

ATTENDANCE NOTE

Tilden Middle School
6300 Tilden Lane
Rockville, MD 20852
(240) 740-6700

To be used for Late Arrival or Early Departure

Note for Early Departure must be presented to the attendance secretary before the start of the school day.

Note for Late Arrival must be presented to the attendance secretary before reporting to classes.

Student Name: _____
(First and Last Name)

Student ID Number: _____ Grade: _____

Date of Absence: _____

☐ Early Departure, time: _____ ☐ Late Arrival, time: _____

Reason for Absence: _____

Parent's/Guardian's daytime phone number(s): _____

Parent's/Authorized Person's Name (print): _____

Parent's/Authorized Person's Signature: _____