

Multidisciplinary and Professional Studies Build Guide

1. Creating the Course Offering:

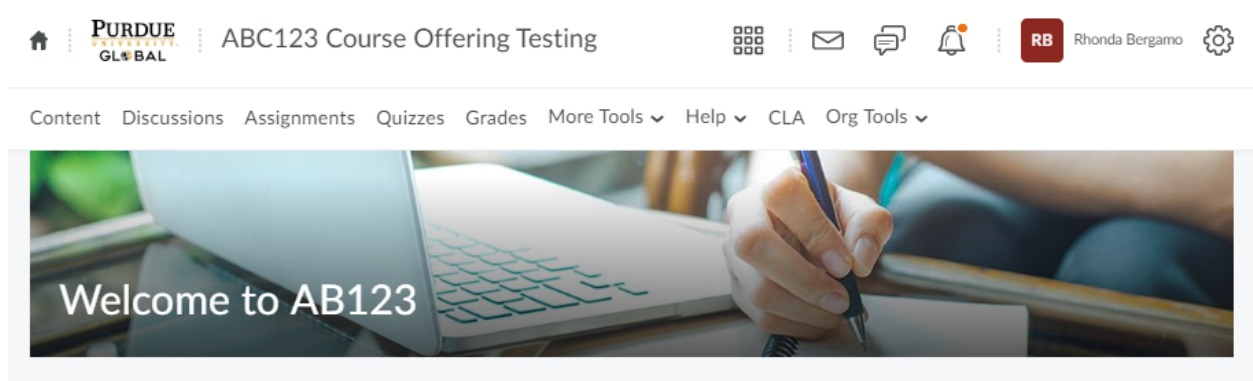
Course Template should be in school **Multidisciplinary and Professional Studies (UG)**

Course Offering should be in Term **Master Course Offering**

2. Home Page Setup- 2020 Course Home Page

Banner- MAPS_Banner.jpg

Add Text- Welcome to [Course Code]



Visual TOC images- use default images per school within Brightspace unless otherwise specified during revision, ADOC approval needed.

3. Announcements

Headline: Student Faculty Recognition

Content

Has a faculty member gone above and beyond as an instructor, motivated and inspired you as a student, and stood out as a memorable contributor to your educational success? Please take a moment to recognize their efforts.

[Student Faculty Recognition Form](https://forms.gle/7Y3pVH8njaPfVTBr6)

HTML Code

```
<p>Has a faculty member gone above and beyond as an instructor, motivated and inspired you as a student, and stood out as a memorable contributor to your educational success? Please take a moment to recognize their efforts.</p>
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<p><span style="text-decoration: underline;"><a rel="noopener" href="https://forms.gle/7Y3pVH8njaPfVTBr6" target="_blank">Student Faculty Recognition Form</a></span></p>
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Add the following only to CM107, CM220, CS204, CS212, EL206, HU245, HU250, MM150, MM212, MM255, PG160, and SC115

Headline: Earn College Credit for Work Experience

Content

Review the [EL206: Academic Prior Learning Portfolio information](https://kapextmediassl-a.akamaihd.net/global/CourseHome/Announcements/EL206/EL206_Infographic.pdf) to learn how you can translate your experiences into college credit.

HTML Code

<p>Review the EL206: Academic Prior Learning Portfolio information to learn how you can translate your experiences into college credit.</p>

4. Academic Tools

- Writing with Integrity
- Academic Success Center
- Library
- Academic Writer
- Free Tutoring Available! – (SC courses only) *Add content page with tutor cards per [instructions](#)*

5. Instructor Resources- draft mode

- [Department of Composition Google Site](#) (CM courses) *Add from LOR (Open as External Resource)*
- [Department of Humanities and Social Sciences Google Site](#) (HU, CS, SS courses only) *Add from LOR (Open as External Resource)*

- [Department of Mathematics Google Site](#) (MM courses) *Add from LOR (Open as External Resource)*
- [Department of Science Google Site](#) (SC courses) *Add from LOR (Open as External Resource)*
- [Multidisciplinary and Professional Studies Faculty Resources](#) (ALL courses) *Add from LOR (Open as External Resource)*
- [Multidisciplinary and Professional Studies Student Outreach Guidelines](#) (ALL courses)

6. Course Resources

- Learning Outcomes and Assessment – *Add from LOR*
- Seminar Topics – Add URL (*Open as External Resource*)
- Grading Rubrics – Add as content page with quicklinks to Brightspace rubrics as applicable:
 - Discussion
 - Seminar
 - Assignment
 - Journal
 - Lab