

Portland Middle School

Student Handbook



2024-2025 School Year

**Portland Middle School
93 High Street
Portland, CT 06480
860-342-1880**

Middle School Principal & Co-Principal 7-12
High School Principal & Co-Principal 7-12
Assistant Principal & Director of Athletics
School Counselor
Social Worker
Grade 7 Team Leader
Grade 8 Team Leader
Unified Arts Team Leader
Administrative Assistant
Administrative Assistant
School Nurse
Superintendent of Schools
Director of Student Services
Director of Curriculum, Instruction and Technology

Mr. Chuck Hershon
Mrs. Kathryn Lawson
Mr. Frank Cardona
Ms. Jamie DeRose
Ms. Meg Bailey
Ms. Melissa Starkowski
Mr. Alan Stekloff
Mr. Corey Toussaint
Mrs. Maritsa Ellam
Mrs. Heather Kowalewski
Ms. Renee Hyland
Dr. Charles Britton (860-342-6790)
Mrs. Sara McLaughlin (860-342-6790)
Mr. Eric Martin

Mission Statement

The mission of the Portland Middle School community is to develop independent and empowered students who are skilled collaborators, critical thinkers, and strategic risk takers. Students at Portland Middle School will learn in an environment that is safe, equitable, empathetic, and focused on building bridges between students and their peers, their teachers, and the Portland community.

Give Me Five

At Portland Middle School we have 5 key expectations that govern our school rules.

We ask that all students be:

Safe

Responsible

Respectful

Kind

Present

Vision of the Graduate

Portland Public Schools Vision of the Graduate

The mission of the Portland Public Schools is to ensure that all students graduate with the skills, dispositions, and content knowledge necessary to achieve personal excellence and contribute to the betterment of our town, state, nation, and global community. The Portland Public Schools' Vision of the Graduate is symbolically grounded in three historic entities that make Portland unique – the Arrigoni Bridge, the Portland Brownstone Quarry, and the Connecticut River Shipbuilders.



Community: Bridge Builders - The Portland Public Schools Vision of the Graduate draws inspiration from the Arrigoni Bridge, which was constructed in 1938 and spans the Connecticut River, connecting Portland to Middletown and places beyond. Portland Public School graduates are Bridge Builders who forge meaningful connections with others through skilled collaboration, effective communication, empathy and open-mindedness, and civic engagement.

Inquiry: Creative, Critical, & Strategic Thinkers - The Portland Public Schools Vision of the Graduate reflects the proud legacy of the Portland Brownstone Quarry. From 1690 to 1938, skilled workers excavated and shaped the Quarry's signature brownstone that was used across our country to construct famous and lasting landmark buildings. Like the workmen and workwomen of Brownstone Quarry, Portland's graduates are creative, critical, and strategic thinkers. Graduates pursue innovative solutions to complex problems via media and technology literacy, numerical fluency, and scientific accuracy.

Agency: Independent & Empowered Citizens - From 1821 to 1844, the S. Gildersleeve and Sons Company produced 135 vessels on the Connecticut River in Portland, Connecticut. Portland's Gildersleeve Shipbuilders were renowned for their sturdy craftsmanship, entrepreneurship, civic mindedness, philanthropy, and ingenuity which benefit our community to this day. Like these inspiring craftspeople, Portland's graduates are independent and empowered citizens. They maintain lofty personal expectations while demonstrating a growth mindset and commitment to wellbeing rooted in and a clear conception of self-worth.

Community: Bridge Builders

- *Skilled collaboration*
- *Effective communication*
- *Empathy & open-mindedness*
- *Civic engagement*

Inquiry: Creative, Critical, & Strategic Thinkers

- *Innovative problem solving*
- *Media & technology literacy*
- *Numerical fluency*
- *Scientific accuracy*

Agency: Independent & Empowered Citizens

- *Lofty personal expectations*
- *Growth mindset*
- *Commitment to wellbeing*
- *Clear conception of self-worth*

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Student Quick Links

Click on the logo and follow the link. Portland Middle School recommends "bookmarking" these links.



