



# 301 Horizontal Planning Template

Use the template to plan your presentation, beginning in the middle with the key sections (not usually more than three main areas) and working your way outwards to complete the introduction and conclusion sections.

Title:				Time limit:
Introduction	Section/theme 1	Section/theme 2	Section/theme 3	Conclusion
Hook:				Summary:
Summary:				Implications:
.....mins	....mins	....mins	....mins	....mins
References:				