

## Functions of Curriculum Leads

The primary responsibility of curriculum leads is to develop the collective capacity of the organization to assure that all students are successful. We have identified eight functions of these individuals' work to assure just that - the capacity of the system and the success of the students. As curriculum leads, we must be leaders of curriculum, instruction, and assessment as well as data analysis, processes, professional learning, relationship building, performance, operations, and change.

| Function<br>s of<br>Curricu<br>m Leads  | CIA                                                                                                                                                      | Data Analysis                                                                         | Processes                                                                                                                                                  | Professional<br>Learning                                         | Relationship<br>Building                                                                                      | Performance                                                                                                                                              | Operations                                                                                                                                                                      | Change                                                                                             |
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| <b>Descripti<br/>on of<br/>Category</b> | Leading alignment, implementing, and assessment of CIA.                                                                                                  | Using data to inform, implement, monitor, and evaluate results-based decisions.       | Establishing and monitoring common practices and procedures to assure alignment and achievement of initiatives and plans with district and building goals. | Modeling, expecting, and monitoring continuous learning of all.  | Developing relationships of stakeholders focused on student learning.                                         | Using consistent processes to develop, implement, manage, evaluate, and communicate achievement of results-based goals and initiatives informed by data. | Effectively and efficiently organizing and sustaining resources in the implementation of processes and systems to support teaching, learning, and organizational effectiveness. | Effectively and efficiently lead change and developing the capacity of others to deal with change. |
| <b>Bottom<br/>Line</b>                  | Focusing on creating a can-do culture in which all educators believe they are there to improve instruction so all kids can learn. It really is all about | All stakeholders in each and every building must be data informed and results driven. | Processes are a must if we are to get the work done, achieve a common purpose, and build the capacity of the system to improve                             | Continuous learning and continuous progress every day, everyone! | "Relationships! Relationships! Relationships! The conversations we have are the relationships that we build." | Gentle relentless pressure and ongoing support are the keys to assuring the capacity to achieve high expectations.                                       | Our job as leaders of operations is to organize resources, processes, and systems to support learning.                                                                          | Change is the only constant in education and life. Learn to deal with it!                          |

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|  | student success<br>and the<br>instruction to<br>achieve the<br>learning! |  | instructional<br>practice and<br>performance. |  |  |  |  |  |
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