

A Teacher's Guide to Going Remote Using Live Stream

Introduction

This guide helps illustrate the process of going remote using Live Stream and how best to integrate the live stream functionality while leveraging Google Classroom.

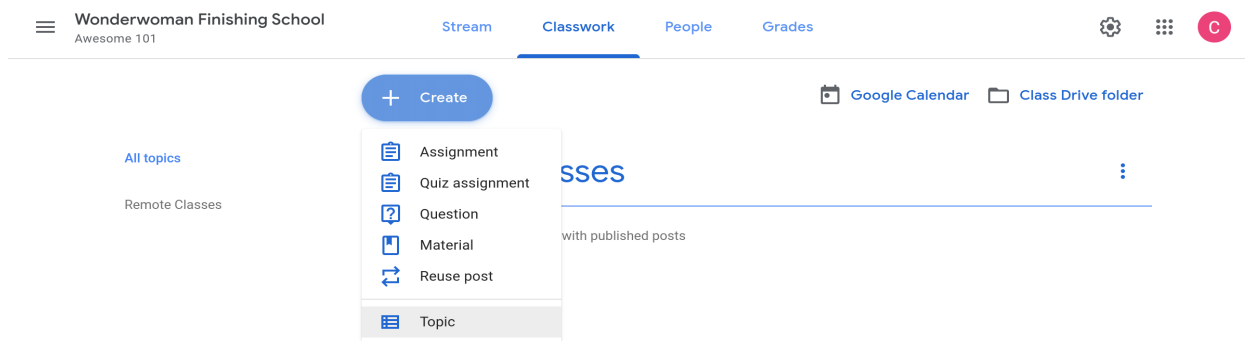
Currently, the [live stream feature](#) is available to all EDU institutions until July 1, 2020.

Live Stream functionality currently includes:

- Stream up to 100,000 participants internally
 - External participants on the roadmap for the first half of 2020

Set Up a Remote Session in Google Classroom and the Calendar

Create a Topic: Remote Classes



Create an Assignment: Title the Assignment with the date/time of the Meeting.

Ensure the Topic is changed to Remote Classes

Add a Description (optional)

Add Due Day of Remote Class (optional)

× Assignment Saved Assign ▼



Title
March 1, 2020 1:00-2:00pm EST



Instructions (optional)
Join us to talk about how to integrate classroom with the Record in Meet functionality.

 Add

 Create

For
Wonderwom... ▼ All students ▼

Points
100 ▼

Due
2:00 PM ▼

Topic
Remote Classes ▼

Create calendar invite: include a Meet link to event and invite Google Classroom class

● ●
● ●
● ●

X
Assignment
Save

Title

March 1, 2020 1:00-2:00pm EST

Instructions (optional)

Join us to talk about how to integrate classroom with the Record in Meet functionality.

Add

+ Create

Meet - xsy-uxvg-qou

https://meet.google.com/xsy-uxvg-qou

For

All students

Points

100

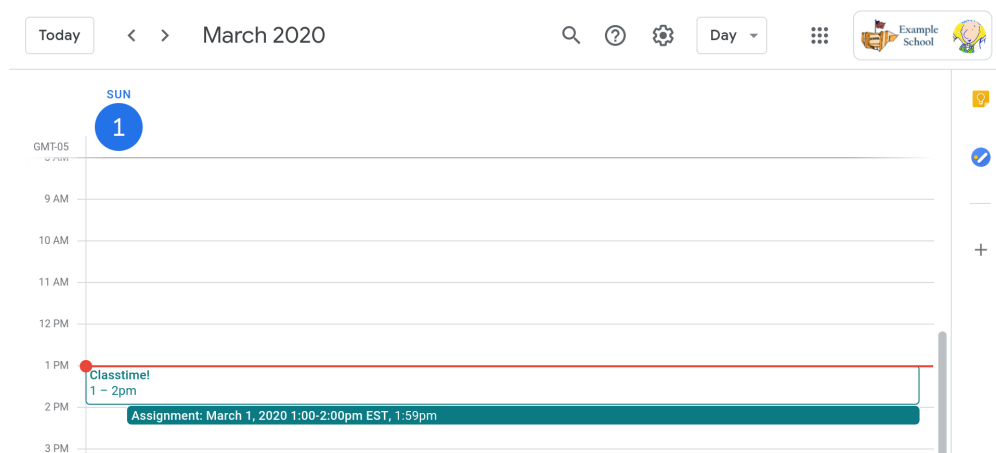
Due

2:00 PM

Topic

Remote Classes

Student View of Remote Class Assignment / Calendar Invite



Set up for using the Record in Meet function

Record in Meet: Starting a Recorded Meet

Click 3 dots in the bottom right of the meet screen in the gray toolbar

Click Record meeting to start the recording

A prompt will appear to ask participants for consent.

