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Rates increased, 7/2000
Rate adjusted 4, 2015
Holding tank waste rate increase 9/2018
Holding tank waste rate increase 1/2022
Mandatory hookup defined 4/2024
Plant separation distance defined for development restrictions 6/2024

CHAPTER 8

SEWER USE ORDINANCE & USER CHARGE SYSTEM

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**SEWER USE ORDINANCE
FOR THE VILLAGE OF JUNCTION CITY**

An Ordinance establishing a sewer use and user charge system in the Village of Junction City, County of Portage, State of Wisconsin, to provide procedures, safeguards and funds to operate and maintain and meet WPDES permit limits at the Junction City Wastewater Collection and Treatment Facilities and pay for wastewater treatment costs; and

WHEREAS, the Village of Junction City operates a wastewater collection and treatment facility; and

WHEREAS, the Village of Junction City must pay all the capital related expenses, operation, maintenance and replacement expenses associated with said collection and treatment facilities, And charge the users of said collection facility and treatment works accordingly; and

WHEREAS, the Village of Junction City by accepting wastewater assumes all risk for treatment and meeting their WPDES permit but reserve the right to immediately discontinue acceptance of wastewater or septage for operational and permit reasons; and

NOW, THEREFORE, be it ordained by the Village of Junction City of Portage County, State of Wisconsin, that the following Sewer Use Ordinance and User Charge System be established.

SECTION 8.01 - INTRODUCTION AND GENERAL PROVISIONS

This Ordinance regulates the use of public and private sewers and drains, discharge of septage into the public sewerage system, and the discharge of waters and wastes into the public sewerage systems within the Village of Junction City. It provides for and explains the method used for levying and collecting wastewater treatment service charges, sets uniform requirements for discharges into the treatment system and enables the Village to comply with administrative provisions, and other discharge criteria which are required or authorized by the State of Wisconsin or Federal law. Its intent is to derive the maximum public benefit by regulating the characteristics of wastewater discharged into the Junction City sewerage system.

This Ordinance provides a means for determining wastewater and septate volumes, constituents and characteristics, the setting of charges and fees, and the issuing, of permits to certain users. Revenues derived from the application of this Ordinance shall be used to defray the costs of operating and maintaining adequate wastewater collection and treatment systems and to provide sufficient funds for capital outlay, debt service costs and capital improvements. The charges and fees herein have been established pursuant to requirements of the Wisconsin Statutes. This Ordinance shall supersede any previous Ordinance, Rules or Regulations; and shall repeal all parts thereof that may be inconsistent with this Ordinance. If there is any conflict between this Ordinance and any applicable Statute, the State Statute shall be controlling.

SECTION 8.02 - DEFINITIONS

- (1) **APPROVING AUTHORITY** shall mean the Village of Junction City, also "Village" or their duly authorized deputy, agent or representative.
- (2) **AMMONIA NITROGEN (NH₃-N)** shall mean one of the oxidation states of nitrogen, in which nitrogen is combined with hydrogen in molecular form as NH₃ or in ionized form as NH₄⁺. Quantitative determination of ammonia nitrogen shall be made in accordance with procedures set forth in "standard methods" or Chapter NR 149 of the Wisconsin Administrative Code.
- (3) **BILLABLE FLOW** is defined as the total amount of water billed during the spring, fall and winter quarters and the summer quarter which is calculated by averaging the other three quarters or the actual summer quarter, whichever is less. As an alternate, Billable Flow may be calculated by measuring actual sewage flow with an approved sewage meter.
- (4) **BIOCHEMICAL OXYGEN DEMAND (BOD)** shall mean the quantity of oxygen utilized in the biochemical oxidation of organic matter in five (5) days at 20 degrees Celsius, expressed as milligrams per liter (mg/l). Quantitative determination of BOD shall be made in accordance with procedures set forth in "Standard Methods."
- (5) **BUILDING DRAIN** shall mean that part of the lowest horizontal piping of a drainage system which receives the discharge from soil, waste, and other drainage pipes inside the walls of the building and conveys it to the building sewer, beginning five (5) feet (1.5 meters) outside the inner face of the building wall.
- (6) **BUILDING SEWER** shall mean the extension from the building drain to the interceptor sewer, also

called house connection or lateral. Once constructed, the portion of the building sewer located within the public right-of-way or easement shall not be considered a part of the interceptor sewer, and maintenance of this portion shall become the responsibility of the Property Owner.

(7) **CHLORINE REQUIREMENT** shall mean the amount of chlorine, in milligrams per liter, which must be added to wastewater to produce specified residual chlorine content in accordance with procedures set forth in "Standard Methods".

(8) **COMBINED SEWERS** shall mean a sewer that carries liquid and water carried wastes from residences and institutions together with groundwater, storm water and surface water.

(9) **COMMERCIAL USER** shall mean any user whose premises are used primarily for the conduct of a profit-oriented enterprise in the fields of construction, wholesale or retail trade finance, insurance, real estate or services, and who discharges primarily normal domestic wastewater.

(10) **COMPATIBLE POLLUTANT** means biochemical oxygen demand, suspended solids, phosphorus, nitrogen, pH, or fecal coliform bacteria, plus additional pollutants identified in the WPDES Permit for the publicly owned wastewater treatment works receiving the pollutants if such works were designed to treat such additional pollutants, and in part does remove such pollutants to a substantial degree.

(11) **COMPOSITE SAMPLE (24 Hours)** shall be the combination of individual samples taken at intervals of not more than one (1) hour.

(12) **COST OF ADMINISTRATION** includes all the costs associated with billing, meter reading, and customer related administration.

(13) **DEBT SERVICE** includes all the costs associated with repayment of debts incurred for the construction and/or rehabilitation of the sewage collection and treatment system.

(14) **EASEMENT** shall mean an acquired legal right for the specific use of land owned by others.

(15) **EXTRA STRENGTH SEWAGE** is defined as sewage having a BOD5 of over 200 milligrams per liter and/or a suspended solids concentration of over 250 milligrams per liter.

(16) **FIXED CHARGE** shall mean the charges for the cost of debt retirement associated with construction, erection, modification or rehabilitation of the wastewater collection and treatment facility. The charge shall be above the treatment, operation and maintenance and replacement charges.

(17) **FLOATABLE OIL** is oil, fat, or grease in a physical state such that it will separate by gravity from wastewater by treatment in an approved pretreatment facility. A wastewater shall be considered free of floatable oil if it is properly pretreated and the wastewater does not interfere with the wastewater treatment facility.

(18) **FLOW PROPORTIONAL SAMPLE** - A sample taken that is proportional to the volume of flow during the sampling period.

(19) **GARBAGE** shall mean the residue from the preparation, cooking, and dispensing of food, and from the handling, storage, and sale of food products and produce.

(20) **GROUND GARBAGE** shall mean the residue from the preparation, cooking, and dispensing of

food that has been shredded to such degree that all particles will be carried freely in suspension under the flow conditions normally prevailing in public sewers with no particle greater than one-half (1/2) inch in any dimension.

(21) **INCOMPATIBLE POLLUTANT** means wastewater with pollutants that will adversely affect or disrupt the quality of wastewater treatment if discharged to a wastewater treatment facility.

