



Learning
Commons

Research Template for Grades K-3

"Thy word is a lamp unto my feet and a light unto my path." Psalm 119:105

As you begin this template, please ask for help from a teacher/librarian or parent to guide you through some steps. This template will walk you through the main objectives of a research project and guide your planning. Try to use school or [library databases](#) as you research. **Please make your own copy of this template to share with your teacher.**

This template will allow **teachers** to add comments via the **rubrics** as students complete their projects.

Title of Project:

By the end of this project, you will be able to, with a teacher's or parent's help:

Kindergarten: Write one fact and draw a picture about your research.
Grade 1: Write two to three sentences and share an image and citations.
Grade 2: Write three to four sentences and share images and citations.
Grade 3: Write a short paragraph (3-5 sentences) and share pictures and citations.

Think! Share orally or write:

- **What do you already know about the topic?**
- **What question would you like to know more about this topic?**
- **Leave space for what you will learn later.**

What **I KNOW**

What **I WANT TO KNOW**

What **I LEARNED**

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Step 2: Where could I locate information? Access your school's [Learning Commons](#) for a variety of resources. A researcher names sources of information that can best answer the problem. Care is taken to use sources that can be found quickly and easily understood. Ensure you put information into your own words and use quotation marks to quote other sources.



THINK: Where can I find information? You might

Use school resources found in the Search Portal.

- [WorldBook](#)
- [Learn 360](#)
- Search engine [Duck](#) DuckDuckGo
- [PebbleGo](#)

Where I'll gather the information I need:



DO... List 3-6 keywords that may help you conduct your search. A Keyword is **a word that accurately describes the content or subject you are researching.**

My keywords are:

1.

Step 3: (Only for Grade 3 students)



Evaluate the source you are using.

Think about:

- Who wrote the information?
- How old or new is the information?
- Is it easy to understand?

Bibliography Planning

DO...  Record each source from which you find information in the table below. Or move down to the citation app links.

Author	Title	Copyright date

Citation example for the book: Author's last name, first name. Title. Copyright date.

Citation example for personal internet website (homepages): Author of website – Last name, First name. Title of website. The date you accessed the website. Address of website.

Davies, Pippa. HCS Learning Commons. January 26th, 2018.
www.hcslearningcommons.org

Websites:

Author	Title of website	Date retrieved	Address of website

Citation example for online encyclopedia: Author last name, first name. "Title of the Article." Name of the online encyclopedia. Date accessed—available URL address.

Online Encyclopedia:

Author's last and First name	Title article	Name of the online encyclopedia	Date article published	Website URL

Citation example for online magazine database: Author last name, first name. "Title of the Article." Name of Magazine Date of the magazine. Name of Database. The date you accessed the article.

Citation for an image: This [video](#) explains the process well; you can add it below.

Creator's last name	First Name	Image Title	Date created	Name of database	Address website/ URL

Online Magazine Database:

Author	Title article	Magazine name	Date magazine	Name of database	Date accessed

Citation example for interview: Person interviewed. Type of interview (personal or telephone). Date Interview:

Person interviewed	Type of interview	Date



Step 4: What information will help me to answer my question(s)?

A researcher takes notes on the most valuable information to be used later to solve a problem. Good researchers are well-organized and take thorough notes—note-taking **template**.



DO...

1. Take notes or record information in your own words. Attach additional sheets if necessary. After each note, record the source of information.
3. Create a bibliography in **MLA** format that records all sources of information that you are using.

OR Use the [MyBib](#) app to copy and paste all your bibliographies together.

Step 5: How will I communicate what I have learned?

You can include images, graphs, infographics, and tables when sharing what you learn. Make sure to **cite all attached images**. Here is an example of a research report for grades 1–3 students.



DO... The requirements for the product/presentation will be created by you and your teacher.



Step 6: What do I think about my research project?

A researcher thinks about his/her learning and improves the next time.



THINK: We improve when we reflect on what we did right and think about ways to improve the next time.

1. How would you improve your research skills or final product (presentation) the next time?
2. How much do you think others will learn because of your product?

Assessment Rubric for the teacher

Assessment rubric	Meets standards	Does not meet standards

Research answered the original question		
Met the requirements for researching accurately		
Determines how the research could be improved.		