

December 16, 2020
OFFICIAL MINUTES
of the
DOUGLAS COUNTY BOARD

*Members of the Douglas County Board convened in regular session at 9:00 A.M., County Board Room, Courthouse, Tuscola, Illinois. Chairman of the Board, Don Munson called the meeting to order and led the members in the Pledge of Allegiance to the Flag.

ROLL CALL

*Members answering roll call: Dick Hein, Bibby Appleby, Tom Hettinger, Phil Morris, Don Munson, Jim Mikeworth, and Gary Luth.

PRESENT: 7

ABSENT: 0

**APPROVAL OF NOVEMBER 30, 2020 EMERGENCY BOARD MINUTES AND
NOVEMBER 18, 2020 REGULAR BOARD MINUTES**

***Motion by Hettinger/Hein:** To approve November 30, 2020 Emergency Board Minutes and November 18, 2020 Regular Board Minutes.

YEAS: 7

Motion Passes.

APPROVAL OF MONTHLY FINANCIAL OBLIGATIONS

***Motion by Morris/Hettinger:** To approve the monthly financial obligations for the County as reviewed by the Budget and Finance sub-committee.

YEAS: 7

Motion Passes

APPROVAL OF MONTHLY REPORTS OF FEES

***Motion by Hein/Morris:** To approve the monthly reports of fees of the County offices as prepared.

YEAS: 7

Motion Passes.

APPROVE RESOLUTION 20-R-40 BUDGET, APPROPRIATIONS AND TAX LEVIES FY 2020

***Motion by Hein/Hettinger:** To approve Resolution 20-R-40 Annual Budget, Appropriations and Tax Levies for the FY 2021 for Douglas County.

YEAS: 6

Morris: NO

Motion Passes.

APPROVE RESOLUTION 20-R-41 INCREASE IN APPROPRIATIONS IN FY 2020 BUDGET

***Motion by Morris/Appleby:** To approve Resolution 20-R-41 approving the increase in appropriations in the FY 2020 Budget and Appropriations for Douglas County.

YEAS: 7

Motion Passes.

**APPROVE RESOLUTION 20-R-42 EXTENSION OF A DECLARATION OF EMERGENCY DUE TO
COVID-19**

***Motion by Mikeworth/Hein:** To approve Resolution 20-R-42 extending a Declaration of Emergency due to Covid-19 in Douglas County, State of Illinois by the County Board for a period of 30 days.

YEAS: 7

Motion Passes.

APPROVE RESOLUTION 20-R-43 FEDERAL 5311 GRANT AGREEMENT

***Motion by Mikeworth/Hettinger:** To approve Resolution 20-R-43 authorizing execution and amendment of Federal 5311 Grant Agreement for FY 2021. The county Board Chairman is hereby authorized and directed to execute and file on behalf of Douglas County Section 5311 Grant Agreement with the Illinois Department of Transportation and amend such Agreement if necessary in order to obtain grant assistance under the provisions of Section 5311.

YEAS: 7

Motion Passes.

APPROVE RESOLUTION 20-R-44 BRIDGE CONSTRUCTION CONTRACT

SECTION: 19-02127-00-BR

***Motion by Luth/Morris:** To approve Resolution 20-R-44 awarding Bridge Construction Contract between Depew & Owen Builders, Inc. (Centralia, IL) and Douglas County in the amount of \$288,488.00, which is 11.27% below the Engineers Estimate, designated as Section 190-02127-00BR be approved and that the Chairman of the Board be authorized to sign the Resolution and Contract Documents.

YEAS: 7

Motion Passes.

**ORDINANCE 20-O-14 ESTABLISHING A RISK MANAGEMENT PLAN
FOR CALENDAR YEAR 2021**

***Motion by Hein/Luth:** To adopt Ordinance 20-O-14 establishing a Risk Management Plan for Douglas County for the Calendar year 2021. The Risk Management Plan is designed to protect the County against liability or loss which may be imposed upon it or one of its employees for a tortuous act, and to identify risk management, education, inspection, and supervision expenses attributable or related to loss prevention and loss reduction. Risk Management Plan and breakdown is attached to Ordinance 20-O-14.

