

Networking - LESSON PLANNING

Student: Erick Martin
 Classes per week: 2
 Position: Manager coordinator
 Current Level:
 Curriculum: [A2/A2+ Networking Curriculum](#)
 Current week: 2-8

Decompress:

Here's the template: [Needs analysis/Decompress template](#)

Notes on Client (Changes on new curriculum, suggestions, needs another curriculum, etc.):

Remember to notify your leader when decompress is completed, or contact directly with Jaime via Slack

Topic 1 - Networking 101

Aims: Discussing and talking about the implications of networking.

TOPIC & CONTENT	LANGUAGE FOCUS	PRODUCTION	MATERIALS / SKILLS
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Date/teacher: November 7, 2024 Dowse **Decompress**

Lesson 1: Introduce yourself & ask questions when you meet a new person	<ul style="list-style-type: none"> Grammar: Present tense - review to see if they use the 3rd person singular well Vocabulary: WH Questions 	<ul style="list-style-type: none"> Client is able to talk about his work and personal life. 	http://esldisussiontopics.com/g01_presentSimple.html
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Comments/ Suggestions for next lesson:

Date/teacher: November 9th, Edgar
 November 8, 2024 Dowse **OFF CURRICULUM**

Lesson 2: Talk about your career path	<ul style="list-style-type: none"> Grammar: Questions present tense - review 	<ul style="list-style-type: none"> Client is able to discuss their career path. 	https://english-at-home.com/career/
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Comments/ Suggestions for next lesson:

Date/teacher:

Lesson 3: Do's & Don'ts of Networking

- Grammar: Demonstrative pronouns and review of there is/are
- Vocabulary: Current events, small talk

- Client is able to give their opinion on networking.

<https://www.cio.com/article/230572/how-to-network-17-tips-for-shy-people.html>

Comments/ Suggestions for next lesson:

Topic 2 - Social networking

Aims: Discussing social interactions and networking.

TOPIC & CONTENT	LANGUAGE FOCUS	PRODUCTION	MATERIALS / SKILLS
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Date/teacher:

Lesson 4: Pitching yourself

- Grammar: Rephrasing
- Vocabulary: Cue business words

- Client is able to speak with proficiency about themselves.

<https://www.thebalancemoney.com/elevator-speech-examples-and-writing-tips-2061976>

Comments/ Suggestions for next lesson:

Date/teacher:

Lesson 5: Discuss some tips for networking

- Grammar: Discourse markers
- Vocabulary: Connectors

- Client is able to give tips on networking.

 Best Networking Tips: ...

Comments/ Suggestions for next lesson:

Date/teacher:

Lesson 6: Explain how to use social media to network	<ul style="list-style-type: none"> Grammar: Formal vs informal Vocabulary: Tech words for social media. 	<ul style="list-style-type: none"> Client compares formal and informal speech. 	 How to Use Social Me...
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Comments/ Suggestions for next lesson:

Topic 3 - Personality check

Aims: Discussing, comparing and contrasting personality.

TOPIC & CONTENT	LANGUAGE FOCUS	PRODUCTION	MATERIALS / SKILLS
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Date/teacher:

Lesson 7: What is your personality?	<ul style="list-style-type: none"> Grammar: Conditionals - Introduction (zero & first) 	<ul style="list-style-type: none"> Client is able to describe their personalities. 	https://www.wikihow.com/Describe-Someone%27s-Personality
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Comments/ Suggestions for next lesson:

Date/teacher:

Lesson 8: Strengths & weaknesses of your personality	<ul style="list-style-type: none"> Grammar: Professional adjectives Vocabulary: Words to describe your co-workers. 	<ul style="list-style-type: none"> Client describes personality traits. 	https://www.indeed.com/career-advice/career-development/words-to-describe-coworkers
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Comments/ Suggestions for next lesson:

Date/teacher:

Lesson 9: How to use your personality to network	<ul style="list-style-type: none"> Grammar: Will / Going To for predictions Vocabulary: Adjectives to describe personality. 	<ul style="list-style-type: none"> Client discusses personality and network. 	 Discovering Your Netw...
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Comments/ Suggestions for next lesson:

Topic 4 - Cultural differences**Aims:** Discussing, comparing and contrasting different cultures

TOPIC & CONTENT	LANGUAGE FOCUS	PRODUCTION	MATERIALS / SKILLS
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Date/teacher:

Lesson 10: Networking in Mexico vs US

- Grammar: Comparing two social cultures.
- Vocabulary: Comparisons social adjectives.

