

OHSPA Meeting Agenda - October Membership Meeting

OHES Community Room

8:15 AM

Start Time: 8:19 AM

End Time: 9:33 AM

Attendees:

- **Board**

Gil Gonzalez - President

Erica Kelm - Vice President

Melissa Gagacki - Treasurer

Julie MacMillan - Vice Treasurer

Jessica Meade - Secretary

- **Members**

Lori Tomblin

Colleen Seigar

Arianna Lerette

Lisa Kemper

Heather Phillips

Janelle Frankowiack

Chelsey Gupta

Maria Jun

Jen Wagoner

Samantha Treem-Raberding

Julie Kowalzyk

Sapna O'Connell

Melinda Davis

James Jones

Ashley Jones

Bethany Houze

Erin Hart

Stephen Hart

Paul Gagacki

- **District**

Dr. Adam Fineske, Superintendent

Rose Gaiffe, Interim OHES Principal

Jasa George, JHHS Assistant Principal

Tom Siloy, Treasurer & CFO

Katie Timmers, Board of Education

Kathy Latrhop, Board of Education
Maara Fink, Board of Education
Erica Silk, OH Foundation
Katie Cho, District Communications

Call to Order

September 2024 Meeting Minutes for Approval

- First: Lori Tomblin
- Second: Sapna O'Connel
- Vote to Approve: Approved

President's Report

Current/Previous Events

Off and running with lunch program - more to come from Erica and Julie
Final supply drive info from Katie Timmers and Janelle Frankowiack
Service Awards
Fall Fest - positive feedback all around, brought fall fest back, brought community together
Custodial Appreciation Day

Upcoming Events

Outdoor movie night on Sunday, will move inside in the event of rain
Halloween House Map
Coffee Breakfast Truck event
Ottawa Hills Recipe Book
Anna Bennett leading this, recipes from villagers, great gift for the holidays
Food Trucks at JHHS
Pay \$75 each time they park, regardless of what they sell, it reduces the volunteer fatigue and provides guaranteed revenue for OHSPA
Sponsorship Database
Gil putting together a sponsorship directory, Chelsey Gupta helping
Volunteer Database
Building out
Volunteer Acknowledgement
Heather's Student Expense Document (Heather Phillips)
Katie Cho helped pull District data

Document shows other things that pop up between K-12th grade,
so people can plan for expenses.
Linked on OHSPA website

Hot Lunch Update -

Elementary School - Julie

Researching lower supply costs

JHHS - Erica

Food truck Wednesdays have been a hit

Removing concessions has helped increase efficiency

Vice President's Report

Custodial Appreciation Day

JHHS Grounds Cleanup

Collaborated with Boosters to provide each Custodian with a gift
card

Suggestion for additional community involvement for next year,
people seemed excited about helping with next year's effort, also
leveraging kids for service hours

Both schools made banners

OHLS Administrative Reports

● **Superintendent's Report**

- Thanked for Fall Fest and Custodial Appreciation Day
- Three big focus areas
 - Partnerships and Relationships with Community
 - Finances - increasing efficiency
 - Academic Supports
- Next Friday @ 8:30 AM is the first of 4 Coffee and Conversation Events
 - First one at the Village Green, will go over goals and review finances
- Meeting with State Reps - Tom and Dr. Fineske meeting with State Reps to discuss funding, met with State Rep Josh Williams and it went surprisingly well; have met with close to 30 state legislatures.
- Nina Clark

● **JHHS Principal's Report - Jasa George**

- Students love the food trucks
- Quarter ends next week
- Fall Sports Finishing soon - could sweep TAAC
 - Golf is state bound, play Sunday/Monday at Firestone in Akron