Grades and Schedule



Lunch Menu



Google Classroom



Email



Say Something Reporting Tips



Middle School Staff



Middle School Athletics



7-12 Instagram

Portland Middle School Courses/Schedule

Portland Middle School Program of Study

7th Grade

Full Year Courses	Unified Arts Courses	Elective Offerings
ELA - Reading	Art	Band
ELA - Writing	Computer Science	Chorus
7th Math or Pre-Algebra	FACS	General Music
Science	French	
Social Studies	PE and Health	
	Spanish	
	Tech and Engineering	

8th Grade

Full Year Courses	Unified Arts Courses	Elective Offerings
ELA	Art	Band
Pre-Algebra or Algebra I	Entrepreneurship T1	Chorus
Science	Entrepreneurship T2	French*
Social Studies	Music Technology	Spanish*
World Language*	PE and Health	Media Studies**

In addition to the program of studies, all 8th graders will complete a Personal Interest Project

Students choose between French and Spanish for an 8th Grade World Language

Students may alternatively enroll in an entry level HS elective (schedule permitting)

Portland Middle School Daily Schedule

Click [here](#) for late start and early release schedules.

Portland Middle School Schedule

Time	Block	Day 1	Day 2	Day 3	Day 4	Day 5	Day 6
7:45-7:50	Announcements in your Block 1 Classroom						
7:50-8:50	1	A	A	B	A	A	B
8:54-9:54	2	ADVISORY/Flex	B	D	ADVISORY/Flex	B	D
9:58-10:58	3	C	C	E	C	C	E
11:02-11:37 11:02-11:32	Flex 8(4) 7th Lunch						
11:32-12:07 11:37 - 12:07	Flex 7(4) 8th Lunch						
12:11: - 1:11	5	D	F	F	D	F	F
1:15 - 2:15	6	E	G	G	E	G	G

Portland School District Calendar

[Updated Calendar](#) found on District Website. Rotation Calendar link [here](#).