- Clients discuss cultures.

<https://mztrealstate.com/cultural-differences-us-and-mexico>

Comments/ Suggestions for next lesson:

Date/teacher:

Lesson 11: Describe what people have to offer in Mexico vs US

- Grammar: Connecting words (contrast).
- Vocabulary: Status words.

- Client discusses working environment.

 Cultural Differences Be...

Comments/ Suggestions for next lesson:

Date/teacher:

Lesson 12: Why do we network? Purpose vs Status vs Money vs Security

- Grammar: Concision.

- Client analyzes the concept of social success.

<https://www.universitylabpartners.org/student-voices/importance-of-networking>

Comments/ Suggestions for next lesson:

Topic 5 - Job interviews**Aims:** Discussing job interviews techniques.

TOPIC & CONTENT	LANGUAGE FOCUS	PRODUCTION	MATERIALS / SKILLS
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Date/teacher:

Lesson 13: What are common interview questions for your job?

- Grammar: Listening for details.
- Vocabulary: Job interviews common phrases.

- Client discusses common job interview questions.

<https://www.indeed.com/career-advice/interviewing/top-interview-questions-and-answers>

Comments/ Suggestions for next lesson:

Date/teacher:

Lesson 14: Answer common questions correctly

- Grammar: Fluency, Past Tense review.

- Client discusses proper pronunciation and fluency when answering questions in a job interview.

 Top Interview Tips: Co...

Comments/ Suggestions for next lesson:

Date/teacher:

Lesson 15: Roleplay job interview

- Grammar: Self correction

- Client discusses the future possibilities and impacts of technology.

<https://www.seek.com.au/career-advice/article/common-interview-questions-and-how-to-answer-them>

Comments/ Suggestions for next lesson:

Topic 6 - A previous life

Aims: Describing and discussing personal goals and histories.

TOPIC & CONTENT

LANGUAGE FOCUS

PRODUCTION

MATERIALS / SKILLS

Date/teacher:

Lesson 16: Describe previous work experiences	<ul style="list-style-type: none"> • Grammar: Past Tenses. • Vocabulary: Business verbs. 	<ul style="list-style-type: none"> • Client describe past job experiences. 	https://www.indeed.com/career-advice/interviewing/interview-question-tell-me-about-your-work-experience
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Comments/ Suggestions for next lesson:

Date/teacher:

Lesson 17: Explain your best and worst experience - previous jobs.	<ul style="list-style-type: none"> • Grammar: If-clauses, Discourse markers. • Vocabulary: Adjectives for emotions. 	<ul style="list-style-type: none"> • Client discusses and compares job experiences. 	 What's Your Worst Job...
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Comments/ Suggestions for next lesson:

Date/teacher:

Lesson 18: What are you expecting from your new job	<ul style="list-style-type: none"> • Grammar: Simple and Continuous Future Tenses • Vocabulary: Adverbs. 	<ul style="list-style-type: none"> • Client discusses future jobs. 	 WHAT IS YOUR DREAM...
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Comments/ Suggestions for next lesson:

Topic 7 - Project: My resume

Aims: Complete a personal resume in English.

TOPIC & CONTENT	LANGUAGE FOCUS	PRODUCTION	MATERIALS / SKILLS
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Date/teacher:

Lesson 19: Reviewing candidates resumes	<ul style="list-style-type: none"> • Grammar: Zero conditional • Vocabulary: Trends of interest 	<ul style="list-style-type: none"> • Client checks on current resume. 	https://hbr.org/2023/01/what-makes-a-great-resume
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Comments/ Suggestions for next lesson:

Date/teacher:

Lesson 20: Presenting work experience

- Grammar: First conditional and second conditional
- Vocabulary: New and modern trends

- Client describes relevant work experiences.

