



COLORADO
Department of Agriculture

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FY2022 Specialty Crop Block Grant Program Concept Proposal

Deadline is 5:00 p.m., February 7, 2022

Email to cda_scbgp@state.co.us

No exceptions/extensions

Save document as a Microsoft Word .docx file type extension

ORGANIZATION/BUSINESS NAME		ORGANIZATION/BUSINESS TYPE Choose an item.		
PROJECT COORDINATOR NAME				
ADDRESS				
CITY	STATE	ZIP CODE	PHONE	EMAIL
DUNS NUMBER – Must be registered on SAM.gov Instructions on how to obtain a Data Universal Number System (DUNS) Number can be found here . The DUNS number must then be registered with SAM.gov. Instructions here . If you already have a DUNS Number, ensure that it is active and public on SAM.gov . Applicants without an active DUNS Number will not be considered.			FEDERAL TAX ID NUMBER (Required)	
PROJECT TITLE			REQUESTED GRANT AMOUNT (Must match projected budget total)	
Specialty Crop(s) to be used/studied/promoted (BE SPECIFIC):				
<p>HISTORY</p> <p>Has the applicant received grant funds through the Colorado Department of Agriculture in the past? <input type="checkbox"/> No <input type="checkbox"/> Yes; Most recent year:</p> <p>If Yes, is this a continuation of a previous year's project? <input type="checkbox"/> No <input type="checkbox"/> Yes</p> <p>List names and funding sources of grants that the organization (or researcher) has received in the past 5 years (Note: SCBG is a complicated grant to administer, therefore experience with state and/or federal grants will be considered in the selection of SCBG applicants).</p>				
<p>BEGINNING OR SOCIALLY DISADVANTAGED FARMER?</p> <p>Are you a Beginning Farmer, Veteran Farmer, or a Socially Disadvantaged Farmer, or will your project benefit any of the above? <input type="checkbox"/> No <input type="checkbox"/> Yes</p> <p>If YES, explain how your project fits this criterion:</p>				
<p>PROJECTED MEASURABLE OUTCOME (check only one outcome). More info from USDA here. Note that ALL projects will be expected to provide QUANTIFIABLE RESULTS with supporting DATA.</p>				
<input type="checkbox"/> 1. Increasing Consumption and Consumer Purchasing of Specialty Crops		<input type="checkbox"/> 5. Develop New Seed Varieties and Specialty Crops		

<input type="checkbox"/> 2. Increasing Access to Specialty Crops and Expanding Specialty Crop Production and Distribution	<input type="checkbox"/> 6. Expand Specialty Crop Research and Development
<input type="checkbox"/> 3. Increase Food Safety Knowledge and Processes	<input type="checkbox"/> 7. Improve Environmental Sustainability of Specialty Crops
<input type="checkbox"/> 4. Improve Pest and Disease Control Processes	

OUTCOME INDICATORS

Select one Outcome and one Indicator from the drop down menus, then complete the Indicator with the appropriate values, as in the example provided below. **Refer to the Outcome Measures section at pages 16-20, SCBGP FFY2022 Request for Concept Proposals.**

Example: Outcome 2, Indicator 2:

Total number of stakeholders that reported producing, procuring, and/or accessing more specialty crops _____ 50 _____

Outcome Choose an item. **Indicator** Choose an item.

PROJECT PURPOSE

Using 500 words or less, identify the specific and existing issue, problem, or need the project will address, and explain why the proposal is important and timely for the specialty crop industry. Use terms a lay-person will understand. If this project builds upon a prior project, describe how the project differs from, complements, or builds upon the previous work. How does this project enhance the competitiveness of Colorado Specialty Crops?

DURATION OF PROJECT

Projects may begin no earlier than January 1, 2023 and end no later than November 15, 2024.

START DATE: _____ **END DATE:** _____

PROJECT PLAN

Using 500 words or less, explain how the project will accomplish the outcome identified above. Explain how data will be collected and information will be shared with other specialty crop stakeholders and will not solely benefit one organization or business. Use terms a lay-person will understand. Note that projects will be chosen based on their potential to produce the highest degree of measurable benefits to Colorado's specialty crops industry, in relation to each dollar spent.

PROJECTED BUDGET

Complete the budget table below. All budget items should solely support enhancing the competitiveness of specialty crops and correlate to the purpose of the project. Complete each budget category by entering the amount of grant funds budgeted for each category. The budget template includes limited space to provide a brief description of the costs or activities associated with each budget category. See the Colorado Specialty Crops website for allowable and unallowable costs.

Category	SCBGP Funds	*In-Kind and Cash Matching Funds	Total	Explanation – be as specific as possible (Required)
Personnel/salaries (Specify if it is for an existing employee or for a new hire(s))			\$0.00	
Fringe Benefits			\$0.00	
Travel			\$0.00	Travel costs must conform to GSA travel rates .
Special Purpose Equipment (Single purchases over \$5000. No vehicles. Items under \$5000 are considered supplies)			\$0.00	(Special purpose equipment must be pre-approved. Please contact Jennifer.benson@state.co.us.)
Supplies (that are related directly to the project. Note: no general office supplies such as paper, pens, etc.)			\$0.00	
Contractual			\$0.00	
Other			\$0.00	
Indirect Costs	N/A		\$0.00	
Total	\$0.00	\$0.00		
Program Income				

*In-kind and cash matching funds are NOT required for the FFY2022 SCBGP but will be considered in the competitive review process.

External Support: You must include at least one and up to five letters (in one PDF file) of support from specialty crop stakeholders who support this project.

Grantees are required by the State of Colorado to obtain and maintain, and shall ensure that all subcontractors (subgrantees) obtain and maintain, insurance at all times during the term of their contract (purchase order, grant). Specific requirements are available upon request, but generally are: General Liability: \$1,000,000; Automobile Insurance: \$1,000,000 and Worker's Compensation as required by statute. The CDA Procurement Director, upon request, may be able to provide limited waivers dependent upon circumstances.