PORTLAND PUBLIC SCHOOLS 2024-2025 CALENDAR

181 Student Days

Approved by BOE 1/2/2024

26th, 27th, 28th – Professional Learning Days for Staff 29th – First Day of School	AUGUST 2024 (2 days) <table> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>Th</td><td>F</td><td>S</td></tr> <tr><td></td><td></td><td></td><td></td><td>1</td><td>2</td><td>3</td></tr> <tr><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td></tr> <tr><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td></tr> <tr><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td></tr> <tr><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td><td>31</td></tr> </table>	S	M	T	W	Th	F	S					1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	FEBRUARY 2025 (17 days) <table> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>Th</td><td>F</td><td>S</td></tr> <tr><td></td><td></td><td></td><td></td><td></td><td></td><td>1</td></tr> <tr><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td></tr> <tr><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td></tr> <tr><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td></tr> <tr><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td></td></tr> </table> 14th – Professional Development Day for Staff – No School for Students 17th – 18th – Presidents' Day and Recess – No School 28th – Mar 29 – Ramadan	S	M	T	W	Th	F	S							1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28															
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2nd – Labor Day – No School Gliderleeve Open House 9/5 Valley View Open House 9/12 Middle School Open House 9/18 Brownstone Open House 9/19 High School Open House 9/26 25th – 2 Hour Delayed Opening for Students	SEPTEMBER 2024 (20 days) <table> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>Th</td><td>F</td><td>S</td></tr> <tr><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td></tr> <tr><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td></tr> <tr><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td></tr> <tr><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td></tr> <tr><td>29</td><td>30</td><td></td><td></td><td></td><td></td><td></td></tr> </table>	S	M	T	W	Th	F	S	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30						MARCH 2025 (20 days) <table> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>Th</td><td>F</td><td>S</td></tr> <tr><td></td><td></td><td></td><td></td><td></td><td></td><td>1</td></tr> <tr><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td></tr> <tr><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td></tr> <tr><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td></tr> <tr><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td></tr> <tr><td>30</td><td>31</td><td></td><td></td><td></td><td></td><td></td></tr> </table> 14th – Professional Development Day for Staff – No School for Students 26th – 2 Hour Delayed Opening for Students / Elementary parent conferences 30th-31st – Eid al-Fitr	S	M	T	W	Th	F	S							1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31												
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14th – Columbus Day/Indigenous Peoples' Day – No School 23rd – 2 Hour Delayed Opening for Students 2nd – 4th Rosh Hashanah 11th – 12th – Yom Kippur 31st – Diwali	OCTOBER 2024 (22 days) <table> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>Th</td><td>F</td><td>S</td></tr> <tr><td></td><td></td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td></tr> <tr><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td></tr> <tr><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td></tr> <tr><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td></tr> <tr><td>27</td><td>28</td><td>29</td><td>30</td><td>31</td><td></td><td></td></tr> </table>	S	M	T	W	Th	F	S			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31			APRIL 2025 (17 days) <table> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>Th</td><td>F</td><td>S</td></tr> <tr><td></td><td></td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td></tr> <tr><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td></tr> <tr><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td></tr> <tr><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td></tr> <tr><td>27</td><td>28</td><td>29</td><td>30</td><td></td><td></td><td></td></tr> </table> 3rd – Parent Conferences – Early Dismissal for Students 14th – 18th – April Vacation – No School 23rd – 2 Hour Delayed Opening for Students 12th – 20th – Passover 18th – Good Friday 20th – Easter Sunday	S	M	T	W	Th	F	S			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30																	
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11th – 2 Hour Delayed Opening for Students 20th – Early Dismissal 23rd – 31st – Christmas Day and Recess – No School 25th – Christmas Day 25th – Jan 2nd – Hanukkah 26th – Jan 1st – Kwanzaa	DECEMBER 2024 (15 days) <table> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>Th</td><td>F</td><td>S</td></tr> <tr><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td></tr> <tr><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td></tr> <tr><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td></tr> <tr><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td></tr> <tr><td>29</td><td>30</td><td>31</td><td></td><td></td><td></td><td></td></tr> </table>	S	M	T	W	Th	F	S	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31					JUNE 2025 (10 days) <table> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>Th</td><td>F</td><td>S</td></tr> <tr><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td></tr> <tr><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td></tr> <tr><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td></tr> <tr><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td></tr> <tr><td>29</td><td>30</td><td></td><td></td><td></td><td></td><td></td></tr> </table> 19th – Juneteenth 13th Last Day of School – Early Dismissal	S	M	T	W	Th	F	S	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30																			
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Student Life

Arrival and Dismissal

School doors open at **7:20** for Portland Middle School, with supervision starting at 7:30. We kindly ask that parents refrain from dropping their children off prior to that time. Parents dropping off their children after 7:45 or dismissing them prior to 2:15, must enter the building to sign them in/out.

Athletics and Extracurricular

At Portland Middle School, we maintain a standard of excellence for all student athletes and extracurricular club-members. Coaches and club leaders are responsible for communicating after-school attendance and behavior expectations. Students are responsible for ensuring transportation home at appropriate times. Students are required to sign up on [FamilyID](#) and have an up to date physical to participate in athletics.

Please see [Policy #5141.7](#) for more information on concussion protocol.

Attendance Policy

At Portland Middle School, attendance in the classroom and daily activities is important to a student's ability to learn. In the event of an absence, students are expected to make up necessary work upon return. In the event of an extended absence, work may be sent home or posted digitally for completion at home.

- Students are only allowed up to 10 excused absences over the course of a school year, and must be excused by a parent/guardian. 2 of those days may be used as mental health days.
- Students are considered tardy after 7:45 am. Every tardy in a quarter after 3 will result in an after school detention.

Please see [Policy #5113](#) for more information about attendance policy.

