

**Minutes of a Meeting of the Board of Directors
Harbor View Recreation Club, Inc.**

Date: February 23, 2022

Board Members Present:

Ty Harrington, President
Gayle Fischer, Treasurer
Kristin Salzer, Secretary
Justin Sand, Member-at-large
Marge McConnell, Bookkeeper for HVRC

Absent: Jamie Durand, Vice-President

Meeting called to order at 7:07 p.m.

Discussion Topics:

- 1. Billing and Invoices:** Marge McConnell was in attendance to discuss work related to invoices and billing. Kristin and Gayle had previously completed an analysis of billing schedules and Kristin completed an inventory of the marina. There was a discussion of several members utilizing boat storage without paying for storage.

Gayle moved to make a motion to incorporate the following language into the 2022 annual member letter. The motion was seconded by Justin and approved by Kristin.

If a member's boat or trailer has been placed in the marina grounds and identified during an inventory, you will be billed the \$205 annual storage fee without proration. Any changes in storage status need to be communicated in writing to HVRCMail@yahoo.com.

The board determined that Ramona Mahoney will no longer be waived the \$90 launch fee. If any questions arise, Ty will talk to Mona.

- 2. HVRC Board Meeting Minutes (October 2, 2021).** The HVRC Board Minutes for this meeting were reviewed and approved.
- 3. HVRC Financial Report.** Gayle presented the Treasurer's Report for October 2021 thru January 2022. (The Treasurer's report is attached as an addendum). The board discussed several items on the report including the remaining costs associated with the installation of the electronic gate.

During the financial report review, a discussion of the gate progress was had. Regarding the electronic card programming process, Randy Salzer will be trained to program member electronic cards and will do the initial programming for all key cards. He will also reprogram replacement cards for members who lose keys, or new members. Replacement cards will include a payable surcharge to HVRC prior to the issuance of a new key.

- 1. HVRC Membership/Billing.** Marge will provide the drive to Gayle with the invoices.

Justin requested that he be added to the covered storage waiting list. The board provided an update that there is a waiting list, and requested that Justin submit his request in writing to HVRCMail@yahoo.com.

2. **President Updates: Spoils Removal:** Ty is working with several members on the spoils removal (Ken Meckley – building a dirt bike track further out on Mason Neck), speaking with Matt on Old Colchester and Anita regarding some of the dirt. Ty proposes moving a portion of remaining soil to behind covered storage area to help eliminate some of the marina flooding. We would incorporate a silt fence/rip rap/and a berm to help eliminate some of the soil. Additional soil would be spread across the marina to help reduce. Ty will continue to work on this, and help to keep the costs as low as possible. Ty expects that this will be the biggest bill of the year.

Property Boundary Issue: The bottom portion of several properties (10613 Greene, 10617 Greene, 10621 Greene, 10625 Greene, 10629 Greene). There will be a mutually agreed boundary change to move the ownership of the impacted land to the property owners versus HVRC. Source documentation will be supplied to Kristin Salzer who will maintain in the official records of the marina.

Motion was made by Kristin Salzer to approve moving forward with the mutually agreed boundary change at no cost to HVRC. Dave Kyle will handle any legal work related to this. Justin and Gayle abstained from voting on this issue as waterfront property owners. Kristin Salzer, Jamie Durand, and Ty Harrington voted yes.

Dredge Permit: New dredge permit has been applied for. It is in the hands of the VMRC. As updates are received from VMRC, Ty will coordinate with the marina. This may be a more complicated process as it involves underwater vegetated resources. Ty will work through this process so that we have the permit on-hand. Once the permit is obtained, there will be an annual fee (several hundred dollars) to keep the permit open. Permit will cover from the boat ramp to Mile Marker 1 and 2 on the Occoquan River. Approximately 7000 feet long.

2022 Annual Calendar of Events: Deferred schedule of events to March meeting. Kristin will use the 2019 calendar of events to draft a proposed 2022 calendar and present at the March meeting.

Website Updates: T-shirts (developing a HVRC apparel/boat flag/accessory) order form. We will not sell the t-shirts on the internet due to a retail sales tax issue due to our specific non-profit status. Kristin will look into updating the website with a new hosting options.

Tax Status: No update yet for taxes, but everything is in progress to be completed on time.

Marker #1 Status: Piling was driven by Triple Crown Marine. The light and marker are held by Ty. This will be an item for completion during the 2022 workday.

Additionally, Ty found a knox-box for the gate for emergency marina access by the fire department. (Randy will program a key for the knox-box). Gate will be operational in two to three weeks.

Work-boat Lift Motor: Jamie needs approximately \$500 to repair the work boat lift motor.

Motion seconded and approved by Justin/Gayle. Upon completion of boat repairs, and replacing the boat motors.

Foot-bridge across rear of marina: Board voted to approve the replacement of the footbridge behind the rear of the marina. HVRC will monitor footbridge traffic to determine if a gate is needed. If there is a situation where the bridge washes into the creek and causes damming, the members placing the footbridge into place and supplying materials will be responsible for removing all portions of the bridge if the need arises.

6.) Member at Large: Ordering of stickers. Justin will order 55 sets of stickers (approximately 110 total stickers). A motion was passed to approve \$150.00 for stickers.

Justin mentioned training for himself and Randy Salzer for the workboat.

Next Meeting: Tentatively scheduled for March 16 (Wednesday at 7:00 PM). Location TBD.

Motion to Adjourn – 9:26 PM