

Rock Springs United Methodist Church Preschool Enrollment Agreement

1. **I understand that the absence of my child from school for a part or all of any months does not reduce the tuition, nor does it change the method of payment as outlined in handbook. Tuition is based on a yearly amount and cannot be reduced for partial payment for vacations or sickness. Staff is hired based on enrollment and will be paid if you are absent therefore payment is expected. Please initial: _____**
2. My tuition payment is due by the 10th of each month. I understand a \$10.00 late payment fee will be charged to my account if payment is not received on or before the 10th of each month. If payments are more than 60 days delinquent, your child may be suspended from program until payment is made.
3. I give permission for my child to be involved in the activities of the Rock Springs United Methodist Church Preschool. I understand that my signature grants permission to participate in the events of the program. I will be informed of any special events in advance.
4. I am aware that Rock Springs UMC Preschool closely follows the same schedule as the Gwinnett County Schools holidays. Snow days or any other circumstance beyond the control of RSUMC Preschool that may result in the school closings does not reduce the amount of tuition.
5. I am aware that returned checks will be subject to the fee imposed by our bank.
6. If for any reason I have to withdraw my child from the program, I understand a 30 day written notice is required. Failure to give a 30 day notice will result in being responsible for paying the next month's tuition.
7. I understand that every consideration is given to each child. I agree that Rock Springs UMC Preschool reserves the right to dismiss a child for reasons regarding behavior, emotional disturbances, and/or health should it become necessary. I am aware that dismissal would come only as a last resort.

Child's Name: _____

**I HAVE READ AND UNDERSTAND THE ABOVE STATED POLICIES AND
THE PARENT HANDBOOK, AND I AGREE TO ABIDE BY THEIR TERMS.**

Parent Signature

Date