

Town of Leading Ticks

A regular meeting was held on Wednesday, January 7, 2026

Meeting was called to order Mayor, Melissa Chippett at 6:27 PM.

In attendance:

Mayor: Melissa Chippett

Deputy Mayor: Leona Newman

Councillors: Dexter Loveman, Clayton Blundell, Carolyn Cooke & Brenda Lee Hannam

Absent: Caralee Hemmeon

Present: **Town Clerk/Manager:** Dianese Cook

This meeting opened in closed session to discuss Town Maintenance Wages, which Councillor, Brenda Lee Hannam was excused because of conflict of interest. After which this session transitioned into the regular meeting, and Brenda Lee joined in

Resolution #26-001: Clayton Blundell/Leona Newman

Resolved that the agenda of January 7, 2026 of the regular meeting held of the Council be adopted and circulated.

In Favour: **Mayor:** Melissa Chippett

Deputy Mayor: Leona Newman

Councillors: Dexter Loveman, Carolyn Cooke, Brenda Lee Hamman, and Clayton Blundell

Opposed: 0

Abstaining: 0

Resolution Carried:

Resolution #26-002: Clayton Blundell/Carolyn Cooke

Resolve that the minutes of the regular meeting on December 10, 2025, be adopted.

In Favour: **Mayor:** Melissa Chippett

Deputy Mayor: Leona Newman

Councillors: Dexter Loveman, Clayton Blundell, Brenda Lee Hannam, and Carolyn Cooke

Opposed: 0

Abstaining: 0

Resolution Carried:

Resolution #26-003: Leona Newman/Dexter Loveman

Mayor, Melissa Chippett asked if there were any errors or omissions to the minutes of the regular meeting held on December 10, 2026, which was circulated with the agenda.

No Errors or Omissions were found.

In Favour: **Mayor:** Melissa Chippett **Deputy Mayor:** Leona Newman
Councilors: Carolyn Cooke, Clayton Blundell, Brenda Lee Hannam, and Dexter Loveman

Opposed: 0
Abstaining: 0
Resolution Carried:

Ongoing issues:

- **It was decided to check into getting repairs completed on the Heritage building in the fall. (still waiting)**
- **Check out Funding to get the fish stage repaired underneath. (still waiting)**
- **Town Clerk will check with Crown lands pertaining to the land at 150 Main Street**

Correspondence:

- **Nora Chippett won the property light up for 2025 Christmas season.**

Resolution # 26-004: Carolyn Cooke/Leona Newman

It was resolved for the Town Clerk/Manager to pay for the business app ChatGPT.

In Favour: **Mayor:** Melissa Chippett **Deputy Mayor:** Leona Newman
 Councilors: Dexter Loveman, Carolyn Cooke, Brenda Lee Hannam and Clayton Blundell.

Opposed: 0
Abstaining: 0
Motion Carried

Resolution # 26-005: Leona Newman/Brenda Lee Hannam

Resolved to pay bills.

In Favour: Mayor: Melissa Chippett **Deputy Mayor:** Leona Newman
Councilors: Dexter Loveman, Carolyn Cooke, Brenda Lee Hannam, and Clayton Blundell,

Opposed: 0
Abstaining: 0
Motion Carried:

Resolution # 26-006: Dexter Loveman / Carolyn Cooke

Resolved that the meeting is now adjourned at 7:25 PM, and scheduled to meet again on Wednesday, January 28, 2026.

In Favour: Mayor: Melissa Chippett **Deputy Mayor:** Leona Newman
Councilors: Dexter Loveman, Carolyn Cooke, Brenda Lee Hannam, and Clayton Blundell,

Opposed: 0
Abstaining: 0
Motion Carried:

Mayor
(Original signed by Mayor)

Town Clerk
(Original signed by Clerk)

Financial Statement for November 19th – December 9th, 2025

Amounts received:

Date	Amount received	Received from
09-Dec-25	\$100.00	WINTER BOAT STOREAGE @ OCEANVIEW PARK
15-Dec-25	\$250.00	DONATION FOR FIRE DEPT PUT INTO OPERATING ACCOUNT
19-Dec-25	\$762.95	MUNICIPAL TRAINING ALLOWANCE
22-Dec-25	\$20.00	RECEIVED FOR WATER TURN ON IN DECEMBER
31-Dec-25	\$200.00	POST OFFICE RENTAL
01-Jan-2026	25.00	ADMINISTRATION FEE FOR SALE OF PROPERTY

Bills to be paid:

