



Honors Contracts

for Honors credit in a Non-Honors Course Section

The student is expected to consult with the instructor of the course when designing a contract, and it is the student's responsibility to write the contract. Questions about the Honors contract process can be directed to the Honors Program Director, Dr. Tatum, at honors@unca.edu.

Course Contract Proposal

To the student: please submit the contract to both the course instructor and the Honors Program Director.

1. Student and Course Information. Provide the following information:

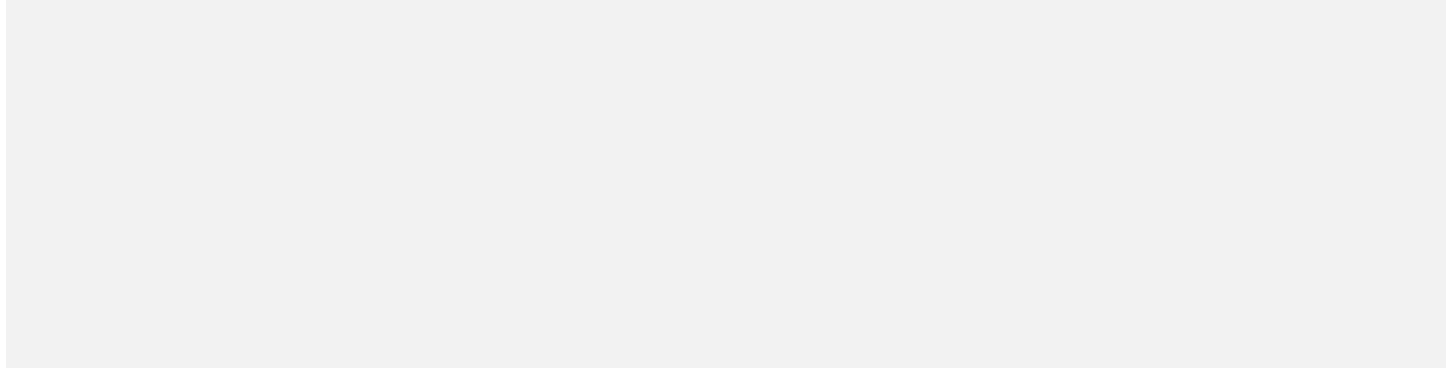
- Student's name
- Student's ID number
- Are you currently an active member of the Honors Program?
- Course Prefix and #
- Instructor's name
- Honors credits earned thus far
- Honors credits earned through contracts thus far
- Expected semester and year of graduation

2. Proposed Work. The student completing the contract must write a brief (200–400 words) narrative description of the work to be completed to earn Honors credit.

Note. The proposed work must supplement and complement the work already required for the course. The work must not simply be “more”; rather, it must be meaningfully integrated with the course content and learning goals and the work the course already requires. Ideally, the proposed work should involve active, student-guided, experiential learning. The narrative should make clear how the contracted work meaningfully builds upon the required work. Please see the section of this document for examples of potential work.

Timeline and Structure. The student completing the contract must give a brief timeline of the work, indicating how it will be structured throughout the semester. This timeline should also indicate how the work will be responded to and assessed by the instructor, providing at least one midterm “milestone” at which the student and instructor will discuss the student’s progress toward completing contracted work.

Timeline:



End-of-Term Reflection

To receive Honors credit via contract, the student must complete an end-of-term reflection (500–1000 words) on the work they have performed for Honors credit. This reflection must provide more than a summary of the student’s work; in particular, it must include a “metacognitive” component, in which the student explains how the contracted work helped them better understand the content the course treats. The end-of-term reflection is due to the course instructor and the Honors Program Director **no later than the last day of class**.

*****Be sure to see the FAQs on our Canvas page*****

Honors Contract Policies

- The Honors Program Director will either (a) accept the proposal as is, (b) accept the proposal with amendments, or (c) reject the proposal outright.
- To ensure a reasonable workload for faculty, instructors may enter into **at most 3** Honors contracts per course section.
- Credit for completing the course (with any letter grade) and Honors credit are independent of one another. A student may earn full credit for completing course requirements without successfully fulfilling the Honors contract. However, the student **must pass the course with a grade of B or better** to earn Honors credit, even if all requirements of the contract are met.

Granting of Honors credit. The student will be notified whether Honors credit is to be granted no later than the date on which final grades are due.

Honors Contract Faculty Support

Faculty mentoring one or more students with Honors Course Contracts are eligible to apply for a course support grant during the semester in which they are mentoring to support pedagogical practice or activities that are directly course-related.

Signatures

Student

Faculty Mentor

Honors Program Director