- Agora is happening in 6 weeks
 - Off-campus trips travel on Friday, November 15th
 - On-campus starts on Monday, November 18th
- **ES Principal's Report - Rose**
 - Halloween Update; Door Decorating instead of Pumpkin Smash, winner for K-3 and 4-6
 - Gearing up for Parent-Teacher Conferences
- **School Safety Month in the State of Ohio - Dr. Fineseke, Jasa George, Rose Gaiffe**
 - School Safety is a priority in the District
 - District
 - All Staff is trained in ALICE (federal program that most districts use - Alert, Lockdown, Inform, Counter, Evacuate); official safety training for District
 - Raptor System - in place for all visitors, volunteers and vendors
 - Quick background check and alerts to any issues
 - Applied for and won multiple security grants
 - Security camera upgrades and training for safety (physical, social-emotional health)
 - JHHS
 - One use is to put in door locks, over the hinge, down at the bottom, over the handle lock - each classroom has 1 of the three types of additional door locks
 - Fire Drill required each month
 - Tornado Drill - March, April, and June (if in school)
 - Safety Drills - must do at least every three years
 - Table Top - talk about what should be done; try to do at the beginning of each year so students know what to do in an emergency
 - Functional Drill - Presented scenarios and discussing with students; will be done in November this year - how do you act and react in these situations, active shooter drills
 - Full-scale - Will do a full-scale reunification drill during professional development day. We picked two new reunification sites (Epworth and University of Toledo)
 - House Bill 123 - SAVE Act
 - Social Inclusion
 - Suicide Awareness and Prevention
 - Insert topic
 - Social Emotional Surveys
 - Ohio Safety Center
 - Great, free resource for the District
 - OHES

- Locks like JHHS
- Cameras
- Looking at new playground equipment and lowered equipment on playground to make safer
- Lockdown drill next week
- Social Emotional Drill
- Had a tornado drill at beginning of year
- Fire drills regularly
- Questions
 - Do the buildings have bulletproof glass/windows/doors?
 - District is applying for grants to improve doors, it is a film that goes over the doors
 - Is there a plan to get a camera for the front of school?
 - Yes, it is in the works
 - How do you let Volunteers know what to do during drills or events?
 - Great feedback, this is something we need to consider and improve on
 - How do we communicate the information to elementary students?
 - Part of Alice training, keeping the kids away from doors and windows
 - Has the staff done Bleed Stop training? (to stop traumatic bleeding)
 - Both buildings have kits
 - If something big were to happen, do other departments respond?
 - Yes, multiple agencies respond in addition to OHPD - UT, Sylvania, City of Toledo, Metroparks, etc.
 - How are students transported for reunification?
 - TARTA sends busses
- **Board of Education Report - Katie Timmers**
 - Next Meeting: Next Wednesday at 4:30 in Village Green
 - Watching via Zoom - viewing only
 - Examining costs and achieving savings whenever we can, switching banks to save \$14k annually for the district
 - Teacher contract negotiations
 - In December
 - Happens every three year

Treasurer's Report

- **Financial Overview**
- **Final Fall fest Results**
 - We made almost \$5K

- \$2,897 at the door wristbands
- Fall Mum Sale - made \$1534
- Upcoming Fundraiser
 - Sponsorship - Forte Music School, basically everything is all profit
 - Boosters will be there with concessions
 - Tickets are \$15/family
- Finances
 - Cash Balance Available \$35,126.07
 - All reports available online
 - Venmo account is set up for DONATIONS only

Disbursements

Approved Disbursements

Principal's Fund

New Student Lunch

Sober Strong

Disbursement Requests

- [OHMTA Music Chairs](#)
 - **Motion to Approve: Katie Cho**
 - **Second: Lori Tomblin**
 - **Vote: Unanimous Vote to Approve**

Engagement

- Bartz Viviano
 - Weekly flower delivery to both buildings to bring some color and happiness to the schools (Amanda Viviano)
- Book Fair
 - Chelsey Gupta and Allison Kripke are running the book fair, volunteer links going out soon
- Green Bear Finance
 - Tom provided info on the Green Bear Finance series

Adjournment

Motion: Lori Tomblin

2nd: Erin Hart

Vote: All voted to adjourn