 Describe Your Experience

Comments/ Suggestions for next lesson:

Date/teacher:

Lesson 21: Showcasing skills (hard skills and soft skills)

- Grammar: Third conditional

- Client describes his/her strongest work-related skills.

 This is what makes em...

Comments/ Suggestions for next lesson:

Topic 8 - REVIEW WEEK

Aims: General review.

TOPIC & CONTENT

LANGUAGE FOCUS

PRODUCTION

MATERIALS / SKILLS

Date/teacher:

Lesson 22: Review

- Topic 1-2

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Comments/ Suggestions for next lesson:

Date/teacher:

Lesson 23: Review

- Topic 3-4

Comments/ Suggestions for next lesson:

Date/teacher:			
Lesson 24: Review	• Topic 5-7		
Client's comments about evaluation/next curriculum:			

Lesson 25: Final speaking evaluation -
Date/consultant:
Observations:
Next curriculum (learner's path):

A2 COMPANY OVERVIEW AND DESCRIPTION CURRICULUM - LESSON PLANNING
<p>Student: Erick Martin Classes per week: 2 Position: Manager coordinator Current Level: A1+ Curriculum: W A1+ Beginners Business Curriculum Current topic: 12-12</p> <p>Material for classes: Material - A1+ Business Beginners</p>

Decompress:
Here's the template: Needs analysis/Decompress template
Notes on Client (Changes on new curriculum, suggestions, needs another curriculum, etc.):
Remember to notify your leader when decompress is completed, or contact directly with Jaime via Slack

Topic 1 - COMPANY OVERVIEW

Aims: Explaining the history, mission and values of the company as well as the different locations, offices and facilities and describing the management team.

TOPIC & CONTENT	LANGUAGE FOCUS	PRODUCTION	MATERIALS / SKILLS
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Date/teacher: 11/April Julio

Lesson 1: History, mission, vision, values	<ul style="list-style-type: none">Grammar: Past tenses reviewVocabulary: company history, mission, values	<ul style="list-style-type: none">Client is able to talk about his company history, mission, vision and values	Use diagrams and timelines
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Comments/ Suggestions for next lesson:

Date/teacher: 04/15 Eka

Lesson 2: Locations and facilities	<ul style="list-style-type: none">Grammar: prepositions of placeVocabulary: company facilities	<ul style="list-style-type: none">Client is able to describe their company's facilities	
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Comments/ Suggestions for next lesson:

Date/teacher: 04/19 Eka

Lesson 3: Management team	<ul style="list-style-type: none">Grammar: present tenses reviewVocabulary: job positions, tasks, action verbs	<ul style="list-style-type: none">Client is able to describe the management team and their tasks and responsibilities	
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Comments/ Suggestions for next lesson:

Topic 2 - PROCESSES AND ORGANIZATIONAL STRUCTURE

Aims: Explaining the main activities of your job, describing the goals and strategies of each section and explaining the chain of command of the company

TOPIC & CONTENT	LANGUAGE FOCUS	PRODUCTION	MATERIALS / SKILLS
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Date/teacher: 4/23 Camille

Lesson 4: My job	<ul style="list-style-type: none">Grammar: present simple and continuousVocabulary: action verbs, adjectives, job responsibilities	<ul style="list-style-type: none">Client is able to describe their job and detail the tasks and duties involved in it	Use LinkedIn job ads https://www.linguahouse.com/es/esl-lesson-plans/general-english/describing-jobs
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Comments/ Suggestions for next lesson:

Date/teacher: 4/25 Camille

Lesson 5: Goals and strategies	<ul style="list-style-type: none">Grammar: linking words, sequencersVocabulary: goals, expectations, strategies	<ul style="list-style-type: none">Client can describe the goals of their company as well as strategies how to achieve them	
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Comments/ Suggestions for next lesson:

