



DATE, XXXX

Parents and Guardians,

The Calgary Board of Education produces the Three-Year System Student Accommodation Plan (SSAP) report every spring. This report helps identify schools facing student accommodation challenges, such as high enrolment pressure, a decline in enrolment, or a change in the demographics of students at the school. The solution to these challenges may affect one or more schools and needs careful consideration. Sam Livingston School has been identified in the CBE's 2024-27 SSAP.

In developing the SSAP each year, CBE reviews current enrolment trends, demographic changes, community growth or decline, birth data, and other relevant factors to understand educational opportunities for students based on where they live.

Why is our school part of the 2024-27 SSAP?

On last year's 2023–26 SSAP, Sam Livingston was categorized as a long-term project, indicating that the CBE has been closely monitoring the enrolment situation to determine if any solutions need to be implemented to address the growing number of students in one or more of the schools in your community.

The enrolment at CBE has increased significantly over the last several years. Sam Livingston's enrolment however has remained low. This presents an opportunity for Sam Livingston to help balance enrolment with other schools in the area. Because of this, we have moved Sam Livingston School to the list of short-term projects on the 2024-27 SSAP. This list identifies schools where changes may be needed within the next 18 months. We are looking into solutions to balance the enrolment for kindergarten to Grade 9 among schools in your community.

How will students, parents and staff be involved?

Sometimes, it's important to get input from school communities before making a decision. But there may be situations when there's only one possible solution and getting input from the community isn't possible. The CBE's community engagement framework, [Dialogue](#), provides guidelines to determine the appropriate level of involvement.

How will you communicate with us when you know more?

We understand how important it is for you to stay informed about any changes that may affect your child's education. When more information is available, we will email you directly. Any updates will also be posted to your school website through news stories and on the How-to-Register page on Sam Livingston School's website. This fall, your school principal will also share information at a school council meeting and communicate through other methods as needed.

How can I learn more about the SSAP and how the CBE manages space for students?

Visit our [Managing Space for Students page](#) on the CBE website. If that information doesn't answer your questions, please email accommodation@cbe.ab.ca.

What if I have other questions specific to my school?

Please get in touch with your school principal for questions about your child or about Sam Livingston School.



Catherine Ford
Director, Planning