Bullying

At Portland Middle School, bullying will not be tolerated. According to Board of Education Policy, bullying in Portland Schools is defined as the repeated use by one or more students of a written, oral or electronic communication, such as cyber bullying, directed at or referring to another student attending school in the same school district or a physical act or gesture by one or more students repeatedly directed at another student attending school in the same school district that:

- Causes physical or emotional harm to such student or damage to such student's property,
- Places such student in reasonable fear of harm to himself or herself, or of damage to his or her property,
- Creates a hostile environment at school for such student,
- Infringes on the rights of such student at school, or
- Substantially disrupts the education process or the orderly operation of a school.

Acts of bullying will be promptly reviewed in accordance with Board of Education Policy. If acts of bullying are found to be true, quick actions will be taken and all members of the action will partake in activities to restore the school culture back to its standard of excellence.

Please see [Policy #5131.911](#) for more information on bullying and cyberbullying.

Cafeteria

At Portland Middle School, students are expected to follow necessary rules for student comfort and safety. Students are expected to abide by the following, which will be described and enforced by the lunch duty staff:

- Follow seating procedures, not going over the max number of students at a table
- Retrieve and purchase school provided lunch, if necessary, at the time and with the behavior expected
- Remain seated during lunch, with expectation of raising hands to request to leave the table

- Clean the table and area around the table before leaving, taking responsibility for messes and trash that are created during lunch

An inability to follow these rules will result in students being given an alternate setting to eat, where student comfort and safety isn't at risk.

Please see [Policy #3542.43](#) for more information on charging for meals.

Chromebook Management

At Portland Middle School, the expectation is for students to bring their Chromebook device to school everyday. Devices should be:

- Fully charged (bring charger to school just in case)
- In a protective case
- Used for school work and school-related activities only

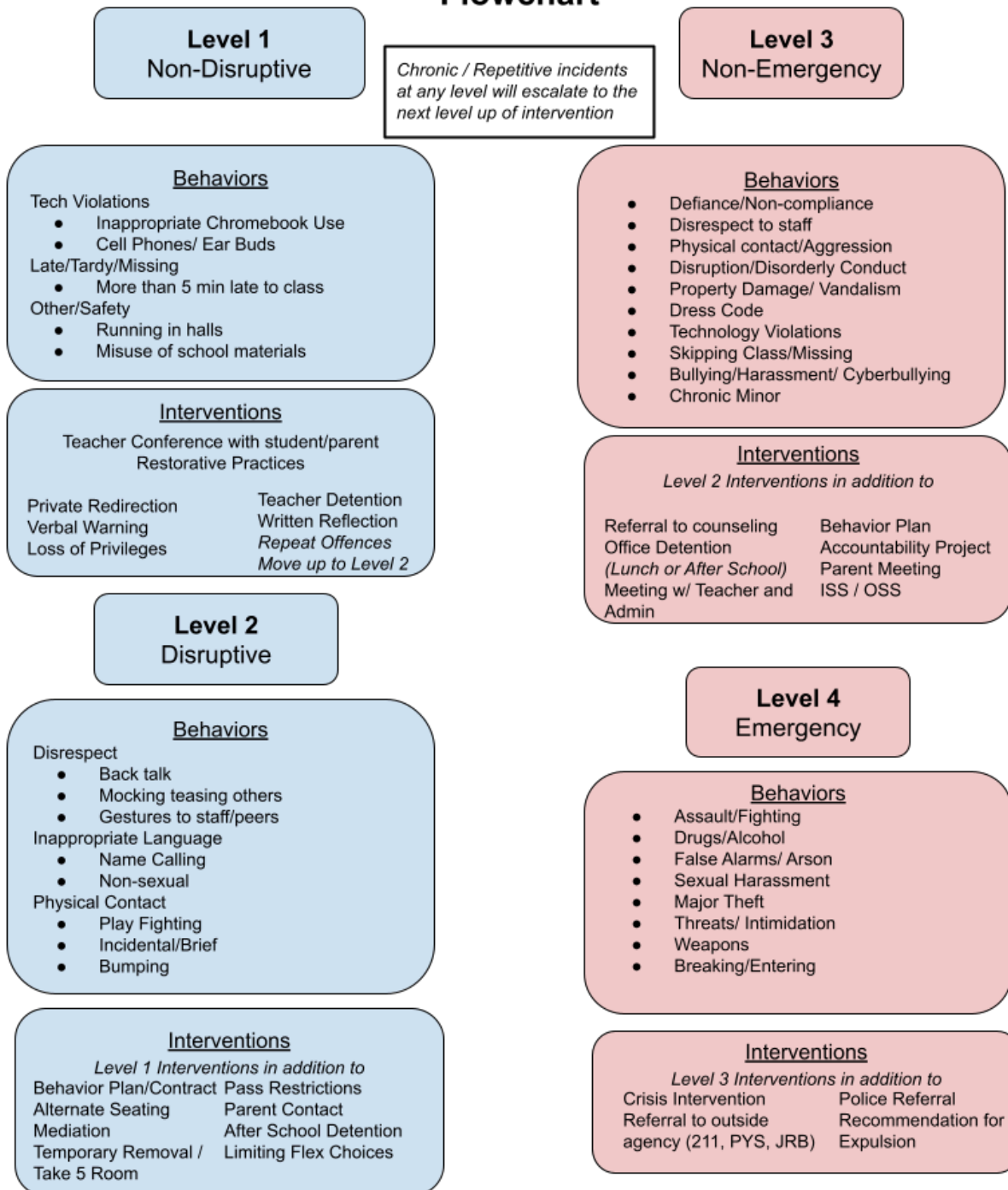
Students are responsible for the physical care of their device, as well as their digital citizenship. Students should follow the rules and expectations laid out in the [District Acceptable Use Agreement](#).

