

COLLINGBOURNE DUCIS PARISH COUNCIL

**YOU ARE SUMMONED TO ATTEND A PARISH COUNCIL MEETING
TO BE HELD IN COLLINGBOURNE DUCIS VILLAGE HALL AT 7.00 pm.
ON THURSDAY 5 SEPTEMBER 2024**

AGENDA

1. **TO CONSIDER APOLOGIES.**
2. **49.24 CHAIRMAN'S ANNOUNCEMENTS**
3. **50.24 DISCLOSURE(S) OF INTEREST AND GRANTING OF DISPENSATIONS**
To receive any declaration of interest by a member in relation to matters to be considered at this meeting, as defined by the Code of Conduct adopted by the Council on 12 July 2012 in accordance with the provisions of the Localism Act 2011 and to consider requests for dispensations. **Members are requested to declare any interests to the Clerk at least 48 hours prior to this meeting.**
4. **51.24. TO CONSIDER CO-OPTION APPLICATIONS RECEIVED.**
5. **52.24 MINUTES OF PREVIOUS MEETING.** To approve the minutes of the Annual Parish Meeting and Annual Parish Council Meetings held on 2 Jul 2024
53.24 Matters arising – for information only.
6. **54.24 TO CONSIDER POLICE REPORT AND POLICING ISSUES.**
7. **55.24 TO CONSIDER WILTS COUNCILLOR REPORT.**
8. **56.24 TO ADJOURNMENT FOR PUBLIC COMMENTS/QUESTIONS. Lead: Chairman**
9. **57.24. TO RECEIVE FINANCE REPORT** **Lead: Clerk**
To receive Current Liquidity statement and bank reconciliation.
Authorise bills and cheques for payment:
Bank Tfr P Gill (Clerk's Sal & Exps Jul24) £498.73
2118 HMRC (Clerk's PAYE Jul 24) £110.40
Bank Tfr (Viking Office Ltd Print Carts 9 Jul 24) £58.54 (VAT 9.76)
Bank Tfr K Earle (Email & Domain Registration 23 Jul 24) £311.03
Bank Tfr Idverde (Gds Maint & Bins 27 Jun 24) £674.90 (VAT £ 112.48)
Bank Tfr PKF Littlejohn (Aduit Fee 5 ug 24) £252.00 (VAT £42.00)
Bank Tfr EDF (Rec Gd Electric 16 Aug 24) £13.65 (VAT £ 0.65)
Bank Tfr Idverde (Gd Works IV10919272 15 Aug 24) £185.55 (VAT £36.91)
Bank Tfr P Gill (Clerk's Sal & Exps Aug 24) £498.73
2119 HMRC (Clerk's PAYE Aug 24) £110.40
Bank Tfr Idverde (Gds Maint & Bins 19 Aug 24) £674.90 (VAT £ 112.48)
Bank Tfr JRC (Bus Shelters 27 Aug 24) £32.20 (VAT £5.37)
Notice Board Write Off. To consider writing down the value of the notice board from £1200.00 to £00.00 as the notice board is now beyond economical repair. **Lead: Cllr Knowlson**
Grants. To consider grants applications as received from: **Lead: Clerk**
10. **58.24 PLANNING REPORT**
To consider report and planning applications as received from Wiltshire County Council. **Lead: Cllr Batley**
PL/2024/05819. Householder planning permission. Proposed replacement oil tank Little Orchard, Cadley Road, SN8 3EA.
PL/2024/07166. Full planning permission. Erection of a New dwelling Bourne Works, High Streets, SN8 3EQ.
PL/2024/07810. Notification of proposed works to trees in a conservation area Remove 2 Leylandii Trees at 6 STATION APPROACH SN8 3FX
Developer Meeting Request. To consider a meeting request from the agents of the owners of land opposite the school to initially discuss the merits of a development proposal.
11. **59.24. PROPERTY & MAINTENANCE REPORT.** **Lead: Cllr Knowlson**
Communal And Play Areas Report.

Defib. To consider making an annual £30 payment to Amar, the owner of Collingbourne Stores for wayleave to have the Defib on his property and to cover costs of electric use for powering the Defib Safe case.

Lead: Cllr Knowlson

Noticeboard. To consider purchasing a new notice Board.

Lead: Chair

General Maintenance. To receive update.

Lead: Cllr Lyons

War Memorial. To consider removing lichen and setting up an annually cleaning contract.

Lead: Cllr Lyons

12. 60.24. SPEEDING

Speedwatch. To receive update

Lead: Cllr Knowlson

13. 61.24. HIGHWAYS & ROW.

To consider maintenance issues for raising to Highway Footway Improvement Groups To consider maintenance issues for raising to Highway Footway Improvement Groups (LHFIG's).

Pedestrian Crossing on A338. A resident has sent an email requested that consideration be given to installing railings of some sort along the path from the traffic lights to the corner by the shop (so only a few metres) and again from the traffic lights to the corner on the opposite side of the A338.

Lead Cllr Dennis.

A346/A338 Church Street / High Street Junction. To receive update from Cllrs Dennis/Knowlson.

14. 62.24. DIGITAL, COMMS, IT AND ENGAGEMENT.

Email & Broadband Provider. To receive update on changeover of provider.

Lead Cllrs Knowlson & Dennis.

Full Fibre Broadband. To consider an email from an elector on the future provision of Full Fibre Broadband in the village and to note an update from Wilts Council.

Lead: Chair

15 63.24. XMAS BIG BRUNCH. To receive update

Lead Chair

16 64.24. COUNCIL EMERGENCY CONTACTS ORGANIZATION. To receive and consider recommendations on an emergency call out organisation. **Lead Cllrs Wood & Dennis.**

17 65.24.VILLAGE HALL. To receive report.

Lead Cllr Green

18 66.24 COMPLAINTS. To consider as received.

19 67.24 TO SET DATE OF NEXT MEETING: To confirm as starting at 7.00 pm on Thu 17 October 2024.

Philip Gill

Parish Clerk 29 August 2024

Note: Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Freedom of Information, Crime & Disorder, Health & Safety and Human Rights.