



NORMAN PUBLIC SCHOOLS

Technology Services Center

General Lookup for Infinite Campus

Important! All Infinite Campus users are governed by the NPS employee FERPA guidelines. All information is considered confidential and for use by school personnel only.

1. Log into your Infinite Campus Account at the NPS website at www.normanpublicschools.org
2. Click on Login Links
3. Click on Infinite Campus
4. Sign in with user info provided, campus will ask you to change your password the first time you login. When asked to enter the old password, enter your first time password that was given to you.

Access to more than one school

If you serve more than one school, you will need to navigate between them to see the student's information. Click on the down arrow in the school drop down box to change schools.

Infinite Campus | District Edition

Year: 15-16 | School: Longfellow Middle School

Index | Search

Alcott Middle School
Irving Middle School
Longfellow Middle School

I. Student Information

- a. General- Click on Student Information to expand and then click on General

Parent Portal

Christy's Web Page

Edulog Address Webquery

Shelley Overall's Webpage

ASSESSMENT DESCRIPTIONS

Transportation Forms

▼ Student Information

General

▼ Program Participation

LEP

- b. Clicking on General takes you to Search and defaults to Students.
- c. Click on the Go green box (you can leave the search field blank or put a student's last name there).
- d. Student names will appear.
- e. Click on the student name you want to look at, bringing up the tabs with information.

Assessment	Transportation	Indian Ed	Gifted	Student Information Changes		
Summary	Enrollments	Schedule	Attendance	Flags	Grades	Transcript

TABS

1. [Summary](#) (demographic, contact, email, username)
2. [Enrollments](#) (enrollment history)
3. [Schedule](#) (current schedule)
4. [Attendance](#)
5. [Flags](#) (labels)
6. [Grades](#) (posted grades, assignment grades, report card)
7. [Transcript](#) (for students with transcribed grades)
8. [Assessment](#) (student assessment scores)
9. [Transportation](#) (bus info)
10. [Indian Ed](#) (qualifies for Ind Ed service)
11. [Gifted](#) (identified as gifted)
12. [Student Information Changes](#)

II. Census- allows user to look at Household information, enrollments and relationships.

III. Behavior

- b. [Behavior Referral](#)

IV. Attendance

- c. [Daily Attendance](#)
- d. Reports

V. Scheduling

- e. [Courses](#) (teacher section roster information)
- f. Reports

VI. Ad Hoc Reporting

- g. Filter Designer
- h. Data Export [Handout](#) [Video](#)

VII. Account Settings -allows user to enter account security email or change password.