Please see [Policy #6141.321](#) for more information on the Acceptable Use for Instructional Technology.

Discipline and Student Safety

At Portland Middle School, student safety is of the highest priority. The following graduated response to discipline is utilized to respond behaviors that are unsafe or otherwise negatively disrupt the educational environment:

Portland MS Behavior Response Flowchart



Please see [Policy #5144](#) for more information on suspension/expulsion.

Please see [Policy #5131.6](#) for more information on substance abuse.

Dress Code

At Portland Middle School, students are expected to attend school in appropriate dress that meets health and safety standards and does not interfere with the learning process or contradict the educational mission of the school. The school prohibits attire that bears any expression or insignia which:

- Are obscene or libelous
- Advocates for prejudice toward any group (i.e racial, religious, gender, etc...)
- Displays drugs, alcohol, sexual content, weapons or acts of violence
- Displays evidence of membership or affiliation in any gang

Additionally, students must wear clothes that cover their undergarments. Students are encouraged to have a jacket or sweatshirt in their locker, should they need to change or cover up clothes that violate the dress code. Blankets are not permitted. The administration shall have the authority to require a student to change his/her attire should it be deemed inappropriate according to the above guidelines.

Please see [Policy #5132](#) for more information on Dress / Grooming.

Please see [Policy #5131.9](#) for more information on Gang Activity.

Homework and Grading

The general guideline of “10 minutes per grade” is utilized when planning homework assignments. Oftentimes this will include long term projects that are expected to be completed over multiple days both within and outside of the classroom. Teachers will appropriately monitor, evaluate, and provide feedback to students on homework assignments within a reasonable amount of time. Missing work can result in a 50% grade on an assignment, if not turned in.

Each department develops their own grading protocols that will be communicated to parents at the start of the year. These must be consistent within the department and weigh the objective assessment of learning more heavily than homework completion.

Please see [Policy #P6154](#) for more information on homework.

Nursing

At Portland Middle School, students are allowed and encouraged to see the nurse for various physical or mental health reasons. Please note: if students and parents would like students to take medications in school, parental permission is needed.

