## **Rockingham County Schools**

## Human Resources Department - 336-627-2600

## Who to Call?

Торіс	Contact	Extension
Advanced Teacher Roles	Moriah Dollarhite	7-2667
App Garden (Substitute Teachers)	Susan Johnson	7-2610
AESOP (Substitute Management)	Susan Johnson	7-2610
Background Screening - Certified	Stacie Julian	7-2692
Background Screening - Classified	Tanya Gatewood	7-2693
Background Screening - Substitutes, Volunteers	Susan Johnson	7-2610
Beginning Teacher Support	Moriah Dollarhite	7-2667
Bus Driver Eligibility	Tanya Gatewood	7-2693
CEUs	Kathryn Madkour	7-1501
Change of Name/Address - Certified	Stacie Julian	7-2692
Change of Name/Address - Classified	Tanya Gatewood	7-2693
Employee Transfers - Certified	Stacie Julian	7-2692
Employee Transfers - Classified	Tanya Gatewood	7-2693
Employment Verification - Certified	Stacie Julian	7-2692
Employment Verification - Classified	Tanya Gatewood	7-2693
Evaluation Processing - Certified and Student Support	Valeria Thompson	7-2679
Evaluations - Classified	Susan Johnson	7-2610
Hiring - Administrators	Lowell Rogers	7-2610
Hiring - Certified Positions	Stacie Julian	7-2692
Hiring - Classified Positions	Tanya Gatewood	7-2693
Human Resources Budget	Susan Johnson	7-2610
Human Resources Operations	Lowell Rogers	7-2610
Human Resources Reception	Susan Johnson	7-2610
Leave of Absences	Kiesha Watkins	7-2678

Торіс	Contact	Extension
5-Year License Renewal (NC Professional Educator)	Kathryn Madkour	7-1501
Licensure	Valeria Thompson	7-2679
Long-Term Disability (State)	Kiesha Watkins	7-2678
National Board Teacher Certification	Moriah Dollarhite	7-2667
NCEES	Moriah Dollarhite Lowell Rogers	7-2667 7-2610
New Employee Orientation	Tanya Gatewood Stacie Julian	7-2693 7-2692
Personnel Contracts (Administrator, New Hire, Renewal)	Susan Johnson	7-2610
Personnel Allotments	Lowell Rogers	7-2610
Personnel Incidents/ Investigations	Lowell Rogers	7-2610
Professional Services Agreements	Susan Johnson	7-2610
Recruitment	Moriah Dollarhite Lowell Rogers	7-2667 7-2610
Resignations (Not Retirement)	Lowell Rogers	7-2610
Retirement (Including Retirement Resignations)	Kiesha Watkins	7-2678
Short-Term Disability (State)	Kiesha Watkins	7-2678
State Reporting (SS200, Vacancy, Teacher Turnover, State of the Teaching Profession, etc.)	Valeria Thompson	7-2679
Student Teachers/ Internships	Moriah Dollarhite	7-2667
Substitute Hiring (Teachers, Bus, School Age Childcare, School Nutrition, and Head Start)	Susan Johnson	7-2610
Unemployment Claims/Appeals	Kiesha Watkins	7-2678
Vacancy Posting (Talent Ed)	Lowell Rogers	7-2610