

Office Caretaker's Report by Brooke Walker
The Wangapeka Study & Retreat Centre
October 25, 2023

Brief Update

- It looks like the rest of 2023 retreats will be well attended.
- I'm guessing Oct 2023 has been one of the busiest months on record. Tracy can probably attest to this. As far as I know everything ran smoothly. I think this shows that the systems and communication between Tracy and I are working. Also, it was extremely helpful that Jane Hobday was the Course Manger for a retreat and the Namgyal weekend. Her institutional knowledge and calm nature were extremely helpful. Thank you, Tracy and Jane.
- I'm meeting with the new accountant in person on Nov 3rd.
- I've suggested a meeting/chat between myself, Tracy, Mark, and Kath. I would really like to get a sense of what YOS will look like. Specifically, I need to know the accommodation aspect of it. I also need to wrap my head around the relationship between Mark & Kath and the existing 2024 organised retreats.
- The 2024 calendar is pretty much confirmed. I'm still waiting for a confirmation from Kindred in June and YAR in Dec.
- AGM is scheduled for July 26-28.
- BOT/Caretaker weekend is scheduled for Aug 9-11.

Thanks

Brooke