

## Significant Educators – Mary McLeod Bethune Elementary Charter School

### Academic Committee Meeting Minutes

**Date:** Wednesday, February 7, 2024                      Time: 12:00 P.M.

**Place:** M. M. Bethune’s Professional Development Room 2007

#### Opening of Meeting

1. Call to Order: Meeting called to order at 12:00 P.M. by A. L. Boissiere.
2. Roll Call:        Antoinette L. Boissiere - Present  
                          Amanda Broussard - Present  
                          Leslie Garibaldi - Present  
                          Crystal LaFrance - Present  
                          Mary Laurie - Present
3. Establishment of Quorum (Inform Public/Vote)
4. Approval of Agenda
  - A. Boissiere requested a review of the Agenda as written.
  - A. Boissiere requested Public Comment
5. Request for Motion to Approve the Agenda – A. Boissiere
  - Motion to Approve – Mary Laurie
  - Second – Leslie Garibaldi
  - Aye – A. Boissiere, A. Broussard, L. Garibaldi, C. LaFrance, M. Laurie
  - Nays – None; Motion Approved
6. Adoption of 10- 11 -2023 Minutes
  - Review of Minutes requested by A. Boissiere
  - Request for Public Comment by A. Boissiere
  - Request for motion to adopt the 10-11-2023 Minutes as written.
  - Motion to adopt – L. Garibaldi
  - Second – M. Laurie
  - Aye – A. Boissiere, A. Broussard, L. Garibaldi, C. LaFrance, M. Laurie
  - Nays – None; Motion Adopted
7. Review, for Inclusion: Leadership Areas of Implementation Report 24-01-25

#### Presentation

8. **M. M. Bethune’s 2023-2024 School-Wide Comprehensive Plans (LaFrance & Broussard)**  
Bethune assures that the plan was developed with the involvement of parents and other community stakeholders. Noted: 1.1 Family Engagement- As a result of the input and feedback from parents and families, changes were made within the Plan; and, all student are provided opportunities to meet Louisiana’s challenging academic standards.  
A. DIBELS Data is used to inform instruction. Comparing Populations: DIBELS 8<sup>th</sup> Edition provided Segment Results by Teacher, Data as Percentage, Students Enrolled on Test Day, and Measure – Composite Score/Performance Measurement by Levels.

- B. Using Comprehensive Needs Assessment Data (Believe to Achieve)  
 Critical Goals/Priorities
1. Increase the number of kindergarten students scoring above the DIBELS Literacy Assessment.
  2. Increase the number of students scoring mastery and above in Math.
  3. Increase the number of students scoring mastery and above in ELA Framework: In-C.

**The School Wide Plan and Action Plan show how Test Assessment Data is used to address Critical Goals/Needs/Priorities; and, Implement Strategies for Improvement.**

- A. **Intervention Framework:** In-Class – Teacher Led (Small Group Intervention); and, Out of Class – Interventionist Led (mClass Small Group Pull Out).
- B. Framework addresses: Resource (iReady – Diagnostic Data, Instructional Groupings, Tools for Instruction); Who’s Responsible; Frequency; Grouping; and, Consideration. Increase the amount and quality of learning time.
- C. **Master/Mentor Teachers-** Instructional Leadership/effective use of master and mentor teachers, support and follow-up to career teachers, attendance at district PD Opportunities.
- D. **Principal Leadership and Commitment:** Fidelity to the model, monitors school plan and goal, participation/coaching clusters, attendance at District PD Opportunities.
- E. **Utilization of the Self-Reflection Guiding Questions Documents.** The Leadership Team assesses the level of performance; and, the Team provides brief comments that clarify the assessment for each area (strengths and needs of support and growth). Overall Reflections reported: Reinforcement, Refinement, Specific Recommended Next Steps/Actions or Requests of Support.

**Action Item**

9. Report Bethune’s 2023-2024 School Wide Comprehensive Plan to the Significant Educators.

**Public Comment**

10. Inquire if any member of the public has comments or questions.

**Motion to Adjourn**

11. - A. Boissiere requested a motion to adjourn.  
 -Motion to adjourn – M. Lourie -Second- A. Broussard -  
 -YEA – A, Boissiere, A. Broussard, L. Garibaldi, LaFrance, M. Laurie  
 - Nays-None; Meeting adjourned,

**Bethune’s mission is to increase academic success by promoting educational development for all learners.**