(22) **INDUSTRIAL USER** shall mean any user whose premises are used primarily for the conduct of a profit-oriented enterprise in the fields of manufacturing, transportation, communications, utilities, mining, agriculture, forestry, or fishing.

(23) **INDUSTRIAL WASTES** shall mean the wastewater from individual process trade or business, as distinct from sanitary sewer, including cooling water and the discharge from sewage pretreatment facilities.

(24) **INFLOW/INFILTRATION** shall mean that portion of groundwater, surface water and rainfall that drains into the sewer.

(25) **INTERCEPTOR SEWER OR MAIN** a sewer whose primary purpose is to convey wastewater from a collection system or systems to a wastewater treatment facility. Size of the sewer is not a factor in defining an interceptor.

Lateral see #6

Main see #25

(26) **NATURAL OUTLET** shall mean any outlet, including storm sewers and combined sewer overflows, into a watercourse, pond, ditch, lake, or other body of surface water or groundwater.

(27) **NORMAL DOMESTIC STRENGTH WASTEWATER** shall mean sanitary wastewater resulting from the range or normal domestic activities, in which BOD, & SS concentrations of:

- 1) Five day, 20 degree C, BOD, content of not more than 250 mg/l
- 2) A suspended solids content of not more than 250 mg/l

(28) **OPERATION, MAINTENANCE, AND REPLACEMENT (O, M&R) COSTS** shall include all costs associated with the operation and maintenance of the wastewater collection facilities and treatment works, as well as the costs associated with periodic equipment replacement necessary for maintaining the capacity and performance of the collection and treatment facilities.

(29) **OWNER** shall mean any person or persons that holds title to a parcel or parcels of property to which this ordinance pertains.

(30) **PARTS PER MILLION** shall be a weight-to-weight ratio; the parts per million value multiplied by the factor 8.34 shall be equivalent to pounds per million gallons of wastewater.

(31) **PERSON** shall mean any and all persons including any individual, firm, company, municipal, or Private Corporation, association, society, institution, enterprise, governmental agency, or other entity.

(32) **pH** shall mean the logarithm (base 10) of the reciprocal of the hydrogen ion concentration. The concentration is the weight of hydrogen ions, in grams, per liter of solution. Neutral water, for example, has a pH value of 7 and a hydrogen ion concentration of 10⁻⁷.

(33) **PHOSPHORUS (P)** shall mean total phosphorus in wastewater, which may be present in any of three principle forms: orthophosphates, polyphosphates, and organic phosphates. Quantitative determination of total phosphorus should be made in accordance with procedures set forth in "Standard Methods."

(34) **POLICY** - it shall be the policy of the Village of Junction City to obtain sufficient revenues to pay the costs of the operation and maintenance of the sewerage facilities, including a replacement fund (i.e., a cash account to be used for future expenditures for obtaining or installing equipment, accessories or appurtenances which are necessary to maintain the capacity and performance of the sewerage system during the service life for which such facilities were designed and constructed), through a system of sewer service charges as defined in this Section. The system shall assure that each user of the sewerage system pays their proportionate share of the cost of the facilities.

(35) **PUBLIC AUTHORITY** shall mean any user whose premises are used for the conduct of the legislative, judicial, administrative, or regulatory activities of federal, state, local, or international units of government; government-owned educational facilities; government-owned health facilities; or government-owned recreational facilities. This does not include government-owned or operated business establishments.

(36) **PUBLIC SEWER** shall mean any sewer provided by or subject to the jurisdiction of the Village of Junction City. It shall also include sewers within or outside those boundaries that serve one or more persons and ultimately discharge into the Junction City sanitary sewer system, even though those sewers may not have been constructed with Village funds.

(37) **REPLACEMENT COSTS** shall mean expenditures for obtaining and installing equipment, accessories, and appurtenances necessary during the service life of the wastewater collection and treatment facilities to maintain its designed capacity and performance. Operation and Maintenance costs include replacement costs. Replacement funds will be contained in a separate designated account established for such purposes.

(38) **RESIDENTIAL USER** shall mean any user whose premises are used primarily as a domicile for one or more persons and discharges only normal domestic wastes.

(39) **SANITARY WASTEWATER** shall mean a combination of liquid and water carried wastes from residences, and institutions together with such ground water, storm water, and surface water as may be unintentionally admitted to the system.

(40) **SANITARY SEWER** shall mean a sewer that carries liquid and water carried wastes from residences and institutional buildings, together with minor quantities of ground water, storm water, and surface water that are unintentionally admitted to the system.

(41) **SEGREGATED DOMESTIC WASTES** may be defined as wastes from nonresidential sources resulting from normal domestic activities. These activities are distinguished from industrial trade and or process discharge wastes.

(42) **SEPTAGE** shall mean the wastewater of content of septic or holding tanks, dosing chambers, grease interceptors, seepage beds, seepage pits, seepage pits, seepage trenches, drives or portable restrooms.

(43) **SERVICE LIFE** - The term "service life" refers to the expected life of individual pieces of equipment. In many instances, the service life of a piece of equipment will be shorter than the useful life of the overall collection system or treatment plant.

- (44) **SEWAGE** is the spent water of a community. The preferred term is "wastewater".
- (45) **SEWER** shall mean a pipe or conduit that carries wastewater or drainage water.
- (46) **SEWAGE SYSTEM** shall mean the composite network of underground conduits carrying wastewater and appurtenances incidental thereto. ALSO called "Collection System".
- (47) **SEWAGE UTILITY** shall mean the Village of Junction City Sewage Disposal Department.
- (48) **SEWER SERVICE CHARGE** shall mean a charge levied on users of the wastewater collection and treatment facilities for capital-related expenses as well as operation, maintenance, and replacement costs of said facilities.
- (49) **SEWER USER CHARGE** shall mean a part of the sewer service charge that is levied on users of the collection facilities and treatment works for the user's proportional share of operation and maintenance and replacement costs of said facilities.
- (50) **SHALL** is mandatory; **MAY** is permissible.
- (51) **SLUG** shall mean any discharge of water or wastewater which in concentration of any given constituent or in quantity of flow exceeds for any period of duration longer than fifteen (15) minutes more than five (5) times the average twenty-four (24) hour concentration of flows during normal operation and shall adversely affect the system and/or performance of the wastewater treatment works.
- (52) **STANDARD METHODS** shall mean the examination and analytical procedures set forth in the most recent edition of "Standard Methods for the Examination of Water, Sewage and Industrial Wastes" published jointly by the American Public Health Association, the American Water Works Association and the Federation of Sewage and Industrial Wastes Association.
- (53) **STORM DRAIN** (sometimes termed "storm sewer") shall mean a drain or sewer for conveying storm water, groundwater, subsurface water, or unpolluted water from any source.
- (54) **SUPERINTENDENT** shall mean the Superintendent of the Village sewage Disposal Department of the Village of Junction City, or his appointed assistant, agent or representative.
- (55) **SUPERVISOR OF BUILDING CONSTRUCTION** shall mean the Supervisor of Building Construction of the Village of Junction City, or his authorized agent or representative.
- (56) **SURCHARGE** Any user of the wastewater works whose discharge exceeds in one or more parameters (BOD, SS) of the concentration of normal domestic wastewater for that parameter shall be subject to a surcharge. The amount of such surcharges shall reflect the costs incurred in removing the high strength BOD and/or suspended solids from the wastewater.
- (57) **SUSPENDED SOLIDS (SS) OR TOTAL SUSPENDED SOLIDS (TSS)** shall mean solids that either float on the surface of, or are in suspension in water, wastewater, or other liquid, and that are removable by laboratory filtering as prescribed in "Standard Methods" and are referred to as nonfilterable residue.
- (58) **UNMETERED USER** shall mean a user who is not connected to the municipal water system thereby does not have his private water supply metered.

