



Outreach Funding Criteria

Mission

Open to all, integrated in community and active in joyful service, the Tokyo Union Church Outreach Ministry is committed to sharing the light of Christ by serving those in need and protecting the vulnerable in the heart of Tokyo, throughout Japan and Asia, and around the globe.

Priority is given to projects/organizations that:

- Serve the most defenseless and marginalized populations, notably:
 - The homeless
 - Children (ex. orphans, underage care providers, those in poverty)
 - Vulnerable women (ex. domestic violence victims, single mothers)
 - Disaster victims
 - The imprisoned
 - Those persecuted for faith
 - Internally, externally displaced people, refugees
- Operate in relative proximity to TUC, with a preference for those in Tokyo and Japan, then Asia, and the rest of the world.
- Do not already benefit from social welfare programs, such as primary and consistent funding from government agencies and corporations. Grassroots organizations are welcome, with an appropriate level of staffing required for successful implementation of the funding proposal and completion of requisite support documentation on the use of funds.

Application Review and Approval Process:

- TUC Outreach remains open to diverse programming and projects – including and not limited to those related to victim assistance, health, education, evangelism, church formation – that serve the priority demographics identified above.
- TUC Outreach funding request form may be completed and submitted by any organization for review and approval by the majority vote of Outreach Ministry voting members or by the Outreach Coordinators and Administration Team.
- TUC must have the ability to maintain an ongoing relationship with the recipient, including opportunities for onsite visits (with the exception of one-time emergency relief funding). Upon approval by Outreach Ministry voting members, an Outreach liaison will be designated to maintain contact with the recipient organization.
- TUC will not set specific caps on disbursement but based on the availability of funding, prioritize organizations that meet the above criteria. The duration of funding (one-time vs. ongoing, monthly vs. yearly) will be evaluated at the time of the application. Outreach funds may cover programming, material/equipment, or operational costs with required supporting documentation.

Accountability:

- The recipient must be a recognized charity by its national government (e.g., a 501(c)3 organization in the U.S.), or a “qualified” charitable organization in Japan
- The recipient must provide TUC with a donation receipt and/or supporting documentation for how the donations are used, including financial reports, receipts, narratives, or photographs that prove the appropriate use of funds.
 - The applicant’s ability to adhere to the accountability process will be taken into account in the Outreach Ministry’s approval of the funding request.
- Any exception to these requirements must be approved by the Finance Team before disbursement of funds.