

Cancellation Policy



ICSA does not make money on its workshops. Fees are slightly above what we have to pay the retreat center.

We guarantee minimums to the retreat center, and we must give a final count about two weeks before the event. After that point, we are responsible for no-shows or late cancellations. Depending upon the retreat center and the specific circumstances of the event, we may be able to give a partial refund. However, we cannot guarantee a refund less than two weeks before an event.

If you have received financial assistance and do not show up or do not cancel earlier than two weeks before the event, we will have to pay the retreat center the full amount, meaning that your "scholarship" is wasted and cannot be given to somebody else.

The bottom line, then, is that if you must cancel, PLEASE LET US KNOW RIGHT AWAY, AND PLEASE TRY NOT TO CANCEL LESS THAN TWO WEEKS BEFORE THE EVENT.

Thank you.