(59) **UNPOLLUTED WATER** is water of quality equal to or better than the effluent criteria in effect or water that would not cause violation of receiving water quality standards and would not be benefitted by discharge to the sanitary sewers and wastewater treatment facilities provided.

(60) **USEFUL LIFE** The term "useful life" refers to the expected life of the collection facilities and treatment plant if individual pieces of equipment are replaced as necessary.

(61) **USER CHARGE SYSTEM** is that system which generates operation, maintenance and replacement (O, M&R) revenues equitably for providing each user class with services.

(62) **USER CLASSES** are categories of users having similar flows and water characteristics; levels of biochemical oxygen demand, suspended solids, phosphorus, ammonia nitrogen, etc. For the purposes of this Ordinance, there shall be four user classes: residential, commercial, industrial, and public authority.

(63) **VARIABLE CHARGE** shall mean a sewer use charge based upon the volume of normal strength wastewater to be transported.

(64) **VILLAGE** shall mean the Village of Junction City, WI.

(65) **WASTEWATER** shall mean the spent water of a community. From the standpoint of source, it may be a combination of the liquid and water-carried wastes from residences, and institutions, together with any groundwater, surface water, and storm water that may be unintentionally admitted to the system.

(66) **WASTEWATER COLLECTION FACILITIES** (or wastewater collection system) shall mean the structures and equipment required to collect and carry away domestic wastewater.

(67) **WASTEWATER SUPERINTENDENT**—see #54.

(68) **WASTEWATER TREATMENT WORKS** shall mean an arrangement of devices and structures for the storage, treatment, recycling, and reclamation of wastewater, liquid industrial wastes and sludge. These systems include interceptor sewers, outfall sewers, wastewater collection systems, individual systems, pumping, power and other equipment and their appurtenances; any works that are an integral part of the treatment process or are used for ultimate disposal of residues from such treatment; or any other method or system for preventing, abating, reducing, storing, treating, separating, or disposing of municipal wastes.

(69) **WATERCOURSE** shall mean a natural or artificial channel for the passage of water either continuously or intermittently.

(70) **WISCONSIN POLLUTANT DISCHARGE ELIMINATION SYSTEM (WPDES)**

PERMIT is a document issued by the Wisconsin State Department of Natural Resources, Chapter NR 120, Wisconsin Administrative Code, which establishes effluent limitations and monitoring requirements for the municipal treatment facility.

SECTION 8.03 - MANAGEMENT, OPERATION, AND CONTROL

The management, operation, and control of the wastewater treatment works for the Village of Junction City vested in the System Operation, all records, minutes and all written proceedings thereof shall be kept by the

Village Clerk; the Village Treasurer shall keep all the financial records.

1. **CONSTRUCTION.** The Village shall have the power to construct wastewater treatment works for public use, and shall have the power to lay sewer pipes in and through the alleys, streets, and public grounds of the service area; and generally, to do all such work as may be found necessary or convenient in the management of the wastewater treatment works. The Village shall have power by themselves, their officers, agents, and servants, to enter upon any land for the purpose of making examination or supervise in the performance of their duties under this Ordinance, without liability therefore; and the Village shall have power to purchase and acquire all real and personal property which may be necessary for construction of the wastewater treatment works, or for any repair, remodeling, or additions thereto.

2. **MAINTENANCE OF SERVICES.** The Owner shall maintain sewer service from the main to the house or other buildings and including all controls between the same without expense to the Village. All sewer services must be maintained free of defective conditions, by and at the expense of the owner or occupant of the property. When any sewer service is to be relayed and there are two or more buildings on such service, each building shall be disconnected from such service and a new sewer service shall be installed for each building.

3. **CONDEMNATION OF REAL ESTATE.** Whenever any real estate or any easement therein, or use thereof, shall in the judgment of the Village be necessary to the wastewater treatment works, and whenever, for any cause, an agreement for the purchase thereof, cannot be made with the Owner thereof, the Village shall proceed with all necessary steps to take such real estate easement, or use by condemnation in accordance with the Wisconsin Statutes and the Uniform Relocation and Real Property Acquisition Policy Act of 1970, if Federal Funds are used.

4. **TITLE TO REAL ESTATE AND PERSONALTY.** All property, real, personal, and mixed, acquired for the construction of the wastewater collection facilities and treatment works, and all plans, specifications, diagrams, papers, books and records connected therewith said facilities, and all buildings, machinery, and fixtures pertaining thereto, shall be the property of the Village.

5. COMPLIANCE WITH NR 110.15(3)(d)2.b. In compliance with the State of Wisconsin Administrative Code requirement for all WWTPs and in order to minimize any potential odor, noise, and nuisances caused by sewage treatment facilities and to enhance plant security and reliability, sewage treatment facilities shall be isolated from commercial establishments and from buildings occupied or intended for residential use, and from land which is actively being developed for commercial or residential use. The following separation distances shall be maintained: (500 feet) for mechanical treatment facilities, effluent holding and polishing ponds. (6-10-2024)

SECTION 8.04 - USE OF PUBLIC SEWERS AND REGULATIONS

1. **SANITARY SEWERS.** No person(s) shall discharge, charge or cause to be discharged any unpolluted waters including, but not limited to; storm water, groundwater, roof runoff, subsurface drainage, or cooling water to any sanitary sewer.

2. **PROHIBITIONS AND LIMITATIONS.** Except as hereinafter provided, no person shall discharge or cause to be discharged any of the following described water or waters to any public sewer.

A. Any gasoline, benzene, naphtha, fuel oil, other flammable or explosive liquid, solid, or gas.

B. Any waters or wastes containing toxic or poisonous solids, liquids, or gases in sufficient quantity, either singly or by interaction with other wastes, to injure or interfere with any waste treatment

