



The regular monthly board meeting of the sTp NJROTC Booster Club Board was held on 5-7-2024 at the Stony Point High School NJROTC portables. President April Lopez called the meeting to order at 6:30pm.

**Present:**

**Ishmael Castillo- Naval Science Instructor**

**April Lopez- 2023/2024 President**

**Nilda Mason- 2023/2024 Vice-President**

**Claudia Javier- 2023/2024 Parliamentarian (virtual)**

**Aleah Stowe- Communications Chair**

**VACANT- 2023/2024 Secretary**

**Jonathan Lourigan- 2023/2024 Treasurer was excused from attending.**

**Quorum is met.**

**Reviewed meeting minutes from 3-5-2024. There were no corrections and the minutes stand approved. The board did not meet quorum at the scheduled April 2024 board meeting so the meeting was canceled.**

**Reviewed the general ledger of income and expenses but the Financial Documents including the *Treasurer's Report* for: 4-30-2024, *Financial Statement* for: 5-7-2024, and *Budget Summary Report* for: 5-7-2024 were not available for review in the absence of the treasurer's attendance.**

**Financial Recap Amounts as of 5-7-2024:**

Money Market Account Balance	\$0
Checking Account Balance	\$6724.95
Pending Income	\$207.16
Uncleared Expenses	\$408.00

**The president (acting secretary during vacancy) and the bank statement reviewer met on 5-2-2024 for an official review of the February, March, and April bank statements. The general ledger was correct but the documentation in the treasurer's book was incomplete. The reports are filed for review in the treasurer's book.**



**Unfinished Business:**

1. None.

**New Business:**

1. Master Guns provided a photo of the banner he would like to have printed on vinyl with Velcro places for the years to be put under as the ROTC continues to accomplish great things. He identified the billboard he is interested in advertising on is located off IH35 between Hwy 79 and RR620. Pricing will be sought.
2. Adopt a budget for the 2024- 2025 booster year.
3. Master Gund would like the booster club to provide meals for the cadets who will be staying after school to practice prior to change of command. April will purchase sandwich platters from HEB and a cake for the senior celebration. He would also like for water and granola bars to be available for parents attending the ceremony. April will purchase these at HEB as well.
4. No other needs.
5. April will schedule to meet with the treasurer to review the filing of the sales tax and federal taxes for the booster club.
6. There was discussion about increasing cadet parent participation by allowing parents to become booster members by working one RS3 shift instead if they would rather this rather than paying the fee. Master Guns will consider allowing them to waive the NJROTC activity fee if they work three additional shifts with RS3.

**Announcements by president due to vacant Secretary position:**

The president (acting secretary during vacancy) requested a three (3) person minutes approval committee for minutes approval within two (2) weeks of meeting date. Aleah, Nilda, and April volunteered.

**Meeting was adjourned at 8:08pm**

**Minutes approved by: \_\_\_\_\_ Date: \_\_\_\_\_**

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