep track of.
- Prestige Rebuilds Tracker: Being worked on with input from the ANC Prestige and Club Archivist.
- Monthly Reports Tracker: This database will be effective in tracking the last few years of reports, dating back from 2008 to current. This project is ongoing and will require some serious attention. Reports are updated as I receive them or have access to them. If you believe the tracker is in error, please update me with those missing reports.
- Contacting individual RC's to make sure that our reports match. You never know when something slips through the cracks.

ANC Prestige:

- Everything is running as smooth as it can be. Many have stepped up their game to work through the month of December, and move forward. If logs are submitted on MCREVIEW List, if you can CC my email to your requested national emails, I can process them. Thank you and I apologize for any inconvenience.
anc.prestige@mindseyesociety.org
- Prestige Rebuilds Tracker: Being worked on with input from the ANC Domains and Club Archivist.
- Training my aANC Prestige on national audits so some may be delayed due to training

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purposes on the national lock project for regional reviews.

ANC Charities:

- Getting Staff up to speed, building performance plans and assigning projects
- Answering questions concerning current mini drive

ANC Community Manager:

- MES Social Communities:
 - Contact individuals who have ideas for new communities
 - Reach out to existing communities and see what can be done to modernise
 - Start work on moving a number of existing communities to Facebook Groups
- MES Online (Virtual Gaming Communities):
 - Develop plan for the 'modernisation of the Virtual Games

IV. Upcoming Projects:

NC:

- Continuing to follow-up on active projects.

ANC Admin:

- Preparing for next RC election for the SE Region (Feb-Mar 2019)

ANC Arbitration:

- Chapter 8 Rewrite
- Doing a scripted video of 'Arbitration and You'.

ANC Mediation:

-

ANC Chief of Staff:

- Regular staff meetings, use the hang out?
- Helping out RCs and the Arb team with what all they need
- Continuing to answer questions and help people out
- Learn, learn, learn!

ANC Education:

- Video guide on check in system
- Hiring more content writers

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ANC Domains:

- Monthly Reports Tracker: This database will be effective in tracking the last few years of reports, dating back from 2008 to current. This project is ongoing and will require some serious attention. Reports are updated as I receive them or have access to them. If you believe the tracker is in error, please update me with those missing reports.
- Domain Borders Project: Sent initial Google Doc to RC's to verify data before think tanking the project formally.

ANC Prestige:

- Processing pending MC Reviews as they come in.
- Open Prestige review project.- Voluntary national locks have been opened up to include anyone going through regional audits on our free time to be nationally locked.
- All transfers that go through National transfer locks will also include VIP auditing and locks.
- Working with NTA on prestige database requirements and functionality.
- MC Review Migration project

ANC Charities:

- Working on proposal for year round National Drive
- Q1 National Drive Announcement 03/01/2019
- Updating US-Charities List
- Onboarding Staff
- Website updates for Philanthropy & MES Scholarship
- Develop MES Scholarship FAQ and written procedures

ANC Community Manager:

- MES Social Communities:
 - Follow up on Survey, appoint a Community Organiser to each Identified Community and start to work with that person to aid in the development of the Community.
 - Reach out to individuals who contacted left Ideas on the Survey, start working with these individuals to start developing these Communities and Identify what can we do to help develop these groups.
 - Continue to develop the facebook groups aiming to launch next month
- MES Online (Virtual Gaming Communities):
 - Work on updating Content of <https://virtual.mindseyesociety.org/>
 - Continue Planning quarterly socials and other community events
 - Restructure Community Organizers to better match new policies.
 - Work with the ANST:Online to continue to improve the communities

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V. Election Update

Region	RC Elected	Election Due
NE	October 2018	October 2020
SE	April 2017	March 2019
EC	February 2018	March 2020
GL	December 2017	November 2019
NC	January 2018	December 2019
SC	May 2018	April 2020
NW	October 2018	September 2020
SW	February 2017	January 2019

VI. Questions and Answers

Regional Questions:

From the Great Lakes Region:

MI-014-D: Do interim officers earn VIP or only once elected?