- process which constitutes a hazard to humans or animals, creates a public nuisance, or creates any hazard in or has an adverse effect on the waters receiving any discharge from the wastewater treatment facility.
- C. Any waters or wastes having a pH lower than 6.0 or higher than 9.0, or having any other corrosive property capable of causing damage or hazard to structures, equipment and personnel of the wastewater collection or treatment facilities.
- D. Solid or viscous substances in quantities, or of such size capable of causing obstruction to the flow in public sewers, or other interference with the proper operation of the wastewater collection and treatment facilities including, but not limited to, ashes, cinders, sand, mud, straw, shavings, metal, glass, rags, feathers, tar, plastics, wood, underground garbage, whole blood, hair and fleshing's, entrails, paper dishes, cups, milk containers, diapers, feminine protection products, contraceptive devices, etc., either whole or ground by garbage grinders.
- E. The following described substances, materials, waters, or waste shall be limited in discharges to municipal sanitary sewer systems to concentrations or quantities which will not harm either the sanitary sewers, wastewater treatment process or equipment, will not have an adverse effect on the receiving stream, or will not otherwise endanger lives, limb, public property, or constitute a nuisance. The Village may set limitations lower than the limitations established in the regulations below if in their opinion such more severe limitations are necessary to meet the above objectives. In forming an opinion as to the acceptability, the Village will give consideration to such factors as the quantity of subject waste in relation to flows and velocities in the sewers, materials of construction of the sewers, the wastewater treatment process employed, capacity of the waste in wastewater treatment facility, degree of treatability of the waste in the wastewater treatment facility, and other pertinent factors. The limitations or restrictions on materials or characteristics of waste or wastewaters discharged to the sanitary sewer which shall not be violated without approval of the Village are as follows:
- 1) Wastewater having a temperature higher than 150 degrees Fahrenheit (65 degrees Celsius).
 - 2) Wastewater containing more than 25 milligrams per liter of petroleum oil, non-biodegradable cutting oils, or product of mineral oil origin.
 - 3) Any water or waste which may contain more than 100 mg/l of fat, oil, or grease.
 - 4) Any garbage that has not been properly shredded by a garbage grinder or disposal.
 - 5) Any waters or wastes containing iron, chromium, copper, zinc, mercury, and similar objectionable or toxic substances to such degree that any such material received in the composite wastewater at the wastewater treatment works exceeds the limits established by Federal, State or by the Village for such materials.
 - 6) Any waters or wastes containing odor-producing substances exceeding limits which may be established by the Village.
 - 7) Any radioactive wastes or isotopes of such half-life or concentration as may exceed limits established by applicable State or Federal Regulation.
 - 8) Quantities of flow, concentrations, or both which constitute a "slug" as defined herein.
 - 9) Water or wastes containing substances which are not amenable to treatment or reduction by the wastewater treatment processes employed, or are amenable to treatment only to such degree that the wastewater treatment plant effluent cannot meet the requirements of other agencies having jurisdiction over discharge to the receiving waters.
 - 10) Any water or wastes which, by interaction with other water or wastes in the public sanitary sewer system, release obnoxious gases, form suspended solids which interfere with the collection system, or create a condition deleterious to structures and treatment processes.
 - 11) Materials which exert or cause:

- a. Unusual BOD, chemical oxygen demand or in such quantities as to constitute a significant load on the wastewater treatment plant.
 - b. Unusual volume of flow or concentration of wastes constituting sludge as defined herein.
 - c. Unusual concentrations of inert suspended solids (including, but not limited to, Fuller's earth, lime slurries, and lime residues) or of dissolved solids (including, but not limited to, sodium sulfate).
 - d. Excessive discoloration (including, but not limited to, dye wastes and vegetable tanning solutions).
- 12) Incompatible pollutants in excess of the allowed limits as determined by village, state and federal laws and regulations in reference to pretreatment standards developed by the Environmental Protection Agency, 40CFR 403.

No wastewater, regardless of character, shall be discharged to the sewage system in such a manner as to interfere with the designed operation of the treatment facilities, or to cause the treatment works to exceed the limits presented by the WPDES Permit No. WI-0028070.

It shall be unlawful to construct or maintain any privy, privy vault, septic tank, holding tank, cesspool, or other facility intended or used for the disposal of sewage or wastewater without permission of the Village.

3. SPECIAL ARRANGEMENTS. No statement contained in this section shall be construed as prohibiting any special agreement between the Village and any person whereby an industrial waste of unusual strength or character may be admitted to the wastewater treatment works, either before or after pretreatment works by reason of the admission of such wastes, and no extra costs are incurred by the Village without recompense by the person provided that all rates and provisions set forth in this Ordinance are recognized and adhered to.

4. NEW CONNECTIONS. New connections to the sewage system, both inside and outside the Service Area Boundaries, will be allowed only with prior written consent of the Village and only if there is available reserve capacity in all downstream wastewater collection and treatment facilities required by the WPDES permit. The Village reserves the right to refuse a connection or use permit if the requirements of this ordinance cannot be met by allowing the connection.

5. VACATING OF PREMISES AND DISCONTINUANCE OF SERVICE. Whenever premises served by the system are to be vacated, or whenever any person desires to discontinue service from the system; the Village must be notified in writing. The owner of the premise shall be liable for any damages to the property of the system other than through the fault of the system or its employees, representatives, or agents.

6. SEPTIC TANK AND HOLDING TANK DISPOSAL. No septic tank wastes shall be discharged to the collection system operated by the Village. Such wastes typically have pollutant levels far in excess of domestic strength as defined in this Ordinance. The Junction City Wastewater treatment Plant has receiving facilities for septic tank and holding tank disposal.

SECTION 8.05 - CONTROL OF INDUSTRIAL WASTES DIRECTED TO PUBLIC SEWERS

1. SUBMISSION OF BASIC DATA. Firms discharging industrial wastes to a public sewer shall prepare and file with the Village a report that shall include pertinent data relating to the actual or predicted quantity and characteristics of the wastes to be discharged to the wastewater works. Such information shall be provided as per Chapter NR 101 of the Wisconsin Administrative Code.

2. INDUSTRIAL DISCHARGES. If any waters or wastes are discharged, or proposed to be discharged to

the public sewers, which waters or wastes contain substances or possess the characteristics enumerated in Section 4 and which in the judgment of the Village, may have deleterious effect upon the wastewater works, processes, equipment, or receiving waters, or which otherwise create a hazard to life, health, or constitute a public nuisance, the Village may:

- 1) Reject the wastes;
- 2) require pretreatment to an acceptable limit for discharge to the public sewers;
- 3) require control over the quantities and rate of discharge; and/or
- 4) require payment to cover the added cost of handling and treating the wastes not covered by existing taxes or sewer charges under the provisions of Section 403.

The toxic pollutants subject to prohibition or regulation under this Article shall include, but need not be limited to, the list of toxic pollutants or combination of pollutants established by Section 307(a) of the Clean Water Act of 1977 and subsequent amendments. Effluent standards or prohibitions for discharge to the sanitary sewer shall also conform to the requirements for Section 307(a) and associated regulations. Pretreatment standards for those pollutants which are determined not to be susceptible to treatment by the treatment works or which would interfere with the operation of such works shall conform to the requirements and associated regulations of Section 307(b) of the Clean Water Act of 1977 and subsequent amendments. The primary source for such regulations shall be 40 CFR 403, General Pretreatment Regulations for Existing and New Sources of Pollution.

3. **CONTROL MANHOLES.** Each user discharging industrial wastes into a public sewer shall construct and maintain one or more control manholes or access points to facilitate observation, measurement and sampling of the waste, including domestic wastewater. Control manholes or access facilities shall be located and built in a manner acceptable to the Village. If measuring devices are to be permanently installed, they shall be of a type acceptable to the Village.

Control manholes, access facilities, and related equipment shall be installed by the user discharging the waste, at the user's expense and shall be maintained by the user so as to be in safe condition, accessible, and in proper operating condition at all times. Plans for installation of the control manholes or access facilities and related equipment shall be approved by the Village prior to the beginning of construction.

