

**CLASSIFIED EMPLOYEE LICENSING/CERTIFICATION**

Classified employees who require a special license or other certification will keep them current at their own expense. Licensing requirements needed for a position will be considered met if the employee meets the requirements established by law for the position.

**Legal Reference:** Iowa Code §§ 285.5(9); 272; 279.8.  
281 I.A.C. 12.4(10); 36; 43.

**Cross Reference:** 411.2 Classified Employee Qualifications, Recruitment, Selection

**Adopted:**  
**Modified:** 05/03/2021  
**Reviewed:** 12/15/2025