Please see [Policy #5141.25](#) for more information on health services.

Please see [Policy #5141.25](#) for more information on life-threatening allergies.

Phones and Electronic Devices

At Portland Middle School, phones and other electronic devices that are not the district-assigned Chromebook are prohibited in the classroom. Teachers may give permission for phones for instructional purposes, but they must otherwise remain in a locker or at home. The school will collect and hold a student's phone in the event that it is deemed disruptive to the classroom. To ensure phones are not being used to play videos or music, anything that covers the ears(hoods) is not allowed. Should a phone be confiscated:

- 1st occurrence: A student may retrieve their phone at the end of the day.
- 2nd occurrence: A parent will be notified to pick up their child's phone directly.
- 3rd occurrence and beyond: A behavior plan will be put in place that requires the student to leave their cell phone at home, or leave it in the office.

We have hard-wired phones in all of our classrooms. Parents who need to contact their child during the school day are encouraged to call our front office, where we can immediately connect you with your child if needed or get them a message from you.

Physical Education and Health

At Portland Middle School, all students have two quarters of Physical Education and Health in both their 7th and 8th Grade year. Students must dress appropriately for P.E. classes. Proper attire consists of a T-shirt, sneakers, socks, and gym shorts or pants. If

students cannot participate in the physical education program, a physician's note, or note from the school nurse will be required to excuse them.

Required Parental Notification of Board Policies

Policies noted in the handbook

Policy Title	Policy # and Link	Policy Title	Policy # and Link
Bullying	5131.911	Gang Activity or Association	5131.9
Food Service Charging	3542.43	Dress and Grooming	5132
Staff and Student Responsible and Acceptable Use Policy for Instructional Technology	6141.321	Alcohol Use, Drugs, and Tobacco (including Performance Enhancing Substances)	5131.6
Student Discipline	5144	Students with Special Health Care Needs	5141.25

In addition to those policies noted in the handbook, State and Federal regulations require that the following policies also be listed for parental notification. The full text of these policies can be found by clicking on the embedded link or by visiting the Portland Public Schools' Board of Education [Website](#).)

Policy Title	Policy # and Link	Description
Personnel Records	4112.6	Portland Middle School will release teacher and paraprofessional qualifications upon request of the parent/guardian.
Homeless Students	5118.1	Portland Middle School will support the attendance, enrollment, and academic success of homeless students and students in foster care.
ELL	6141.311	Portland Middle School will notify parents/guardians if their child is identified as an English Learner within the first 30 days of the child being in school.
Student Achievement	6146.2	Portland Middle School will provide individual achievement scores as soon as possible.

Scores		
School Improvement Data	5124	Portland Middle School will provide academic assessment/local education agency and school improvement data as soon as possible.
Directory Information to the Military	5145.14	Portland Middle School may provide directory information to the Military.
Family Engagement Activities		Portland Middle School will have parents and family members engaged in parent and family engagement activities.
FERPA	5125	Portland Middle School will provide parents/guardians with “Notification of Rights” under FERPA.
PPRA	5145.15	Portland Middle School will provide parents/guardians with their rights under PPRA, including privacy policies and opt-out options.
National School Lunch Program	3542.31	Portland Middle School participates in the National School Lunch Program and parents/guardians will receive information at the beginning of each school year with information.
Healthy, Hunger Free Kids Act	6142.101	Portland Middle School is in compliance with the Healthy, Hunger Free Kids Act of 2010 and will update parents/guardians, students, and the community about the local wellness policy.
McKinney Vento Act	5118.1	Portland Middle School is in compliance with the McKinney Vento Act and will make homeless student rights known to all who may require assistance or services.
Non-Discrimination	5145.4	Portland Middle School does not discriminate on the basis of race, color, ethnicity, national origin, gender, pregnancy, disability, or age.
IDEA Procedural Safeguards	CSDE Website	Portland Middle School will provide parents of a child with disabilities with a copy of procedural safeguards one time a year.
Title I Parent and Family Engagement	6172.4	Portland Middle School will provide appropriate communication to parents/guardians if and when the school is identified under ESSA as a school in need of “comprehensive support and improvement” or “targeted support and improvement”.
HIPAA	4112.61	Portland Middle School will provide notice of privacy practices in regards to protected health information in compliance with HIPAA.
Technology Acceptable Use	6141.321	Portland Middle School has an Acceptable Use Policy in compliance with CIPA.
Non Smoking Campus	1331	Portland Middle School does not allow smoking in its or any district facility.