4. **METERING OF INDUSTRIAL WASTE.** Devices for measuring the volume of waste discharged may be required by the Village if this volume cannot otherwise be estimated. Metering devices for determining the volume of waste shall be installed, owned, and maintained by the discharger. A maintenance schedule must be accepted by the Village. Following approval and installation, such meters may not be removed without the consent of the Village.

5. **WASTE SAMPLING.** Industrial wastes discharged into the public sewers shall be subject to periodic inspection and a determination of character and concentration of said wastes. The determination shall be made by the Industry as often as may be deemed necessary by the Village. Sampling shall be collected in such a manner as to be representative of the composition of the, wastes. The sampling may be accomplished either manually or by the use of mechanical equipment acceptable to the Village.

Installation, operation, and maintenance of the sampling facilities shall be the responsibilities of the user discharging the waste and shall be subject to the approval of the Village. Access to sampling locations shall be granted to the Village or its duly authorized representatives at all times. Every care shall be exercised in the collection of samples to ensure their preservation in a state comparable to that at the time the sample was taken.

6. ANALYSES. All measurements, tests, and analyses of the characteristics of waters and wastes to which reference is made in this Ordinance shall be determined in accordance with the latest edition of "Standard Methods." Sampling methods, location times, durations, and frequencies are to be determined on an individual basis subject to approval by the Village.

Determination of the character and concentration of the industrial wastes shall be made by the user discharging them, or his agent, as designated and required by the Village. The Village may also make its own analyses on the wastes and these determinations shall be binding as a basis for charges.

7. PRETREATMENT. Where required, in the opinion of the Village, to modify or eliminate wastes that are harmful to the structures, processes or operation of the wastewater treatment works, the person shall provide at his expense such preliminary treatment or processing facilities as may be determined required to render his wastes acceptable for admission to the public sewers.

8. SUBMISSION OF INFORMATION. Plans, specifications, any other pertinent information relating to proposed flow equalizations, pre-treatment, or processing facilities shall be submitted for review by the Village prior to the start of their construction if the effluent from such facilities is to be discharged into the public sewers.

9. GREASE AND/OR SAND INTERCEPTORS. Grease, oil, and sand interceptors shall be provided when, in the opinion of the Village, they are necessary for the proper handling of liquid wastes containing floatable grease in excessive amounts, as specified in Section 402, Article IV, or any flammable wastes, sand, or other harmful ingredients; except that such interceptors shall not be required for private living quarters or dwelling units. All interceptors shall be of a type and capacity approved by the Village, and shall be located as to be readily and easily accessible for cleaning and inspection. In the maintaining of these interceptors, the owner(s) shall be responsible for the proper removal and disposal by appropriate means of the captured material and shall maintain records of the dates, and means of disposal which are subject to review by the Village. Any removal and hauling of the collected materials not performed by owner(s) personnel must be performed by currently licensed waste disposal firms.

10. ADDITIONAL RESTRICTIONS. Compliance with the Village of Junction City Sewer Use Ordinance is required for all sections.

SECTION 8.06 - SEWER CONSTRUCTION (BUILDING SEWERS)

1. WORK AUTHORIZED. No unauthorized person shall uncover, make any connections with or opening into, use, alter, or disturb any public sanitary sewer, building sanitary sewer or appurtenance thereof without first obtaining written permission from the Village.

2. COST OF SEWER CONNECTION. All expenses incident to the installation and connection of the building sewer shall be borne by the Owner. The Owner shall indemnify (provide proof of insurance with a bond or certificate of insurance) the Village from any loss of damage that may directly or indirectly be occasioned by the installation of the building sewer.

3. USE OF OLD BUILDING SEWERS. Old building sewers may be used in connection with new buildings only when they are found on examination and test by Village of Junction City, to meet all requirements for this Ordinance.

4. MATERIALS AND METHODS OF CONSTRUCTION. The size, slope, alignment, and the methods to be used in excavating, placing of the pipe, jointing, testing, and backfilling the trench, shall all conform to the requirements of the Wisconsin Administrative Code, the State Department of Natural Resources, Portage

County and other applicable rules and regulations of the Village. In the absence of code provisions or amplification thereof, the procedures set forth in appropriate specifications of the ASTM and WPCF Manual of Practice No. 9 shall apply.

5. **BUILDING SEWER GRADE.** Whenever possible, the building sewer shall be brought to the building at an elevation below the basement floor. In all buildings in which any building drain is too low to permit gravity flow to the public sewer, sanitary sewage carried by such building drain shall be lifted by an approved means and discharged to the building sewer.

6. **STORM AND GROUNDWATER DRAINS.** No person shall make connection of roof downspouts, exterior foundation drains, areaway drains, sump pumps or other sources of surface runoff or groundwater to a building sewer or building drain which is connected directly or indirectly to a public sanitary sewer. All existing downspouts or groundwater drains, etc. connected directly or indirectly to a public sanitary sewer must be disconnected no later than 30 (thirty) days from the date of an official written notice by the Village. Exceptions to the above shall be made only by the in writing.

7. **CONFORMANCE TO PLUMBING CODE.** The connection of the building sewer into the public sanitary sewer shall conform to the requirements of the Portage County building and plumbing code and other applicable rules and regulations of the Village or the procedures set forth in appropriate specifications of the ASTM and the WPCF Manual of Practice No. 9 when not otherwise specified. All such connections shall be made gas tight and watertight. Any deviation from the prescribed procedures and materials must be approved by the Village before installation. All connections to existing sewer mains shall be made using high impact tapping saddles, either "T" or "Y" configuration, which are bonded to the upper quadrant of the main sewer using an approved bonding agent and/or corrosion resistant straps. Tapping into the main sewer shall be done using a high torque tapping machine which is capable of making smooth edged core holes in the pipe. No cored material shall be allowed to remain in the pipe. Specifications for the bonding agent, saddles and tapping machinery and required installation procedures shall be per the direction of the Village.

8. **INSPECTION OF CONNECTION.** As required by Section ILHR 22.04(5), all laterals shall be inspected: "The building sewer and/or private interceptor main sewer shall be inspected upon completion of placement of the pipe and before backfilling and tested before or after backfilling." The Owner shall pay the costs of any additional inspections that may be required for quality assurance.

9. **BARRICADES; RESTORATION.** All excavations for the building sewer installation shall be adequately guarded with barricades and lights so as to protect the public from hazard. Streets, sidewalks, parkways, and other public property disturbed in the course of the work shall be restored in a manner satisfactory to the Village.

10. **UTILITY RESPONSIBILITY.** It is expressly stipulated that no claim shall be made against the Village or acting representative by reason of the breaking, clogging, stoppage, or freezing of any service pipes; nor from any damage arising from repairing mains, making connections or extensions or any other work that may be deemed necessary. The right is hereby reserved to cut off the service at any time for the purpose of repairs or any other necessary purpose, any permit granted or regulations to the contrary notwithstanding. Whenever it shall become necessary to shut off the sewer within the service area, the Village shall, if practicable, give notice to each and every consumer within the service area, of the time when such service will be shut off.

