Annex 5: Financial Proposal Consultant

The financial proposal shall be summited in Euro and shall take into account various expenses incurred by the evaluation consultant during the contract period. The financial proposal shall include a breakdown of the lump sum amount as following:

- **Professional Fees (per diem):**
  - Maximum working days (1 working day = 8 hours) ____ , -EUR
  - ___% VAT
- **Travel Cost (per diem):**
  - International travel cost (Air fare for the most direct, economical route)
  - Accommodation
- **Any additional Charges:**
  - Travel insurance
  - Visa
  - Translation cost if any

The payment will be effected only upon confirmation of Caritas Germany, following the handover of contractually required documents in a satisfactory manner. For more details regarding our General Terms and Conditions for Consultancy and Expertise Contracts" please contact our desk officer for the necessary documents. [English: #415269 and Deutsch: #409691]

We are looking for a cost-effective proposal. Please submit your proposal including an expected budget outline based on the aforementioned aspects.