

Meeting Minutes

Kromrey PTO

Date: August 17th, 2021

Location: Kromrey Middle School

Meeting Called to Order by: Cristina Carvajal

Time: 9:35am

Attendance: number of attendees: 7

Members present: Cristina Carvajal, Trisha Samuelson, Lyndsey Battaglia (via Zoom), Marianne Kenny, Jennifer Maron, Alix Thomas, Carol Mottram

Members absent: Kathryn McLeod, Yelena Golanek, Cate Goeddel, Krissy Mayer, Anne Daugherty-Leiter

President Danielle Boorstein began our meeting with the Land Acknowledgement. The reason for doing this is to inspire ourselves and others to take action to support all racial, religious, and identity groups. This is a starting point for our PTO to publicly state that we realize that there is work to be done, and we are committed to helping all students in our schools & community.

I want to begin by acknowledging that we are on ancestral Ho-Chunk land, a place their nation has called Teejop (day-JOPE) since time immemorial. We recognize the community, their elders both past & present, as well as future generations.

In an 1832 treaty, the Ho-Chunk were forced to cede this territory.

Decades of ethnic cleansing followed when both the federal and state government repeatedly, but unsuccessfully, sought to forcibly remove the Ho-Chunk from Wisconsin.

This history of colonization informs our shared future of collaboration and innovation. This acknowledgment reaffirms our commitment and responsibility in improving

relationships among members of our community who are of different races, religions, ethnicities & gender identities.

Approval of Minutes

Cristina motioned to approve the meeting minutes from our 3/16/21 meeting; Trisha Samuelson seconded the motion, and Cristina Carvajal approved the meeting minutes from our 3/16/21 meeting.

Board Member Reports

President: Cristina Carvajal

- Board and Committee Positions / Introductions:
 - Cristina welcomed our new PTO members and listed each member.
 - Board & Committee Positions / Introductions
 - President - Cristina Carvajal
 - President - Elect - open
 - Treasurer- Marianne Kenny
 - Secretary- Carol Mottram
 - Communications - Lyndsey Battaglia
 - Sunshine Fund - Kathryn McLeod & Trisha Samuelson
 - Events - Yelena Golanek
 - Fundraising- Open (note: post meeting, Alix Thomas offered to chair the Fundraising position).
 - Committees / Non- voting members
 - Restaurant Nights- Alix Thomas
 - Teacher Appreciation - Cate Goeddle
 - Scholastics Book Fairs - Krissy Mayer & Jennifer Maron
 - Spirit Wear -Shoba Narayan
 - Fifth Grade Welcome- Alix Thomas, Yelena Golanek, Anne Daugherty-Leiter
 - Background Checks
 - All board and committee members must complete a background check prior to the start of the school year.
 - [Start the application process here](#)
 - Schedule of Board meetings:
 - Cristina will find a day and time that works for most board members. We might also conduct board meetings via zoom.
 - Picture Day and Back to School Night schedule:
 - Cristina will have signs to promote each committee at tomorrow's Picture Day and at Back to School Night. We will have a sign-up on site at both events to encourage parents to sign up for open board positions.

- Cristina is asking Board members to attend Back To school night from 6-8pm on August 25th. We will have a table set up to reach out to parents and ask for donations.
 - Tax deductible donation letter will be available for parents. As board officers, we can sign this letter for the parents.
- Spirit Wear Update:
 - T-Shirt purchases: 117
 - Donated T-Shirts: 31
 - \$1 Donations: \$62
 - 53 available for in-person sales

Communications: Lyndsey Battaglia

- Newsletter -Web Page-Facebook:
 - 450 parents have signed up to receive information from our E-news.
 - Lyndsey is recommending our Facebook page and our website to promote our school.
 - Alix asked that we have a group communication system with emails and phone numbers.
 - Carol Mottram will collect all contact information for each Board member and will create a google doc that will be accessible to our Board Members.
 - All meeting minutes are available on our PTO 'Minutes' Google Drive folder within 48 hours of our meetings.
 - PTO needs to get the word out that the PTO is funding many events at our school that cannot happen without donations from our parents.
 - Lyndsey will update our "Upcoming Events" section of our PTO website.

Events: Yelena Golanek (not present this date; report from Cristina Carvajal)

- 5th Grade Welcome Social:
 - This event is to welcome new 5th graders and to help them to feel a part of our Kromrey community.
 - Ideas were discussed for ways to make this a fun event. Ideas included a food cart, ice cream, and a "come play" theme.
- 6th Grade Sports Tournaments:
 - It was suggested that in lieu of a "sports tournament" theme, we host a 6th grade welcome social that would be similar to the 5th grade welcome social, but held on a separate date.
 - Alix Thomas motioned to change our 6th grade sports tournament to a 6th grade welcome social. Marianne Kenny seconded the motion. All were in favor; motion was passed.

Sunshine Fund: Trisha Samuelson

- Amazon Wish List:
 - Trisha worked with our school social worker to create an Amazon wish list.

- Lyndsey or Cristina will add the Amazon Wish List link to our PTO website so that parents can easily donate to our Amazon Wish List.
- Lyndsey will change our “Donate” Tab to make it easier to make donations.
- Pay pal keeps a record of the person who donated and the amount of the donation, but not the specific fund to which the donation was made.
- Trisha asked Lyndsey to create a Facebook post with a link for the Sunshine Fund so that parents can donate to the Sunshine Fund on Facebook.

Treasurer: Marianne Kenny

- Budget:
 - Marianne wrote a check to Musical Memories for \$250.00 and Top Promotions for \$919.50.
 - Following these expenses, we have \$8658.58 in our Kromrey PTO budget.

Committee Reports

Book Fair: Jennifer Maron

- Fall Book Fair is November 5th -12th. Please add this to our Communications newsletter.

Restaurant Nights: Alix Thomas

- Alix asked how often should we do restaurant nights, and PTO members suggested two restaurant nights per year.
- Information on Restaurant Nights will be displayed for families tomorrow at our Picture Day event.

Teacher and Staff Appreciation: Cate Goeddel (not present)

- No report this date.

Next meeting is on September 21st, 2021; Time: TBD.

Meeting adjourned at: 10:54am

Minutes Compiled by: Carol Mottram, Secretary