Date/teacher: 04/26 Eka

Lesson 6: Chain of command	<ul style="list-style-type: none">Grammar: possessivesVocabulary: responsibilities, phrasal verbs - basic	<ul style="list-style-type: none">Client can describe the chain of command in their company and detail their activities	
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Comments/ Suggestions for next lesson:

Topic 3 - DEPARTMENTS

Aims: Explain the main purpose of the departments, describe the management team for the departments and analyze the connection between your department and the rest of the company

TOPIC & CONTENT	LANGUAGE FOCUS	PRODUCTION	MATERIALS / SKILLS
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Date/teacher: 30 April Julio

Lesson 7: Departments	<ul style="list-style-type: none">Grammar: Present PerfectVocabulary: departments, duties	<ul style="list-style-type: none">Client details the departments, processes in the company and the duties of each Dept including theirs	
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Comments/ Suggestions for next lesson:

Date/teacher: May 2, 2024 Bernardo

Lesson 8: Management teams	<ul style="list-style-type: none">Grammar: Present Perfect and Past SimpleVocabulary: staff, job positions, responsibilities	<ul style="list-style-type: none">Client describes the management teams of each Dept in their company and details their responsibilities	
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Comments/ Suggestions for next lesson:

Date/teacher: 05/08 Eka

Lesson 9: My Department	<ul style="list-style-type: none">Grammar: Expressions of	<ul style="list-style-type: none">Client describes own department and connection to	
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	cause and consequence <ul style="list-style-type: none"> • Vocabulary: cause and consequence , effects 	other departments in the company	
Comments/ Suggestions for next lesson:			

Topic 4 - PROJECTS AND OPERATIONAL TIMELINES			
Aims: Designing the strategy when starting a project, explaining project breakdown to a boss/coworker and creating the timeline of a project for past, present and future projects			
TOPIC & CONTENT	LANGUAGE FOCUS	PRODUCTION	MATERIALS / SKILLS

Date/teacher: May 9, 2024 Bernardo			
Lesson 10: Project strategy	<ul style="list-style-type: none"> • Grammar: future tenses, modals might/may/will for predictions • Vocabulary: strategy and forecast 	<ul style="list-style-type: none"> • Clients discuss and detail their project strategy focusing on the future results 	
Comments/ Suggestions for next lesson:			

Date/teacher: MAY 16 JULIO off curriculum, please retake the topic and material - 23/05 Camille			
Lesson 11: Project Breakdown	<ul style="list-style-type: none"> • Grammar: connectors and discourse markers , past, present and future review • Vocabulary: project stages, projects , basic phrasal verbs 	<ul style="list-style-type: none"> • Client is able to break down the project and explain it to a third party 	

Comments/ Suggestions for next lesson:

Date/teacher: ??????? david **May 10, 2024 Dowse/May 23rd Camille**

Lesson 12: Project
Timeline

- Grammar: tenses review - past present and future
- Vocabulary: timelines

- Client is able to describe the complete timeline of the project, focusing on completed, ongoing and future tasks

Comments/ Suggestions for next lesson:

Topic 5 - MANAGING RELATIONSHIPS

Aims: Practicing small talk with suppliers/client and creating rapport through personal storytelling, as well as asking and answering questions about personal and professional life

TOPIC & CONTENT

LANGUAGE FOCUS

PRODUCTION

MATERIALS / SKILLS

Date/teacher: May 24th, Alejandro

Lesson 13: Small Talk

- Grammar: modals review
- Vocabulary: small talk, work and leisure

- Client is able to have a small talk in a business context

Comments/ Suggestions for next lesson:

Date/teacher: June 5th Julio

Lesson 14: Storytelling

- Grammar: Past Perfect and narrative tenses
- Vocabulary: storytelling

- Client is able to tell stories from personal and professional experience

Comments/ Suggestions for next lesson:

Date/teacher: 06/07 Eka

Lesson 15: Rapport

- Grammar: questions forms
- Vocabulary: questions, rapport

- Client is able to share stories, ask and answer personal and professional I questions in order to create rapport

