

Note: It is best to approach a shelter with this content after you have established connection and trust. That means, adopting from them, volunteering for them, or having worked with them in the past. Try to open the email with a line referencing how much you enjoyed working with them in the past, or how well your hamster (adopted from them) is doing. This creates a more friendly and warm environment and they will be more open to suggestions.

Good morning/afternoon/evening [insert name of contact],

[line mentioned in “note” above]

I was reaching out to inquire if you would be interested in working with me to update your hamster care guides you give out when a hamster is adopted from the shelter? I fully understand if this isn't possible, but if it is I would be more than happy to provide my assistance and revisions, and even entire other guides - with no charge or need for credit. You can find some examples of my [work in hamster care/experience/word or phrase of choice] on [my instagram/facebook/website/etc - make sure to link it].

I would be overjoyed to have this opportunity to beneficially impact the lives of future hamsters, so please let me know your thoughts on this proposition!

Thank you,
[your name]