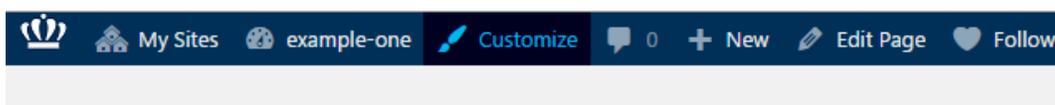
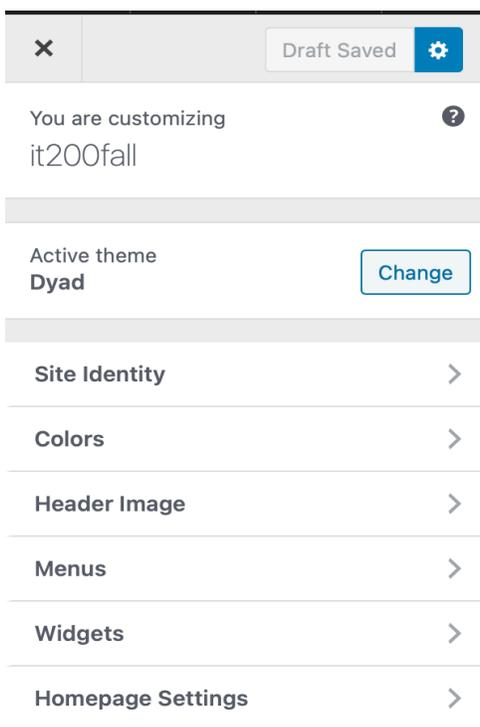


Working in the “Customize” Tab



When viewing a site, click on “Customize” in the top left side of the bar across the top of the page. (Alternatively, from the Dashboard, go to Appearance → Customize.) A sidebar will appear on the left side of your screen.



From the “Customize” sidebar, the site identity (title and tagline) and other settings can be set. Depending on your theme, additional options like changing the header and background images, colors, or organizing widgets may also be present as well.

The screenshot shows the customization interface. On the left is a sidebar with a close button (X) and a 'Save Draft' button with a settings gear icon. The sidebar lists: 'You are customizing it200fall' with a help icon; 'Active theme Dyad' with a 'Change' button; 'Site Identity' with a chevron; 'Colors' (highlighted) with a chevron; 'Header Image' with a chevron; 'Menus' with a chevron; 'Widgets' with a chevron; and 'Homepage Settings' with a chevron. On the right is an 'Action' panel with radio buttons for 'Publish', 'Save Draft' (selected), and 'Schedule'. Below these are a red trash icon with 'Discard changes', a 'Share Preview Link' section with a message: 'See how changes would look live on your website, and share the preview with people who can't access the Customizer.' and a text box containing 'Please save your changes in order to share the preview.', and a preview URL 'https://sites.wp.odu.edu/it200fall/' with a 'Copy' button.

Once done editing, you’ll have the option to click the “Save Draft”, “Publish” or “Schedule” button in order to save and retain any changes made.



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