11. **SEPTIC TANK ABANDONMENT.** Disconnected septic tanks and holding tanks within the boundaries of the utility shall have all sanitary wastewater removed and shall be abandoned in accordance with all state and local regulations. **Connection to the Village's municipal sewer system is required where it is available. (4-2024)**

SECTION 8.07 - SEPTIC TANK AND HOLDING TANK DISPOSAL

1. NO PERSON in the business of gathering and disposing of septic tank or holding tank wastes shall transfer such material into any disposal area or sewer manhole located within the Village sewer service area boundaries unless a permit for disposal has been first obtained from the Village. Written application for this permit shall be made to the Village and shall state the name and address of the applicant; the number of its disposal units; and the make, model, and license number of each unit.

Permits shall be nontransferable except in the case of replacement of the disposal unit for which a permit shall have been originally issued. The permit may be obtained upon payment of a fee. Annual fees shall be established by the Village. The time and place of disposal will be designated by the Village. The Village may impose such conditions as it deems necessary on any permit granted. Bills shall be mailed on a monthly basis and if payments are not received in 30 days thereof, disposal privileges shall be suspended.

Any commercial hauler of septic tank or holding tank wastes agrees to carry public liability insurance in an amount not less than one hundred thousand dollars (\$100,000) and to protect any and all persons or property from injury and/or damage caused in any way or manner by any act, or failure to act, by any of his employees. A certificate certifying such insurance to be in full force and effect shall be furnished to the Village.

Any wastes discharged into the treatment system shall be of domestic origin and will comply with the provisions of any and all applicable ordinances of the Village of Junction City. A discharger shall not deposit or drain any gasoline, oil, acid, alkali, grease, rags, waste, volatile, or inflammable liquids, or other deleterious substances into any manhole nor allow any earth, sand, or the solid material to pass into any part of the wastewater system.

Any person or party disposing of septic tank or holding tank wastes agrees to indemnify (by forwarding to the Village a bond or certificate of insurance) and save harmless the Village from any and all liability and claims for damage arising out of or resulting from work and labor performed.

2. SPECIAL AGREEMENTS. No statement contained in this ordinance shall be construed as prohibiting any special agreement between the Village board and any person whereby an industrial waste of unusual strength or character be admitted to the wastewater treatment works, either before or after pretreatment, provided that there is no impairment of the functioning of the wastewater treatment works by reason of the admission of such wastes, and no extra costs are incurred by the Village without recompense by the person, provided that all rates and provisions set forth herein are complied with in addition thereto.

3. CONTROL OF INDUSTRIAL WASTES. If any waters or wastes are discharged, or proposed to be discharged, to the public sewers or the wastewater treatment facility, which waters or wastes contain substances or possess characteristics which, in the judgment of the Village, may have deleterious effects upon the wastewater works processes, equipment or receiving waters, or which otherwise create a hazardous to life, health or constitute a public nuisance, the Village may:

(a) Reject the wastes.

(b) Require pretreatment to an acceptable condition for discharge to the public sewers or wastewater treatment facility.

4. AUTHORITY OF WASTEWATER SUPERINTENDENT. All approvals for septage disposal shall have the condition that any time the WWTF has operational problems, maintenance problems, or threat of WPDES permit violation that are indirectly or directly related to septage disposals, the Wastewater

Superintendent may immediately restrict septage disposal until such time as corrective action or mitigative measures have been taken.

SECTION 8.08 - DAMAGE OR TAMPERING WITH WASTEWATER TREATMENT WORKS

1. **WILLFUL, NEGLIGENT OR MALICIOUS DAMAGE.** No unauthorized person shall maliciously, willfully or negligently break damage, destroy, uncover, deface, or tamper with any structure, appurtenance, or equipment which is a part of the sewage facilities. Any persons violating this provision shall be subject to prosecution and any other legal remedy available to the Village.
2. **LIABILITY FOR LOSSES.** Any person who intentionally, negligently or accidentally violates any provisions of this Ordinance shall become liable to the Village of Junction City for any expense, loss or damage occasioned by reason of such violation which the Village may suffer as a result thereof. This section shall be applicable whether or not a written notice of the violation was given as provided in Section 8.09, Section 1 and without consideration for any penalties which may be imposed for a violation of this Ordinance.

SECTION 8.09 - VIOLATIONS AND PENALTIES

1. **WRITTEN NOTIFICATION OF VIOLATION.** Any person found to be violating any provision of this Ordinance shall be served by the Village with a written notice stating the nature of the violation and providing a reasonable time for the satisfactory correction thereof. The offender shall, within the period of time stated in such notice, permanently cease all violations.
2. **ACCIDENTAL DISCHARGE.** Any person found to be responsible for accidentally allowing a deleterious discharge into the sewer system which causes damage to the treatment facility and/or receiving body of water shall, in addition to a fine, pay the amount to cover damage, both values to be established by the Village.
3. **CONTINUED VIOLATIONS.** Any person, partnership or corporation, or any officer, agent or employee thereof, who shall continue any violation beyond the aforesaid notice time limit provided, shall be subject to prosecution and any other legal remedy available to the Village. Each day in which any violation is continued beyond the aforesaid notice time limit shall be deemed a separate offense.
4. **LIABILITY TO THE VILLAGE FOR LOSSES.** Any person violating any provision of this Ordinance shall become liable to the Village for any expense, loss, or damaged, including reasonable attorney fees, occasioned by such violation which the Village may suffer as a result thereof.
5. **PENALTIES.** Any person who shall violate any of the provision of this Ordinance or rules or regulations of the Village or who shall connect a service pipe or discharge without first having obtained permission therefore; or who shall violate any provisions of the Wisconsin Statutes, Wisconsin Administrative Code, or any other materials which are incorporated by reference, shall upon conviction thereof forfeit not less than \$50.00 nor more than \$500.00 and the cost of prosecution.

SECTION 8.10 - RIGHT OF ENTRY, SAFETY, AND IDENTIFICATION

1. **RIGHT-OF-ENTRY EASEMENTS.** The treatment facilities operator or other duly authorized employee of the Village bearing proper credentials and identification shall be permitted to enter all properties through which the Village holds an easement for the purposes of, but not limited to, inspection, observation, measurement, sampling, repair and maintenance of any portion of the sewage works lying within said easement or public right of way in accordance with the provisions of this Ordinance and state laws. The operator or other duly authorized employee of the Village shall have authority to inquire into the kind and source of discharge to the sewers or waterways or wastewater treatment facilities.
2. **USER TO PERMIT INSPECTION** - Every user shall permit the Village or its duly authorized agent, at all reasonable hours of the day, to enter their premises or buildings to examine the pipes and fixtures, and the manner in which the drains, and sewer connections operate; and they must at all times, frankly and without concealment, answer all questions put to them relative to its use, all in accordance with this Ordinance and Section 196.171, Wisconsin Statutes.
3. **SAFETY.** While performing the necessary work on premises referred to in Section 1 and 2 above, the duly authorized Village employees shall observe all state and local safety rules and regulations including those established by the Village.

SECTION 8.11 - APPEALS

1. **PROCEDURES.** Any user, permit applicant, or permit holder affected by any decision, action, or determination, including cease and desist orders, made by the village interpreting or implementing the provisions of this Ordinance or in any permit issued herein, may file with the village a written request for reconsideration within ten (10) days of such decision, action or determination setting forth in detail the facts supporting the user's request for the appeal with a \$50.00 non-refundable filing fee.

The written appeal shall be heard by the Village within 60 days from the day of the filing of the appeal with the Village Clerk. The Village shall make a final ruling on the appeal within 60 days from the date of the hearing.