Parent Conferences	1110.1	Portland Middle School will host Parent Conferences.
Pesticide Application	3524.1	Portland Middle School will provide updates on pesticide application.
Transportation Safety	3541.5	Portland Middle School has a Transportation Safety Complaints Procedure.
Child Abuse, Neglect, and Sexual Assault Reporting	P4118.16	Portland Middle School has child abuse, neglect, and sexual assault reporting policy.
Youth Suicide Prevention	5141.5	Portland Middle School has a youth suicide prevention policy.
Recruiters	5145.14	Portland Middle School has a treatment of recruiters policy.
Vocational, Technical, and Agricultural Education	5145.14	Portland Middle School informs students and parents/guardians of vocational, technical and technological training, and agricultural educational opportunities.
Homework	6154	Portland Middle School follows the district Homework Policy.
AIDS Instruction	6142	Portland Middle School offers an exemption from AIDS instruction.
Promotion / Retention	5123	Portland Middle School abides by a promotion, placement, and retention policy.
Pledge of Allegiance	6115	Portland Middle School abides by a Pledge of Allegiance policy.
Psychotropic Drug Use	4118.234	Portland Middle School abides by a Psychotropic drug use policy.
Green Cleaning	3524.2	Portland Middle School abides by a green cleaning program policy and will notify students of changes. For more information, please contact Linda Martin , head custodian.
Sudden Cardiac Prevention Program	5141.27	Portland Middle School will provide information on the district's sudden cardiac prevention program.
Sexual Abuse and Assault Awareness	5145.511	Portland Middle School will provide instruction on sexual abuse and assault awareness, as well as the ability to opt-out of this instruction..
Restraint, Exclusionary Time-Out, and Seclusion	5144.1	Portland Middle School will provide students with a safe school environment, and staff may make use of physical restraint, exclusionary time-out, and seclusion to do so.
Emergency Epinephrine	5141.21	Portland Middle School allows parents/guardians to opt-out their children from emergency epinephrine administration.

Administration		
Transition Bill of Rights	CSDE Website	Portland Middle School will annually notify special education parents/guardians of their rights regarding the transition planning process.
Gifted and Talented Identification	6162.1	Portland Middle School will notify parents/guardians if their child is identified as gifted/talented.
Remote Conferencing	1110.1	Portland Middle School allows for remote parent-teacher conferences.
SEL Assessment	6142.102	Portland Middle School will notify parents/guardians of any social/emotional learning assessment.
Advanced Courses Criteria	614.51	Portland Middle School will communicate information about advanced courses, including their eligibility criteria, to students and parents.

STUDENT SUPPORT AGENCIES

ALANON/ALATEEN.....1-888-825-2666 **Portland Social Services**.....860-342-6756
Portland Youth Services860-342-6758 **National Runaway Hotline**..... 1-800-786-2929
Poison Control Center.....1-800-222-1222 **Suicide Prevention Lifeline**.....1-800-273-8255
Narcotics Anonymous.....1-800-627-3543 **CHC Middletown**.....860-347-6971
CT Child Care Hotline (24 hrs).....211 **DCF Report Hotline**.....1-800-842-2288

Handbook Acknowledgement Form

Please take time to read and discuss the entire 2023-24 Handbook with your child/parent and submit this form below. Both students and parents are expected to submit this form individually. If you have any questions concerning its contents, please contact the building principal at chershon@portlandct.us

To submit form click [HERE](#)