



*please don't change font-style and size.

RESEARCH PROPOSAL FORM

This form shall be used for all research proposals may it be college/unit-based or for institutional funding purposes.

A. BASIC INFORMATION

1. Program Title:

2. Project Title:

3. Study Title:

4. Proponents

Name

Role/Involvement in the Research

Department or Office/
College or Unit

5. Scope and Scale

Research Scope

Lab. Scale

Local

Prov'l

Reg'l

Nat'l

Int'l

Research Scale

Prototype

Pilot/Demonstration

Scale-up

Commercialization

6. (a) Implementing unit(s)

Name of lead implement unit (where the proposal originated)

Address

(b) Research & Extension Center/Other SSU Division/Office/Unit

(The office where the extension/development project/activity was recognized. E.g. Extension activity implemented by SWDS for OSY may be under RCCSI)

(c) Other Collaborating Unit/Agency

Name of external collaborating unit or agency

Address

7. Duration

Proposal Type

Number of Months

Proposed Start Date

Expected Completion Date

Entire Program

Entire Project

Study

If the proposal is program, provide program duration; if it's a project, provide the project duration; and study duration for study submission.

8. Proposed Funding

Particulars

UI

GAA

SSU Total

External*

Total

Personnel Services (PS)

Maintenance and Other
Operating Expenses (MOOE)

Capital Outlay

Sub Total

*Write also source of external fund, say DOST-PCAARD or LGU of __. For researches without funding write the equivalent cost in conducting the research (i.e. time spent in doing the research during office hours multiplied with your hourly rate is equivalent cost for PS; equivalent rental cost for using office space and equipment like computers as well as laboratory fees if experiments were conducted by external laboratories are examples of MOOE cost)

B. TECHNICAL DESCRIPTION

1. Executive Brief of Proposal:

2. Rationale/Introduction:

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Contact us: (055) 530-0629 | info@ssu.edu.ph
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WURI Fourth Industrial Revolution | Rank 1 in the Philippines and in the World (2022 & 2023)
Rated 3 Stars | QS Ratings System for Excellence (2022)
Energy Efficiency Excellence Award (2022)
ASEAN Joint Award (2022)
Gawad Yaman Top Award (2022)
1st Philippine Higher Education Internationalization Award (2021)
PQA | Level 2 | Recognition for Proficiency in Quality Management (2020)
Top Patent Filer (2019-2018)
PRIME-PRM (2018)

*please don't change font-style and size.

3. Objective/s:

4. Materials and Methods:

5. Work & Financial Plan

Objective	Activities	Schedule *					Lead Person
		M1	M2	M3	M4	Total	
1.	1.						
	2.						
	3.						
2.	1.						
	2.						

*can be in weeks or days

6. References

Doe, J. D., & Dame, M. D. (2021). The New Normal Today. *Samar Journal of Science*, 3(2), 25–29.
<https://doi.org/10.1016/j.landusepol.2021.105280>

C. EXPECTED PPA OUTPUTS*

1. Expected Outputs	Brief Detail of Project Outputs*
2. Publications	
3. Patents	
4. Products	
5. People Services	
6. Policies	
7. Partnerships	

* List down potential outputs that can be derived from the submitted research. Write NA of none.

D. POTENTIAL PPA OUTPUTS IMPLICATIONS*

1. MDGS	
2. GAD	
3. SSU Strategic Goals	
4. Other Prevailing Government Targets (i.e Ambisyon Natin 2040)	

**please don't change font-style and size.*

Refer to the millennium development goals (MDGs) and their corresponding targets for Region 8 or for Samar if available. GAD related issues that the program will solve directly or indirectly can be identified. Be aware also of SSU Strategic Goals and expound how the said program can help attain it.		
E. ENDORSEMENTS		
To be filled-up by the proponents:		
Submitted by:	Proponent's Name and Signature	Designation Date
To be filled-up by the immediate supervisor:		
Endorsed by: *	Supervisor's Name and Signature	Designation Date
To be filled-up by the Research Center Director		
Endorsed by:	Dean's/Director's Name and Signature	Designation Date
To be filled-up by Office of the Vice President for Research & Extension Services (OVPRES)		
Received by:	Name and Signature of Receiving Clerk OVPRE	Date
* Dean/Director/Head of College/Campus/Office or Unit		

Research scale refers to the project scope. It can be a laboratory, local, regional, national, global/international, commercialization or pilot-testing scale.

Personnel Services cover the honorarium of the Study Leader and its members.

MOOE refers to the operating expenses of the project study such as but not limited to transportation, office supplies, agricultural & marine supplies, other supplies & materials, printing, other general services, other professional services, consultancy, etc.

Capital Outlay would mean equipment and machinery needed in the conduct of the project.

ALL PROPOSED BUDGETARY REQUIREMENT IS SUBJECT TO AVAILABILITY OF FUND.

As much as possible, external fund must have been granted the MOA/MOU.



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