

TO: Members of the Board of Education
RE: General Information for the Board
From: Joe Carter

1. The Algona CSD Board of Education will meet in regular session on Monday, November 9 at 7 p.m., in the PAC Board Room.
2. **ORGANIZATION MEETING:** We do not have an “Old Business” to be carried over from the October meeting, so we will start the November meeting with our Organization Meeting.
 - a. Mary Beth will call the meeting to order and take Roll Call.
 - b. The Board will then elect the President of the 2019-2020 Board. **This will need a nomination/second/approval.**
 - c. After the President is elected, the oath of office will be given to the elected President and the meeting will be turned over to the President.
 - d. The Board will then elect the Vice President of the 2019-2020 Board. **This will need a nomination/second/approval.**
 - e. After the Vice President is elected, the oath of office will be given to the elected Vice President and we will proceed with the regular meeting.
3. **Monthly Warrants and Financial Statements:** .
4. **Superintendent's Report:** In the Superintendent Report I will review the Certified Enrollment. Our Certified Enrollment is down 17.20 students, however our open enrollment out was down from 92-89 and our open enrollment in was up from 116 to 125 (net +12). Our overall enrollment served change is -.2%.

Mary Beth and I have been working on the possible refinancing of our SAVE Sales tax bonds (Middle School and PAC). The refinance would save the district \$218,948. In this refinance, we could also bond for the funds needed for the Phase 2 project.

Phase 2 committee has met 3 different times this fall. The objectives of the committee were to create a plan that accomplished: 1) Handicap accessible restrooms 2) ADA Compliant outdoor facilities 3) Common Entrance to our outdoor athletic facilities 4) Plan that takes into consideration future needs of the District. Atura architecture will be on hand to give more details about the plan that has been created.

As we move toward our winter sports season, administratively we have had multiple discussions about masking all spectators for our indoor events. Currently, all students and staff are required to wear facial coverings when social distancing is not possible at all events. Public Health does recommend that we require face coverings for all spectators at our indoor events.

The IASB Convention is virtual this year. I linked the information in my report. November 17th is the Delegate Assembly and annual meeting (Rodney has volunteered to be the delegate) and the General Session is November 18th. Let Mary Beth know if you are interested in attending virtual this year.

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5. **Communications to the Board:** Atura Architecture will be here to show the plans that have been developed up to this point for the phase 2 project. This will be a great opportunity to ask any questions that you may have. This is not an action item, but simply and informational presentation for the board and a chance to gain feedback from the entire board. Rodney, Todd and Jay have also been a part of this committee.

6. **Administrative Report:** Mr. Rotert will be presenting on the Social Emotional Circles that have been developed this year in the Middle School as part of our professional development. He will also be presenting on our Middle School Family Consumer Science program (Ms. Shelby Berte is our teacher of that program)

7. **IASB Delegate Appointment:** Rodney Davis has volunteered to be the District's Delegate at the IASB Assembly this year. I do recommend Rodney as our delegate. **This will need a motion/second/approval.**

8. **Open Enrollment:** We are continuing to clean up our open enrollment. We have 3 open enrollment in students and one open enrollment out (KDG Prep). I recommend the approval of these open enrollment students. **This will need a motion/second/approval.**

9. **Approve Board Policy 105:** This is not a new policy, this is a policy in regards to Therapy Animals that was approved about 1 ½ years ago. IASB recommends that this policy be in the 100 series rather than the 600 series. I would recommend the approval of moving Therapy Animals to 105. **This will need a motion/second/approval.**

10. **First Reading 200 Series:** The month will be the first reading of the 200 series of our Board Policies. We would ask that Board Members look through the 200 series (www.algonia.k12.ia.us -- Click on "District" in the Black toolbar -- click on "School Board" in the drop down -- click on "Board Policies" on the left hand side of the page. We would like Board Directors to look through the 200 series to analyze, ask questions and make suggestions if needed on content changes. The 200 series deals with specific policies in regards to the BOARD OF DIRECTORS. Please send any questions or ideas to myself, we will organize those ideas for the second reading in December.

11. **SBRC Application for Increasing Enrollment, Open Enrollment Out and ELL Beyond 5 Years:** This application allows us to receive on-time funding budget adjustment (in certified enrollment increases). Open Enrollment Out allows us to receive funding for students who were not on the Fall 2019 count and were open enrolled out in 2020. And ELL Beyond 5 years funds students with LEP (Limited English Proficiency) beyond 5 years for resident students. **This will need a motion/second/approval.**

12. **Approve Kossuth County Conference Board Member:** This is an annual appointment from our Board Each year. There is one annual meeting that we attend. **This will need a motion/second/approval.**

13. **Approve Personnel New Contracts:** We have a number of new contract approvals for this month.
a. NOAH ARROWOOD -- ASSISTANT BOYS BASKETBALL COACH
b. RYAN KING -- 9TH GRADE BOYS BASKETBALL COACH (RYAN WILL BE MOVING FROM ASSISTANT TO 9TH GRADE)

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- c. ASHLEE NICHOLS -- VOLUNTEER ASSISTANT GIRLS BASKETBALL COACH
- d. JAY BJUSTROM -- VOLUNTEER ASSISTANT WRESTLING
- e. AUSTIN LONG -- VOLUNTEER ASSISTANT WRESTLING
- f. KORY KUECKER -- VOLUNTEER ASSISTANT WRESTLING COACH
- g. BRIAN MORGAN -- VOLUNTEER ASSISTANT WRESTLING COACH
- h. NICK STEIN -- VOLUNTEER ASSISTANT BOYS BASKETBALL
- i. VALORIE MCMAHON -- TEACHER ASSOCIATE (MS)
- j. JENNIFER REAGAN -- COOK ASSISTANT (PART TIME)
- k. GINA FRIEND -- COOK ASSISTANT (PART TIME)

I recommend all of these contracts. **This will need a motion/second/approval.**

14. **Approve Personnel Resignations:** We have 5 resignations. Molly Henderson from our 9th Grade Volleyball position, Kassidy Schiltz as a Middle School Teacher Associate, Jason Moser from Food Service and Mike Weier from Middle School Football and Ryan King from asst. Softball. I do recommend approval of all 4 of these resignations. **This will need a motion/second/approval.**

15. **CLOSED SESSION:** We will end the meeting with a Closed Session for Superintendent Progress Review.

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