

Meeting Wise Template Adapted for School #35

Location: Conference Room

Date: February 6, 2024

*****REMEMBER TO MAKE A COPY FIRST*****

Topic: <ul style="list-style-type: none"> • Look at commitment tracker • Review results of survey in regard to chromebook and make a plan 	Attendees: Petrella, Holberton, Mathews, T. Pellegrino Facilitator: Holberton Notetaker: T. Pellegrino Timekeeper:	Terms	Constituents
		Pellegrino: 9/24	4, 5, 6 & Ayala
		Mathews: 9/24	K, 1, 2, & 3
		McNamara: 9/24	Related services, Specials, Intervention & ENL (English as a new language)
		Flores	Parent
		Ortega	Paras, TA & Primary Project
Meeting objectives: <ul style="list-style-type: none"> • 			
To prepare for this meeting, please: <ul style="list-style-type: none"> • 			
Schedule -			
Time	Minutes	Activity	
		Chromebooks for a class split <ul style="list-style-type: none"> • 71% of teachers responded to the Chromebook survey. • 93% of classroom teachers responded yes • O. Mathews will create a subcommittee to create a procedure for Chromebooks to go to split rooms and to be collected. 	
		<ul style="list-style-type: none"> • Walkthroughs from TNTP and Math Department • 100% use of district curriculum/materials (10 out of 10 classrooms) 	
		<ul style="list-style-type: none"> • Transfers (closed on 1/30) need to be ranked by 3/29 • Interviews will take place during late Feb/March 	
		Agenda for next meeting: <ul style="list-style-type: none"> • Procedures for Chromebooks • Staffing and Voluntary Transfers 	

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