Remember: You can use the 3 dots in the bottom right hand corner to turn on Closed Captions for easy accessibility.

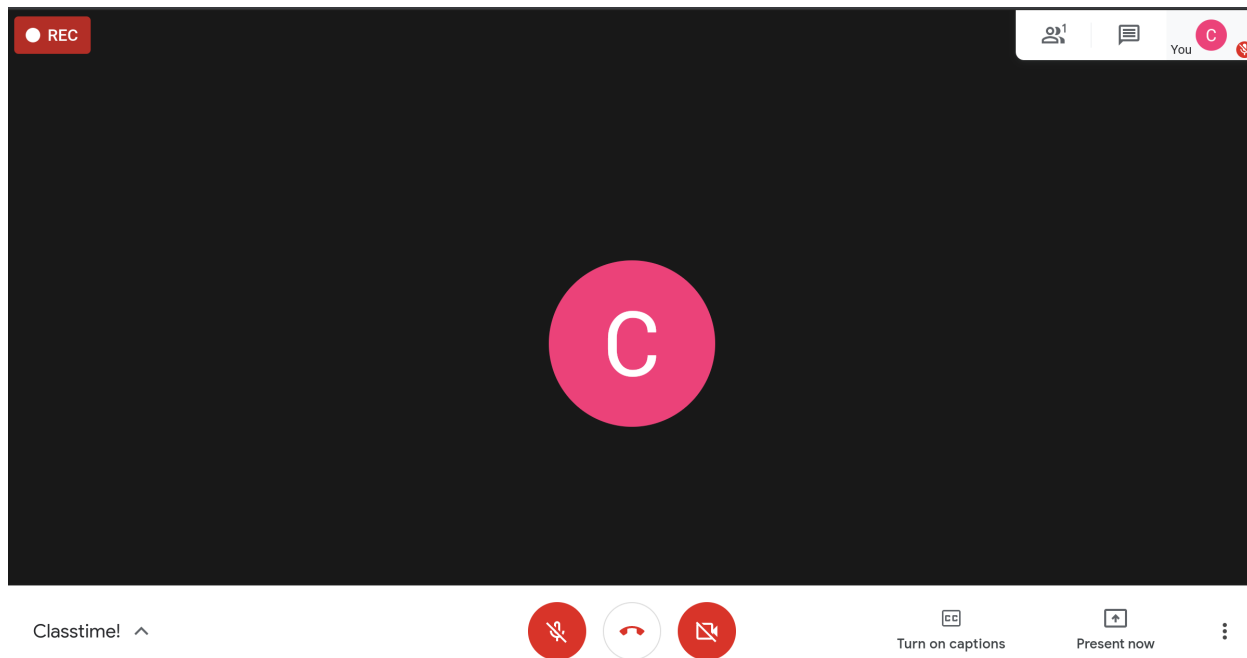
Ask for consent



Recording a meeting without the consent of all participants may be illegal and actionable. You should obtain consent to record this meeting from all participants, including external guests and guests who join late.

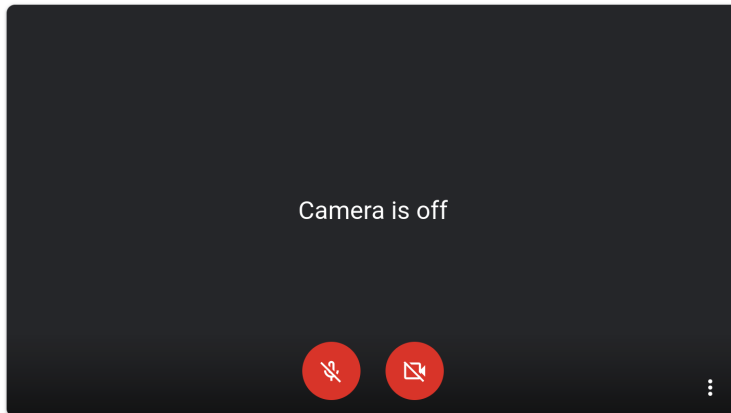
DECLINE ACCEPT

A red record icon will appear in the top left of the Meet Window



Note: You must have a G Suite Enterprise for Education subscription and a license assigned to your user account after July 1, 2020.