SECTION 8.12 - BASIS FOR CHARGES

1. **SEWER USERS SERVED BY WATER UTILITY WATER METERS.** For each lot, parcel of land, building or premises having a connection with the wastewater system and being served with water solely by the water utility, the quantity of wastewater for billing purposes shall be measured by the water utility water meter used upon the premises.

2. **METERING OF INDUSTRIAL WASTE.** Devices for measuring the volume of waste discharged may be required by the Village if this volume cannot otherwise be determined from the metered water consumption records. Metering devices for determining the volume of waste shall be installed, owned, and maintained by the discharger. A maintenance schedule must be accepted by the Village. Following approval and installation of such meters may not be removed without the consent of the Village.

3. **WASTE SAMPLING.** Wastes discharged into the public sewers shall be subject to periodic inspection and a determination of character and concentration of said wastes. The sampling may be accomplished either manually or by the use of mechanical equipment acceptable to the Village. The use of flow proportional composite sampling is preferred.

4. **CHANGE CATEGORIES.** The Village may reassign sewer users into appropriate sewer service charge categories if wastewater sampling program and other related information indicate a change of categories is necessary.

5. **NO FREE SERVICE.** No user shall receive free service or pay a sewer use charge less than the user's proportional share of operation, maintenance and replacement costs.

6. **OUTSIDE SERVICE.** All users within the sewer service area of the Village shall be treated equally as to sewer use charges regardless of their location with respect to the Village boundaries.

SECTION 8.13 - BILLING PRACTICE

1. **BILLING PERIOD.** Sewer service charges shall be billed on a quarterly basis.

2. **PENALTIES.** Charges levied in accordance with this Ordinance shall be a debt to the Village.

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3. **CHARGES A LIEN.** Charges and penalties shall constitute a lien upon the property pursuant to Section 66.07.6(7) Wisconsin Statutes, and shall be collected in the manner therein provided. Change of ownership or occupancy of premises shall not be cause for reducing or eliminating these penalties.

4. **DISPOSITION OF REVENUE.** The amounts received from the collection of charges authorized by this Ordinance shall be credited to a sanitary sewerage account which shall show all receipts and expenditures of the sewerage system. Charges collected for replacement expenses shall be credited to a segregated, nonlapsing replacement account. These funds are to be used exclusively for replacement. When appropriated by the Village, the credits to the sewerage account shall be available for the payment of the requirements for operation, maintenance, repairs, and depreciation of the sewerage system consistent with NR 162. Any surplus outside the preview of NR 162 in said account, shall be available for the payment of principal and interest of bonds issued and outstanding, or which may be issued, to provide funds for said sewerage system, or part thereof, and all or a part of the expenses for additions and improvements and other necessary disbursements or indebtedness, and the Village may resolve to pledge each surplus or any part thereof for any such purpose. All present outstanding sewer system general obligation bonds, including the refunding bonds, shall be paid from this fund as to both principal and interest.

SECTION 8.14 - AMOUNT OF USER CHARGE

1. **SEWER SERVICE CHARGES.** There is hereby levied and assessed upon each lot, parcel of land, building, premises or unit having a connection with the wastewater treatment works, a sewer minimum charge, based upon the quantity of wastewater discharged, pursuant to Section 66.076, Wis. Stats. as amended or renumbered from time to time. Such sewer charges shall be billed to the person, firm, corporation or other entity owning, using or occupying the property served. The sewer service charges shall consist of a minimum charge or a variable charge as set forth in the following sections.

2. **METHODOLOGY.** This methodology is to be utilized by the Village to determine the sewer service charge for use of the Junction City wastewater treatment works. The charges are to be reviewed at least annually and revised as necessary to fulfill equitable and sufficiency requirements. This same methodology can be utilized regardless of the frequency of revision. It should be noted that the values listed in the attached schedules were created using estimates when actual costs were not yet available. The review process will include updating the schedules with actual costs from the previous year and any changes in the projection of types and characteristics of users. Although the debt retirement and replacement fund schedule should remain relatively constant over time, the O&M costs and number of users may not.

The purpose of the methodology is to insure that each user pays its proportionate share of operation, maintenance and replacement costs, debt retirement and any other costs associated with constructing and operating the treatment works within the Village of Junction City Service Area. Following the completion of the review, the Village shall revise, as necessary, the charges for users to maintain the proportionate distribution costs among users and generate sufficient revenue to pay the total costs necessary for the proper operation of the treatment works. If excess revenues are collected from the users of the system they must be applied to the user's charges for the following quarter.

3. **VARIABLE CHARGE DETERMINATION** - The variable charge is a volume of water per 1,000 gallons of metered water used. The relationship between metered water and sewer usage is not precise, but is sufficient to accurately ensure a reasonably fair distribution of costs. The Village of Junction City will require all users to have a metered water supply. The costs to be allocated in this manner are related to the

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cost of operating and maintaining the treatment works. These costs have a direct relationship to the amount of flow and are further defined below:

#1 Administrative Charge - The administrative charge is calculated as follow:

$$\text{Administrative Charge per bill} = \frac{\text{Cost of Administration}}{\text{Number of Bills Sent Out}}$$

Basic Sewer Charge - The basic sewer charge is calculated as follows:

$$\text{Basic Sewer Charge} = \text{Billable Flow in 1,000 of gallons} \times \text{Basic Sewer Rate.}$$
$$\text{Basic Sewer Rate} = \frac{\text{Operation and Maintenance Cost and Replacement}}{\text{Total Billable Flow in 1,000's of gallons}}$$

#2 Debt Service Charges - The Debt Service Charge is calculated as follow:

$$\text{Debt Service Charge} = \text{Billable Flow} \times \text{Debt Service Rate}$$
$$\text{Debt Service Rate} = \frac{\text{Debt Service}}{\text{Total Billable Flow in Thousands of Gallons}}$$

#3 Extra Strength BOD Charge - The Extra Strength BOD Charge is calculated as follows:

$$\text{Extra Strength BOD Charge} = \text{Billable Flow} \times \text{Extra Strength BOD Rate}$$
$$\text{Extra Strength BOD Rate} = \frac{0.30 (\text{BOD Actual} - 200)}{200 \times \text{Basic Sewer Rate}}$$

#4 Extra Strength Suspended Solids Charge - The Extra Strength Suspended Solid Charge is calculated as follows:

$$\begin{aligned} \text{Extra Strength Suspended Solids Charge} &= \text{Billable Flow} \times \text{Extra Strength Suspended Solids Rate} \\ \text{Extra Strength Suspended Solids Rate} &= \frac{0.30 (\text{Suspended Solids Actual} - 250)}{250 \times \text{Basic Sewer Rate}} \end{aligned}$$

Operation and Maintenance Cost - The costs to operate and maintain the treatment works to maintain the capacity and performance required. These costs include treatment, labor, supplies, etc.

Replacement - A separate fund must be established and contributed to each year to ensure all equipment, accessories, or appurtenances which are necessary to maintain the treatment works are accounted for. These costs are determined by using the installed cost of the equipment (excluding the cost of technical, legal, administrative, and other fees since such costs generally are not required when materials are replaced) and assigning a service life to such facilities in order to estimate when replacement will be required. A sinking fund factor is then applied to determine the amount of money to be collected per year to insure that an adequate amount will be available at the time the equipment is likely to need replacement. It is anticipated that such funds will be invested by the Village in an interest bearing account until required.