Role play

Comments/ Suggestions for next lesson:

Topic 6 - INFORMAL EVAL

TOPIC & CONTENT

LANGUAGE FOCUS

PRODUCTION

MATERIALS / SKILLS

Date/teacher: June 13th Camille

EVAL PREP

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Comments/ Suggestions for next lesson: **DEAR CONSULTANT DO AN EVAL PREP, HE SHOULD NOT BE IN A2, BUT A1+ LEVEL**

Date/teacher: June 14th Warren

INFORMAL EVAL

- EVAL

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Comments/ Suggestions for next lesson: **DEAR CONSULTANT DO AN INFORMAL EVAL, HE SHOULD NOT BE IN A2, BUT A1+ LEVEL**

Date/teacher: 06/21 Eka

FEEDBACK AND FOLLOW UP

- FEEDBACK

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Comments/ Suggestions for next lesson: **DEAR CONSULTANT DO AN INFORMAL EVAL, HE SHOULD NOT BE IN A2, BUT A1+ LEVEL**

Topic 7 - Business Trip

Aims: Using expressions to describe preferences, discuss prices and inquire about a variety of products and stores, as well as ordering in restaurants.

TOPIC & CONTENT

LANGUAGE FOCUS

PRODUCTION

MATERIALS / SKILLS

Date/teacher: June 27th Warren

Lesson 19: Going out

- Grammar: WH questions/ questions with HOW much/many

- Client describes their preferences when it

- [Grammar - interactive exercises](#)

	<ul style="list-style-type: none"> Vocabulary: entertainment/going out 	comes to entertainment and inquires about other people's preferences	Homework: You and your colleague are on a business trip, discuss options on what to do this weekend
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Comments/ Suggestions for next lesson:

Date/teacher: June 28th Warren

Lesson 20: Your free time	<ul style="list-style-type: none"> Grammar: Wh question/ can and could for polite requests Vocabulary : shopping and prices 	<ul style="list-style-type: none"> Client inquires about products of interest in a variety of shops and asks for assistance from salespeople 	<ul style="list-style-type: none"> https://breakingnewsenglish.com/ (Use Level 0-1) Role play: You need to buy new clothes for your business meeting. Role play the dialogue between a customer and salesperson.
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Comments/ Suggestions for next lesson:

Date/teacher: July 16th Edgar

Lesson 21: Restaurants	<ul style="list-style-type: none"> Grammar: modal verbs for requests and offers/ adjectives Vocabulary : food and restaurants 	<ul style="list-style-type: none"> Client inquires about food and orders in a restaurant 	<ul style="list-style-type: none"> Listening - restaurants FINAL TASK: You are having lunch with your business partner. Role play the dialogue between a waiter and a customer in a restaurant
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Comments/ Suggestions for next lesson:

Topic 8 - Appointments

Aims: Comparing agendas and scheduling personal and professional appointments using modals and present tenses to express opinions, using expressions of time, as well as organizing ideas using ordinal numbers and sequencers, and checking for understanding with tag questions.

TOPIC & CONTENT	LANGUAGE FOCUS	PRODUCTION	MATERIALS / SKILLS
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Date/teacher: 07/17 Eka