Student view before entering a recorded meet



Ready to join?



Cat Weers is in this call
This call is being recorded

Join now

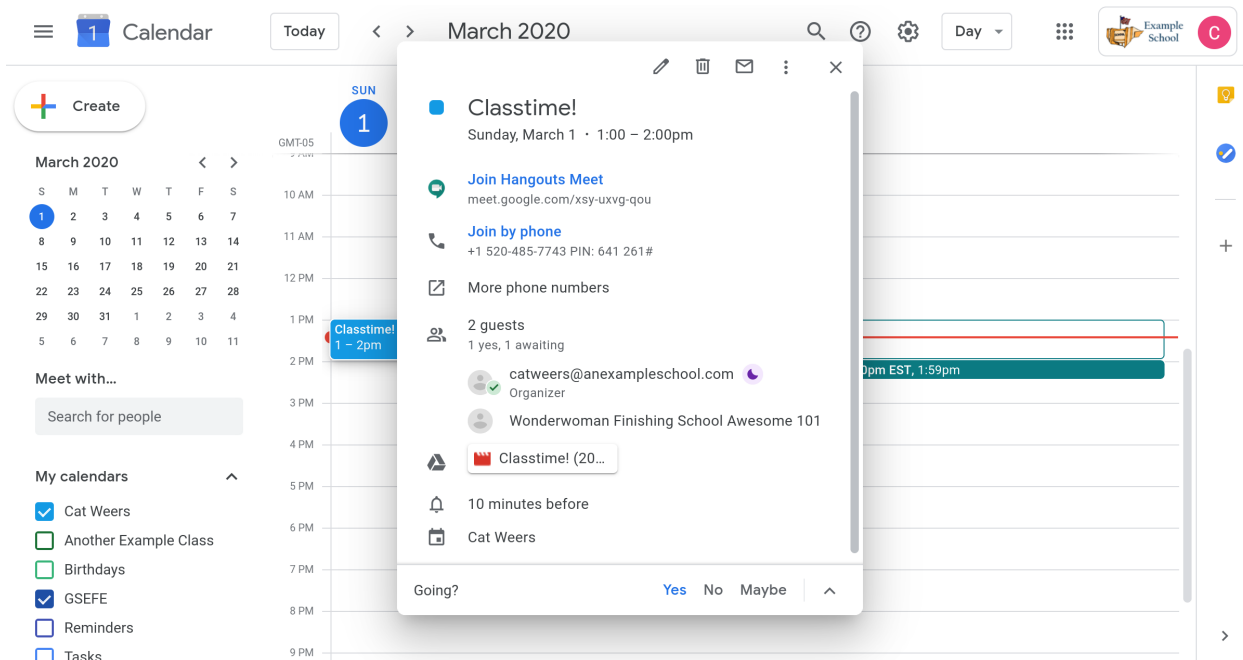
Present

Other options

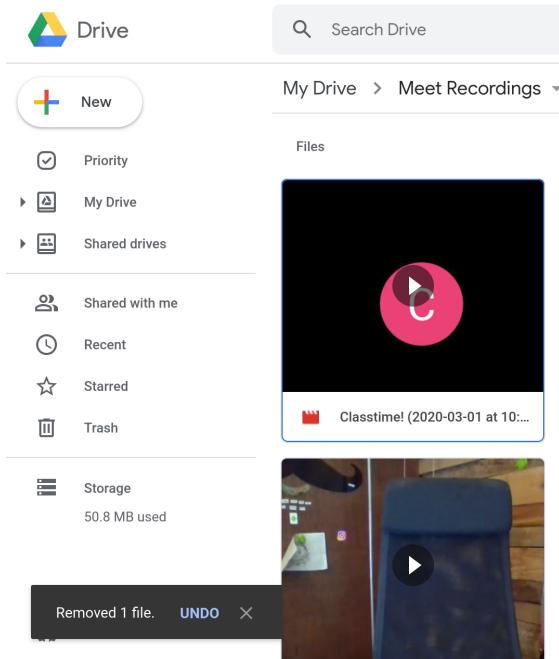
Join and use a phone for audio

Accessing Recorded Meets

Attached to the calendar invite:



Saved in the Drive Folder called "Meet Recordings" for the teacher



Teachers should also attach the meet recording within Classroom AFTER changing viewing from the default “Anyone with link can view” to “Anyone at Example School with the Link can View”