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Surcharge - Any user discharging wastewater of greater than normal strength must pay a surcharge on the additional loadings. These costs relate to the increased treatment needed to handle these loadings.

4. **TOTAL SEWER SERVICE CHARGE** - The sum of the minimum and variable charges will determine the final sewer service charge. The Village will quarterly bill each user for their share of the treatment costs according to this Ordinance and User Charge System.

SECTION 8.15 - AUDIT

1. The Village shall annually review the wastewater contribution of sewer users and sewer user classes, the operation and maintenance expenses of the collection and treatment facilities, and the sewer service charge system.

2. The Village may revise the sewer service charge system to accomplish the following:

- a) Maintain a proportionate distribution of operation and maintenance expenses among sewer users and sewer user classes;
- b) Generate sufficient revenues to pay for the total operation and maintenance expenses (including replacement costs) of the treatment facilities; and
- c) Apply excess revenues collected from sewer users to the operation and maintenance expenses.

SECTION 8.16 - VALIDITY

1. **SUPERSEDING PREVIOUS ORDINANCES.** This Chapter governing sewer use, sewer service charges, and sewer connections and construction shall supersede all previous ordinances of the Village.

2. **INVALIDATION CLAUSE.** Invalidity of any section, clause, sentence, or provision in the Chapter shall not affect the validity of any other section, clause, sentence, or provision of this Chapter which can be given effect without such invalid part or parts.

3. **AMENDMENT.** The Village, through its duly authorized officers, reserves the right to amend this Chapter in part or in whole whenever it may deem necessary, but such right will be exercised only after due notice to all persons concerned and after proper hearing on the proposed amendment.

SECTION 8.17 - ENACTING CLAUSE

1. **DATE OF EFFECT.** This Ordinance shall take effect and be in force from and after its passage, approval, recording, and publications as provided by law.

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RULES FOR DISCHARGE OF SEPTAGE TO THE JUNCTION CITY WASTEWATER TREATMENT FACILITY

1. No septage shall be accepted without the hauler having first obtained a permit to discharge into the WWTF. Permits may be obtained by submitting an application form, with a \$50.00 nonrefundable filing fee, to the village clerk before October 1. Applications will be reviewed by the Wastewater Superintendent, whose recommendation will be presented to the Village board for action. Permits will be issued by November 1. The permits will be in effect for the rest of that year, as well as for the following calendar year.

2. All septage be discharged at the Facility located on Center Avenue. Septage may not be discharged at any other location.

3. Septage be accepted from 7:00 a.m. until 3:00 p.m. Monday through Friday and by appointment. Exceptions to these hours for maintenance or personnel reasons will be posted at the WWTF.

4. Discharge billing slips will be provided at the septage receiving station, with a drop box to be used for their collection. Discharge billing slips to differentiate between septage, holding tank, and non-domestic (Industrial) wastes will be used. Drivers hauling to the Junction City WWTP must complete a discharge billing slip before starting to unload. The driver will provide the following information on the slip appropriate for their load:

- * Driver's name
- * Firm holding discharge permit
- * Truck number or license
- * Type and source of waste
- * Discharged quantity
- * Discharge date and time
- * Driver's signature

5. Charges for septage are as follows:

- * Domestic holding tank waste. . ~~\$14.00 per 1,000 gallons (increase approved 9/2018)~~
\$17.50 per 1,000 gallons (effective 1/1/2022)

- * Domestic septic tank sludge. . \$30.00 per 1,000 gallons

- * Non -Domestic (Industrial) waste to be charged \$75.00 per 1,000 gallons, plus a \$75.00 fee

- * Costs for any testing will be charged at specified rates.

- * Charges will be invoiced monthly, with payment requires and penalties assessed as per utility billing policy. **The wastewater utility is currently not accepting domestic septic tank sludge. (4-2024)**

6. The Wastewater Superintendent reserves the right to restrict or prohibit discharge of septage for any reason. **It shall be expressly understood that no effluent from dry wells and/or portable vault toilets shall be accepted.**

7. The Permit to Discharge Septage will be revoked if any of the above rules, or any applicable ordinances or Regulations are violated.

Chapter 8, Sewer Use Ordinance and User System Charges

TO: SEPTIC AND HOLDING TANK AND NON-DOMESTIC WASTE (INDUSTRIAL) HAULERS

RE: JUNCTION CITY WASTE WATER TREATMENT FACILITY
WATER RECEIVING ORDINANCE AND POLICIES

Enclosed you will find the policies and procedures recently enacted by the Junction City Board to handle discharge of septic and holding tank and non-domestic (Industrial) wastes into the Village's WWTF. It shall be expressly understood that no effluent from dry wells and/or portable vault toilets shall be accepted. The wastewater utility is currently not accepting domestic septic tank sludge.

Included for your review are:

- * Sewer Use Ordinance Section 8.07 and 8.08.
- * Rules for Discharge.
- * Application for Annual Discharge Permit.
- *Billing Slip Samples.

After reviewing these items, you are welcome to submit an application form to allow your firm to discharge at the Junction City WWTP. The Village Board will act on all applications according to the dates specified. If you have any questions please contact the office of the Village clerk 715-457-2353 during regular business hours.

Sincerely,

Betty A. Bruski Mallek
Village Clerk

enclosures

Chapter 8, Sewer Use Ordinance and User System Charges

**APPLICATION FOR ANNUAL SEPTAGE DISCHARGE PERMIT VILLAGE OF JUNCTION CITY
WASTEWATER TREATMENT FACILITY**

NAME _____

MAILING
ADDRESS _____

PHONE # _____

CONTACT PERSON _____

SANITARY LICENSE # _____

LIABILITY
INSURANCE CARRIER _____

VEHICLE INFORMATION:

MAKE	LICENSE #	CAPACITY
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_____	_____	_____
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_____	_____	_____
-------	-------	-------

_____	_____	_____
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The undersigned hereby applies for a permit to discharge septage to the Village of Junction City Wastewater Treatment Facility in accordance with all the applicable rules, regulations, and ordinances of the Village. **It shall be expressly understood that no effluent from dry wells and/or portable vault toilets shall be accepted.**

Signature

Date

Title _____

Please return this form with your \$50.00 filing fee to: Village of Junction City, PO Box 93, Junction City, WI 54443

**VILLAGE OF JUNCTION CITY
WWTP
DOMESTIC SEPTIC TANK
DISCHARGE BILLING SLIP**

**DEPOSIT COMPLETED SLIP IN DROP BOX
BEFORE DISCHARGING YOUR LOAD**

Driver _____

Firm _____

Truck No./License _____

Waste Source _____

Quantity _____

Signature _____

Date _____ Time _____

**VILLAGE OF JUNCTION CITY
WWTP
DOMESTIC HOLDING TANK
DISCHARGE BILLING SLIP**

**DEPOSIT COMPLETED SLIP IN DROP BOX
BEFORE DISCHARGING YOUR LOAD**

Driver _____

Firm _____

Truck No./License _____

Waste Source _____

Quantity _____

Signature _____

Date _____ Time _____