YEAS: 7

Motion Passes.

**CONTRACT FOR PROFESSIONAL SERVICES BETWEEN JEANNINE GARRETT
AND DOUGLAS COUNTY**

***Motion by Morris/Mikeworth:** To renew the contract for professional services between Douglas County and T. Jeannine Garrett for a 1 year term beginning January 1, 2021. This contract is to be reviewed annually by Personnel, Legal, and Management.

YEAS: 7

Motion Passes.

**EXTENSION OF CONTRACT FOR SERVICES FOR PROPERTY EVALUATION
AND TAX ADVISORS**

***Motion by Hettinger/Hein:** To approve extension of contract for services between the Douglas County Board of Douglas County, Illinois and Property Evaluation and Tax advisors for a period of six months from January 1, 2021 to June 30, 2021.

YEAS: 7

Motion Passes.

EXTENSION OF APPOINTMENT OF INTERIM EMA DIRECTOR

***Motion by Luth/Hein:** To approve the extension of the appointment of Chana Ray as Interim EMA Director for Douglas County for the period from December 1, 2020 to March 17, 2021.

YEAS: 7

Motion Passes.

APPOINTMENT TO THE DOUGLAS COUNTY AG CENTER BOARD

***Motion by Appleby/Luth:** To approve the appointment of Kevin Breen to the Douglas County Ag Center Board of Directors for a three year term.

YEAS: 7

Motion Passes.

AUTHORIZE THE COUNTY CLERK TO CLOSE OUT FY 2020

***Motion by Mikeworth/Hettinger:** To authorize the County Clerk to close out FY 2020 from December 17-December 31, 2020.

YEAS: 7

Motion Passes.

REAPPOINTMENT TO COUNTY BOARD OF HEALTH

***Motion by Appleby/Hein:** Made a Motion to approve the recommendation of the Personnel, Legal, and management sub-committee to reappoint Dr. Virginia Wad to the Douglas County Board of Health with a term to expire 11/30/2023.

YEAS: 7

Motion Passes.

PURCHASE OF FINANCIAL PACKAGE WITH COMPUTER INFORMATION CONCEPTS

***Motion by Morris/Mikeworth:** Made a motion to approve the recommendation the Budget & Finance sub-committee to the Douglas County Board to purchase financial software package for Douglas County from Computer Information Concepts (CIC) at a cost of \$55,294 and a one-time charge of \$2045 for the data migration. This purchase will be paid from the Contingency Fund 035 from line item 001-4760-035.

YEAS: 7

Motion Passes.

QUESTION AND COMMENTS FROM THE PRESS AND PUBLIC

During Committee reports Dick Hein reported that the Sheriff gave the Coroner a vehicle to replace the Coroner truck that they were currently using. There was no money exchanged just transfer of title. Munson reported that the EMA sub-committee will pursue applications for the EMA coordinator position and that applications will be accepted in the County Clerk's office until 4:30 on 1/8/2021.

Amanda Minor gave her reports on the Health Department and answered questions, then there was a brief discussion about Covid and the vaccine. Amanda Minor stated that the Health Department could not have done all they are doing with Covid without all the County agencies that have been involved. Jim Crane gave an update on Cronus from the press release "Cronus Fertilizer Expands and Extends EPC contract with ThyssenKrupp Industrial Solutions for Tuscola, Illinois, Ammonia Project".

Jim Allen asked the amount for the Public Defender contract and Chairman Munson stated that amount was in the Budget that was just passed. Allen also asked what was going to be done with the Coroner truck and the response was: "that has not been talked about or decided" Janet McCumber asked who does the county contract for property assessment: Stan Jenkins

ADJOURNMENT

***Motion by Luth/Hein:** At 11:32 A.M., there being no further business to come before the County Board at this time, to adjourn until January 20, 2021 at 9:00 A.M.

YEAS: 7

Motion Passes.

Judi Pollock, Ex-Officio Clerk

*PLEASE NOTE-sub-committee minutes are to be placed on file. Motions and special instructions from the sub-committee reports have been recorded in the Official Minutes. Additional information pertaining to the sub-committee minutes may be requested to be reviewed.