Lesson 22: Comparing agendas	<ul style="list-style-type: none"> Grammar: Present Simple and Continuous/ talking about time Vocabulary: time expressions/ agendas 	<ul style="list-style-type: none"> Client describes their and other people's agenda, and inquires about them 	<ul style="list-style-type: none"> Jobs and work activities Homework: Send a voice note to your team checking their agendas and confirming yours
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Comments/ Suggestions for next lesson:			
Date/teacher: August 13th, Jaime			
Lesson 23: Priorities	<ul style="list-style-type: none"> Grammar: modal verbs MUST and HAVE TO/ talking about important tasks Vocabulary: ordinal numbers and sequencers / apologizing 	<ul style="list-style-type: none"> Client discusses important tasks and organizes them in orders of priority 	<ul style="list-style-type: none"> Conversation questions- Jobs and Occupations <p>Homework: Your PA accidentally set up two appointments on the same day, you need to apologize to one of them and explain your priorities</p>
Comments/ Suggestions for next lesson:			
Date/teacher: 08/27 Eka 08/15 Edgar- NOT FINISHED SESSION Aug 14, 2024 Bernardo dnh			
Lesson 24: Setting appointments	<ul style="list-style-type: none"> Grammar: tag questions Skill: intonation in questions Vocabulary : setting appointments / accepting and rejecting 	<ul style="list-style-type: none"> Client compares agendas, sets appointment, accepts or rejects meetings 	<ul style="list-style-type: none"> Business meetings in English <p>FINAL TASK: Role play a conversation with a colleague to compare your agendas and set an appointment for next week</p>
Comments/ Suggestions for next lesson: 08/15 – Feel free to use some of the materials in the document for the next class because some things were not seen in class because he had to leave early and overall he was getting distracted from work. Mainly the material related to question tags and intonations was not seen.			
Topic 9 - Problem solving			
Aims: Discussing and comparing issues using modal verbs in present and past forms, as well as the present and past forms of be and do, using a variety of sequencers to indicate causality, requesting help and favors politely and offering your assistance to other individuals.			
TOPIC & CONTENT	LANGUAGE FOCUS	PRODUCTION	MATERIALS / SKILLS
Date/teacher: 8/28/24 Dowse			
Lesson 25: Complaining	<ul style="list-style-type: none"> Grammar: prefix UN- and variants/ past simple BE and DO Vocabulary: personal and professional issues/ 	<ul style="list-style-type: none"> Client discusses their personal professional issues, in the present and past 	<ul style="list-style-type: none"> <p>Homework: Send a voice note to your boss complaining about an issue</p>

	because and because of		
Comments/ Suggestions for next lesson:			
Date/teacher: September 06th, Edgar+Laura September 14th, María Luisa DNH			
Lesson 26: Problem solving	<ul style="list-style-type: none"> Grammar: Expressing your opinion/ giving advice SHOULD and MUST/ FOR vs TO Vocabulary: problems and solutions 	<ul style="list-style-type: none"> Client discusses issues from personal and professional life and possible solutions 	<ul style="list-style-type: none"> Homework: Role play a dialogue with your colleague discussing an issue at work and proposing possible solutions
Comments/ Suggestions for next lesson:			
Date/teacher: September 11 Dowse			
Lesson 27: Requesting assistance	<ul style="list-style-type: none"> Grammar: offers and requests - modal WOULD/ FOR vs TO/ past simple review Vocabulary: problems and solutions/ adjectives 	<ul style="list-style-type: none"> Client discusses important issues and requests assistance from others 	<ul style="list-style-type: none"> Homework: Send an email to your boss requesting assistance with the issue at work
Comments/ Suggestions for next lesson:			
Topic 10 - Careers			
Aims: Inquiring and providing information about past personal and professional experiences, using the past simple tense of regular and irregular verbs, as well as describing timelines and histories of a variety of individuals and companies.			
TOPIC & CONTENT	LANGUAGE FOCUS	PRODUCTION	MATERIALS / SKILLS
Date/teacher: September 12th, Edgar			
Lesson 28: Timelines	<ul style="list-style-type: none"> Grammar: Past Simple regular verbs Skill: Pronunciation /ED/ Vocabulary: adjectives /occupations/ years 	<ul style="list-style-type: none"> Client describes their past life experiences 	<ul style="list-style-type: none"> Homework: Role play a conversation with your colleague about last week at work
Comments/ Suggestions for next lesson:			
Date/teacher: September 13 Dowse			
Lesson 29: Work experience	<ul style="list-style-type: none"> Grammar: Past Simple irregular verbs 	<ul style="list-style-type: none"> Client discusses their past work experience 	<ul style="list-style-type: none">