DATE	DESCRIPTION	AMOUNT	CHEQUE
08-Dec-25	EVERETT ROWSELL	669.95	273
08-Dec-25	DIANESE COOK	691.84	274
08-Dec-25	TRAVEL TO RBC IN GFW FOR BANK DEPOSIT (DIANESE COOK)	\$68.11	275
08-Dec-25	PICTURE AND FRAME	\$44.79	276
08-Dec-25	HOT CHOCOLATE & MARSHMELLOWS FOR CHRISTMAS TREE LIGHT UP	\$26.17	277
08-Dec-25	TWO PACKS OF LIGHT BULBS FOR THE TOWN	\$22.98	278
10-Dec-25	EVERETT ROWSELL (CHRISTMAS BONUS)	\$200.00	279
10-Dec-25	DIANESE COOK (CHRISTMAS BONUS)	\$200.00	280
10-Dec-25	RODGER ROWSELL (CHRISTMAS BONUS)	\$50.00	281
10-Dec-25	DARREN ROWSELL (CHRISTMAS BONUS)	\$50.00	282
10-Dec-25	CHRISTINA ROWSELL (CHRISTMAS BONUS)	\$100.00	283
10-Dec-25	MELISSA CHIPPETT (CHRISTMAS BONUS)	\$50.00	284
10-Dec-25	DEXTER LOVEMAN (CHRISTMAS BONUS)	\$50.00	285
10-Dec-25	CLAYTON BLUNDELL (CHRISTMAS BONUS)	\$50.00	286
10-Dec-25	LEONA NEWMAN (CHRISTMAS BONUS)	\$50.00	287
10-Dec-25	CAROLYN COOKE (CHRISTMAS BONUS)	\$50.00	288
10-Dec-25	CARALEE HEMMEON (CHRISTMAS BONUS)	\$50.00	289
10-Dec-25	BRENDA LEE HANNAM (CHRISTMAS BONUS)	\$50.00	290
11-Dec-25	TRUDY CHIPPETT (CHRISTMAS BONUS "THANK YOU")	\$50.00	291
11-Dec-25	WENDY ROWSELL (CHRISTMAS BONUS "THANK YOU")	\$50.00	292
11-Dec-25	MICHAEL CHIPPETT (CHRISTMAS BONUS "THANK YOU")	\$50.00	293

12-Dec-25	NL POWER (ALL TOWN BILLS)	\$1,509.95	294
12-Dec-25	TBS CONSULTING INC. (MAINTENANCE TO WATER VALVE AT PUMP HOUSE)	\$2,284.13	295
12-Dec-25	DEXTER LOVEMAN (REMUNERATION)	\$200.00	296
12-Dec-25	MELISSA CHIPPETT (REMUNERATION)	\$200.00	297
12-Dec-25	LEONA NEWMAN (REMUNERATION)	\$200.00	298
12-Dec-25	CLAYTON BLUNDELL (REMUNERATION)	\$200.00	299
12-Dec-25	CAROLYN COOKE (REMUNERATION)	\$200.00	300
12-Dec-25	BRENDA LEE HANNAM (REMUNERATION)	200.00	301
12-Dec-25	MODERN BUSINESS EQUIPMENT (METER USAGE FEE FOR NOV-DEC)	\$42.81	302
13-Dec-25	FIRE DEPT (DONATION DEPOSITED INTO TOWN ACCOUNT)	\$250.00	303
15-Dec-25	EVERETT ROWSELL (PAYROLL)	669.95	304
15-Dec-25	EVERETT ROWSELL (HOURS OWED FROM LAST SEASON, 23)	430.45	305
15-Dec-25	DIANESE COOK (PAYROLL)	691.84	306
15-Dec-25	RBC VISA (MAINTENANCE PAID ONLINE, PARTS FOR CURB STOP, ALL TOWN KEYS, LUNCH)	\$130.16	1028
15-Dec-25	RBC VISA (OFFICE, AED PADS FOR DEFIBULATOR, LINE FOR CHLORINE PUMP, LUNCH)	\$219.60	3514
18-Dec-25	MUNICIPALITIES NL (MNL & PMA MEMBERSHIP FEES)	\$662.20	307
18-Dec-25	M.N.M. ONESTOP (GAS AND MAINTENANCE SUPPLIES FOR NOVEMBER)	\$742.79	308
18-Dec-25	BELL MOBILITY (CELL PHONE BILL)	\$60.66	309
22-Dec-25	K & D PRATT (HOSE FOR CHLORINE PUMP)	\$66.13	310
24-Dec-25	NL POWER (STREET LIGHTS) (PAID ONLINE)	\$1,087.39	5418
22-Dec-25	DIANESE COOK (PAYROLL)	691.84	311
24-Dec-25	TERRA NOVA WATER SERVICES (PVC PARTS FOR PWDU)	\$293.25	312
29-Dec-25	BELL ALIANT	\$375.63	313
29-Dec-25	DIANESE COOK (PAYROLL)	691.84	314
DEC 29, 25	TERRY WARD (PAID FOR USE OF BACK HOE FOR 2025 ONLINE)	690.00	3425
JAN 2, 2025	RECEIVER GENERAL OF CANADA (PAYROLL BURDEN)	1690.69	315
Jan 5, 2026	DIANESE COOK (PAYROLL)	719.88	316
JAN 5, 2026	EVERETT ROWSELL (PAYROLL)	695.59	317
JAN 6, 2026	CANADA POST (2 ROLLS OF STAMPS)	285.20	318

Amount in accounts: Cannot get bank totals due to phone lines down.

Operating RBC: \$ 75,200.79

Heritage RBC: \$ 16,420.13

Park RBC: \$ 16,114.56

Gas Tax RBC: \$ 36,587.49

Capital works RBC: \$ 2,877.68