- RC Response: I believe that interim officers do receive VIP because they are performing the duties of the job.
- NC Response: Yes the RC is correct interim officers would received VIP and prestige for performing the duties and responsibilities of the officer position they are temporarily filling.

From the North East Region:

NY-004-D: I'm not getting sent the Standards when they're completed. I don't know why.

- RC Response: If this is still an issue do we know which members this applies to? I need to start there.
- NC Response: Member should set the DC email within the Standards interface, this information is not auto populated. Members should select the Member Options from the drop down at the top of the screen, and input their DC's email. Once that is done the DC will receive a notice whenever a member passes a Standard. Additionally Standards can be verified through the CRD, by viewing the members profile.

VII. National Events

Upcoming MES Hosted Regional Events:

- Check your local Region Coordinator report for events, FGotM, and Regional Showcases

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Upcoming MES Hosted National Events: 2019

- SCRE - 3/14 - 3/17 - Little Rock, AR
- GLRE - 4/3 - 4/7 - Grand Rapids, MI
- NERE - 5/1 - 5/5 - Hartford, CT
- MESCON - 7/17 - 7/22 - Scottsdale, AZ

Upcoming MES Hosted Trade Shows:

-

Non-MES Hosted Events:

- **August 2nd -- August 5th** - MES Events at [Gencon](#)--Indianapolis, IN
- **January 10--13th 2019** -- Mes events at [Midwinter](#) --Milwaukee, WI

VIII. Prestige Awards

The following prestige amounts are hereby awarded and/or confirmed by the **NC** for the month of **January 2019**:

<https://docs.google.com/spreadsheets/d/1pN7oa2WU1XB-ezrtov8b9qdlN6gOxqSogDfbDoHxr8g/edit?usp=sharing>

Volunteer Incentive Point (VIP) Tracking/Awarding:

The VIP system can be found here:

<https://docs.google.com/document/d/1xX9lWlehb-J3GvQCoqZChTA0xKHHg9NUsw3W7lclA0g/edit?usp=sharing>

There will be a how-to manage VIP document for members and coordinators shortly. The NTAs office has placed a new prestige/VIP tracking system on their development priority track. In the meantime, below are links to new DC and RC report templates, DC/RC Prestige/VIP award spreadsheets, and a Member VIP tracking spreadsheet to make these additional tracking responsibilities as simple as possible. Think of it as a different type of prestige, with STs verifying expenditures.

While coordinators will be responsible for tracking, confirming and auditing, with STs verifying expenditures; it will be incumbent on each member to track their VIP awards and expenditures, just as it is with Prestige. The NTA has created a new Prestige Log template that includes VIP tracking, it can be found here:

<https://drive.google.com/file/d/0B8OM6SP6iQEXc3lxVWpsMWtQYIZDVUE5azBqWXJuNVVwS0Fz/view?usp=sharing>

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Regional Coordinator Report Template:

https://docs.google.com/document/d/1mpJ3-5cFsq2MV8zKlpMgjBTLVArmBfTKxdSA_6l1lv/edit?usp=sharing

Regional Coordinator Prestige/VIP Award Sheet Template:

https://docs.google.com/spreadsheets/d/1abDvShwFYVbwCh3VUkNf_wM8HDNhOGjYJenQcRmllhl/edit?usp=sharing

Domain Coordinator Report Template:

<https://docs.google.com/document/d/1B4-nw-ct5F7-KeYTKkf8JxX3MqGrS0zPfZ75l7zfDGY/edit?usp=sharing>

This Domain Coordinator report format may take some extra time to convert to using it the first time, but it should make creating a copy the next month and just updating the information easier than text wrangling and having to calculate and update each member's prestige totals. If you have questions or problems with the report, we are here to help; email the ANC Chief of Staff at anc.cos@mindseyesociety.org.

We recommend storing the google docs for each monthly report on the google drive for your Domain Coordinator/Regional Coordinator email account and sharing the link to view in your email to the coordinator reporting email lists and local lists; as our mindseyesociety.org lists do not accept attachments.

