

Maheen Choudhry  
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## Education

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- Wilfrid Laurier University (BBA)

September 2023 — present

## Extra Curricular Activities

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### Women in Finance Analyst Program

September 2023 — present

General Member

- This is an intimate club offered to the women enrolled in the Lazaridis School of Business. Through this program we learn to invest, create effective stock pitches, and receive the help and support from our own alumni mentor, who is also a working professional in the finance field.

### Purpose Laurier

September 2023 — present

VP of marketing

- This club hosts art and music events on campus to raise money to donate to local hospitals. As VP of marketing I am responsible for making students aware of our club and its events through managing our social media pages and staying up to date on trends that I can utilize in order to attract more students to our events and cause.

## Work Experience and Internships

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### Data Analyst Internship

September 2022 — September 2023

CogentBI Inc.

- My responsibilities in this role were the collection, tracking, and storing of data through the use of Microsoft Excel. As an intern I was tasked to utilize data of existing clients as well as potential future clients. I also answered phones, kept paperwork organized, and was tasked as a note taker during meetings.

## Volunteer Activities and Skills

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### Patient Coordinator

June 2021 — September 2021

Milton Orthodontics Clinic

- Some of my responsibilities included; helping patients sign in, getting them to where they were scheduled, sterilizing and storing dental equipment, organizing files, answering phone messages, and just engaging in the business side of the clinic to learn more about this field

### Intro to Financial Accounting (course)

September 2023 — December 2023

- Through this course I am able to learn and engage with the accounting field as well as learn certain proficiencies through ongoing assignments and tests. Through this course, I have learned to utilize microsoft excel to an intermediate level

### Intro to the Business Environment (course)

September 2023 — December 2023

- Through this course, I have been able to observe and apply key business concepts and strategies, as well as become extremely proficient with the use of Microsoft Word and Powerpoint. This course has also allowed me to become incredible at presentations

## Verifier

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### Milton Orthodontics Clinic (Dr. Eva Berka)

Owner of the Milton Orthodontics Clinic

85 Main St E, Milton, ON L9T 1N4 · (905) 878 - 8865

Verifier for my volunteer experience

### Waseem Choudhry

wchoudhry@gmail.com · (416) 909 - 5622

Verifier for data analyst internship

### Yenie Rice

One of the Women in Finance Analyst coordinators

rice3530@mylaurier.ca · (416) 580 - 6896

Verifier for my involvement in the Women in Finance Analyst Program