	<ul style="list-style-type: none"> Skill: Pronunciation Vocabulary : discourse markers for talking about the past / duties 		Homework: Voice note to a headhunter about your work experience
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Comments/ Suggestions for next lesson:

Date/teacher: Oct. 3, 24/Tere

Lesson 30: Company history	<ul style="list-style-type: none"> Grammar: Past Simple questions Skill: intonation in questions Vocabulary : company history 	<ul style="list-style-type: none"> Client discusses their company history 	<ul style="list-style-type: none"> FINAL TASK: Role play a dialogue with a new partner discussing your companies' histories
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Comments/ Suggestions for next lesson:

Topic 11 - Goals

Aims: Describing goals and objectives, present and future projects related to your personal and professional life using a variety of tenses and sequencers to organize ideas coherently, as well as discussing future plans and engagements.

TOPIC & CONTENT	LANGUAGE FOCUS	PRODUCTION	MATERIALS / SKILLS
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Date/teacher: October 4 Dowse

Lesson 31: Personal and professional goals	<p>Grammar: expressing past and present wants and needs/ future with will and going to</p> <ul style="list-style-type: none"> Vocabulary: Verbs for expressing wants and needs/ goals and ambitions 	<ul style="list-style-type: none"> Client describes personal and professional goals and compares them with others 	<ul style="list-style-type: none"> Homework: Voice note to your boss on your goals for this year
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Comments/ Suggestions for next lesson:

Date/teacher: Oct 10th, Edgar

Lesson 32: Setting goals	<ul style="list-style-type: none"> Grammar: future with WILL and GOING TO and Present Continuous Vocabulary: goals and ambitions 	<ul style="list-style-type: none"> Client describes their future goals and plans on how to achieve them 	<ul style="list-style-type: none"> Homework: Write a list of your goals for next year and how you plan to achieve this
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Comments/ Suggestions for next lesson:

Date/teacher: Oct 11th, Edgar **UNFINISHED LESSON**

Lesson 33: Future projects	<ul style="list-style-type: none"> Grammar: future/ future in the past 	<ul style="list-style-type: none"> Client discusses their and other people's 	<ul style="list-style-type: none"> FINAL TASK: You just had a meeting with your
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	<ul style="list-style-type: none"> Vocabulary: reporting verbs 	future projects and reports other people's opinions	biggest partner about their plans for next year. Report this information to your boss.
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Comments/ Suggestions for next lesson: **He arrived late and left early, the class was not finished 100%. He is very interested in reviewing tenses. Please continue doing that next session.**

Topic 12 - Evaluation - Formal

Date/teacher: Oct.16/Ruth

Lesson 34: Eval Prep	<ul style="list-style-type: none"> Review Topics 6-8 	<ul style="list-style-type: none"> This week focuses on resolving client's doubts and perfecting previously learned content 	
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Comments/ Suggestions for next lesson: review modals.

Date/teacher: October 18, 2024 Dowse

Lesson 35: Eval Prep	<ul style="list-style-type: none"> Review Topics 9-11 	<ul style="list-style-type: none"> This week focuses on resolving client's doubts and perfecting previously learned content 	
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Comments/ Suggestions for next lesson:

Date/teacher: Oct 19th - Camille

Lesson 36: End of level Evaluation	<ul style="list-style-type: none"> Formal Evaluation 		
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10/22 Eka

Extra review

October 23, 2024 Dowse

Erick arrived late and left early. **IMPORTANT!! Please note the many errors in exercise #1 on the remote. Erick has little to no control over the present and past tenses. He needs a complete overhaul in this area. He must go back to square one and re-learn all the present/past tenses. Then, after that, focus should shift to the perfect tenses in present and past.**

There are huge gaps in his grammar and until these gaps are filled, his speech will continue to be poor.

Extra review

October 31, 2024 Dowse

November 1, 2024 Dowse

November 2nd, Edgar **EVAL DAY AFTER A WEEK OF REVIEW**

Observations:

Next curriculum (learner's path):

Client's comments about evaluation/next curriculum:

A2 Introduction to professional life