Domain Coordinator Prestige/VIP Award Sheet Template:

<https://docs.google.com/spreadsheets/d/162W5wnP1R1gaRKNGinb0hdsOgvZTecPDwsJQ9lhx-Q/edit?usp=sharing>

Coordinator Member VIP Tracking Sheet Template:

<https://docs.google.com/spreadsheets/d/18sEkOvvLnmMgbdcyC1OtEwm-GsMHohZo0TRTalumu9Mo/edit?usp=sharing>

New Member Prestige Log with VIP Tracking Tab:

<https://drive.google.com/file/d/0B8OM6SP6iQEXc3lxVWpsMWtQYIZDVUE5azBqWXJuNVVwS0Fz/view?usp=sharing>

Coordinators: Please remember that Storytellers cannot award prestige/VIP. ST's please make your recommendations to your Coordinator to include on their coordinator report. Coordinators not including their (V/D/R)ST's prestige/VIP in their report (or a note that they did not report) means that the report is incomplete.

Awarding Regional Coordinator Prestige/VIP:

Please remember that you cannot award yourself prestige/VIP. Instead, include any recommendations for yourself to the NC in the **"Recommendations to National"** section of your monthly regional status report.

Awarding Prestige/VIP for Spouses or Significant Others:

In addition, any prestige/VIP awards that would be for your significant other, spouse or for someone that could be considered to have a Conflict of Interest should also be listed in the **"Recommendations to National"** section of your report. This will help to ensure that no one

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questions such awards.

If you have any prestige/VIP recommendations you believe to be missing from the website, please send an email listing with the following template filled in (for ease of transferring data) to <mailto:anc.admin@mindseysociety.org>.

First Name	Last Name	Member #	Cat	Description	Date	Prest Amt	VIP
John	Smith	US201603452	AD	DST XX-001-D	YYYY-MM-DD	30R	2

Sending Member Class Reviews to National:

Member Class (MC) reviews for awards of 12 through 14 must be approved by the National Coordinator's office. In order to accomplish this Regional Coordinators and their Assistants (ARC Prestige) who review MC logs are invited to join the **National MC Review list**.

Only two members may be subscribed from any one region. Once subscribed, the RC or designated ARC Prestige can attach approved membership logs from the regional level for National level review.

Sending regionally approved prestige logs directly to the ANC Prestige email account will result in delayed processing. This email account is for questions and special issues.

IX. Disciplinary Actions

Summary:

Investigations: 4

Formal Investigations Declined: 0

Letters of Counseling: 0

Disciplinary Actions: 1

Request for Expulsion: 0

Expulsion Recommendations Approved: 2

Appeals of National to BoD: 0

Appeals Completed at National: 1

Arbitration Types:

- Officer Violation or Abuse of Office
- Club Media or Club Related Media Violation
- Code of Conduct

Completed (Private to BoD):

-

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In Process (Private to BoD):

-

X. Notes

Process for Membership Transfers Across Regions:

In the event that a member is transferring from one region to another here are the steps we need to follow:

1. The member (or DC, or RC) starts an email chain with the current supervising coordinator chain up to the NC and from the 'new' supervising coordinator to that RC. (If you need assistance finding your new coordinator, please reach out to your new RC). Please include anc.cos@mindseyesociety.org in that email chain
2. Title the email "Member Name" "MES#" Inter-region Transfer
3. Attach your most recent prestige log. This is not required, but recommended so that you do not have to 'hunt' for prestige/emails from another region when you go up for additional/higher reviews.
4. Your CURRENT RC will send your prestige log to the ANC Prestige for a transfer lock at the National level.
5. Everyone on your email chain will need to approve your request. This is just a reply to the email that says 'Approved' or some variation of that.
6. You will be moved to your new domain by the National Coordinator.

Note: *Most RCs will not approve your transfer until your prestige lock has been confirmed. Sometimes we need additional information or confirmation of your move. This will make the process take slightly longer than 72 hours. This does not mean that you cannot collect prestige from your new domain or attend its functions, etc.*

End Report