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This is a living, working document. Update it as your project and your understanding of the production logistics evolves. This should happen around once a week until the market.

Creative Industries 2016

Proposal & Production Snapshot

Team number: 22 _
Team name: _The Amazing Zoetrope
Title of market offering: _
Last updated: _

1. OFFERING / 'STALL'

- Short description of your team's offering:
- Short description of the way this offering will be presented at the market:

2. PRODUCTION ITEMS/QUANTITIES/MATERIALS

- Type and quantity of items/products being produced (if any):
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 -
- Any items to be built/assembled for your market 'stall' or environment:
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 -
- Any packaging, branding material, or other collateral to be produced:
 -
 -
- Materials being used, quantities and sources:

3. TOOLS/EQUIPMENT/FACILITIES

- Tools/equipment/facilities needed for production (Provided by Massey? external provider? you?):
- Tools/equipment/furniture/facilities needed for installing/presenting at the market (provided by?):
- Has any electrical equipment that you are bringing in been taken to Uli in the 3D workshop to be safety tested and signed off?
- Any storage requirements for materials or other items other than what will fit on the designated trolleys on Level D (this must be signed off by a staff member):
- Have you discussed any use of Massey tools, equipment or facilities with a technical staff member and made bookings where necessary?
- Have all of your team members had health & safety inductions for the use of all facilities or equipment they need to use?

4. PRODUCTION SCHEDULE (key tasks and deadlines etc for production)

5. BUDGET/COSTS

6. COLLABORATION

- Any collaboration with other teams (give team n