

SEASONAL POOL AID

Revised/Board Approved: 3/6/26

BASIC FUNCTION

Cleaning and organizing within the gated pool area: bathroom, and support equipment to assure safe and sanitary conditions

REPRESENTATIVE DUTIES

- Clean and maintain swimming pool area within the gated area in a safe and sanitary condition; pick up trash and debris along and inside fence
- Ensure pool equipment is in designated areas, and place back if not
- Maintain tidiness of tables, chairs, and umbrellas
- Wipe down tables and chairs if visibly dirty
- Clean and sanitize bathrooms (toilets, sinks, and floors)
- Manage all trash from bathrooms, pool area, and right outside the gated area
- Weekly take full trash cans to street the evening before trash day and return empty cans the following day
- Place any forgotten items in the "lost and found" area
- Remove tables, chairs and umbrellas from the storage building, clean and place them in an organized fashion on the pool deck before the pool opens in the spring.
- Clean and remove tables, chairs and umbrellas from the pool deck and place them in the storage building at the end of the pool season
 - Weekly pay will begin one week before pool opens and extend one week after pool closes to provide compensation for the two above activities
- Use provided battery powered leaf blower to clear leaves and debris from gated pool deck as needed
- Perform related duties as assigned

JOB QUALIFICATIONS

Must be 16 years of age or older

Reliable transportation preferred

Preference is a resident of Phase III (or current member of the pool if in phase I or II)

Education and Experience:

Any combination equivalent to: sufficient training and experience to demonstrate the knowledge and abilities listed above

OTHER QUALIFICATIONS

Knowledge/Areas of Expertise:

- Materials, equipment, terminology and methods used in pool house cleaning and maintenance duties
- Use and care of cleaning materials and equipment
- Health and safety regulations

Abilities/Skills:

- Clean and maintain the swimming pool area in a safe and sanitary condition
- Operate cleaning equipment safely
- Understand and follow oral and written directions
- Discretion when working and reporting to HOA board members anything outside of the respective job duties listed is required (pool water issues, equipment malfunctions, etc)
- Reliable communicator that will call or text when there is an issue at the pool or concerning the pool
- Establish and maintain cooperative and effective working relationships with others.

WORKING CONDITIONS

Outdoor environment

Heavy lifting required at times

Work 7 days a week during the pool season

PAY AND HOURS

Salary is 150.00 a week

Hours would be flexible between 10PM-6AM, choose to complete duties anytime after the pool closes or before it opens every day, all tasks are typically completed in 30 min – 1 hour a day.

Pool opens on Saturday May 16th and closes on Sunday Oct 4th