



Agenda

Annual Meeting Program

(The meeting will start with the Annual Program, followed by the February board meeting)

Thursday, February 25, 2021 7:00 p.m.

[Zoom link](#) (Password: 2-2021)

Open Meeting (5 minutes) (link to [website](#))

- Roll Call - Attendees:
- Student Representatives:
- Read Mission Statement: *Harbor City International School is a college preparatory, public high school. We are a small community whose mission is to nurture a sense of belonging, insist upon academic excellence, and graduate global citizens who eagerly pursue knowledge and enrich their communities.*
- Communication from guests (limit 5 minutes per guest) Consider additions to the agenda

Consent Agenda

- **VOTE** to waive requirement that at least one member of the body be present at the regular meeting location according to statute [13D.021](#) #4. Reason being that it is unfeasible due to health pandemic. (5) all votes are conducted by roll call, so each member's vote on each issue can be identified and recorded.
- **VOTE** to approve the agenda
- Declaration of any conflicts of interest --

Board Operations (30 minutes)

Treasurer's Report - (15 minutes) - [Meeting Agenda/Minutes](#) (Thursday, January 14 at 4:30. meeting [zoom link](#) password: HCISFin20)

January : [Treasurer's Report](#), [Check Register](#), [Bank Reconciliation](#), [revenue v budget](#), [expense v budget](#), [Outstanding payments - Bremer](#), [Outstanding Payments - Frandsen](#), [Miscellaneous disbursements](#), [Frandsen Main Checking](#), [Bremer Main Checking](#)

Consent Agenda

VOTE to approve for January

- operating receipts
- checks
- payroll transactions
- Misc. disbursements

Regular Finance Committee Meetings: 4:30 p.m. on the second Thursday of each month.

- [ADM Report](#)

Secretary's Report -- (5 minutes)

- Executive Committee Report ([ExComm minutes](#))
- **VOTE** to approve minutes ([January Minutes Draft](#)) from the previous meeting
 - Regular Executive Committee Meetings: 3:15 p.m. Monday the week before the regularly scheduled BOD meeting in room 417
- [Mncharterboard.com](#) is available to us. Your username is your email address and the password is "password." There are short presentations about all things having to do with charter school boards.

Discussion (20 minutes):

Reminder: There are three board training sessions. The first has to be done within 6 months of membership, and they all have to be completed in the first year of your term. Here is our [roster](#) which includes completed training, and at the bottom you will find links to training available. Please submit all certifications to Liz Holte [Link to MACS training opportunities](#).

Student Report (5 minutes)

- [Report](#)

School Operations (20 minutes)

- [Directors' Report](#)

Board Policy Review (10 minutes) ([Policy review Calendar](#))

Board Policies: Do the following Board Policies say what we want them to say and are we in compliance?

- None

Bylaws Review (5 minutes) ([Link to HCIS Bylaws](#)) Do the following bylaws say what we want them to say and are we in compliance?

- None

Operational Policy Review: (10 minutes) ([Link to Operational Policies](#)) Do the following say what we want them to say and are we in compliance?

- **VOTE** Updated grading policy [6.1](#) to incorporate the [Repeat Course option](#) TABLED

We don't have to vote on these policies, but please review them and determine if they say what we want them to say and that we are in compliance.

Review:

- None

Committee Reports (20 minutes) [Committee Roster](#)

Update from VOA: We need to post committee minutes on the website so please be sure to make a document of your minutes and send it to Sarah to put on the website.

Board Development/Nominating Committee

- [Minutes](#)
- Regular Meetings: Wednesday afternoons the week after the BOD meeting at 3:00 over Zoom.

Director Review Committee

- [Minutes](#)
- Regular Meetings the second Tuesday of each month at 3:45.

Strategic Planning Committee -- Aryn B..

- [Minutes](#)
- Regular SPC Meetings: The first Thursday of the month, 4:00 to 5:00 over Zoom.

District Academics Advisory Committee

- [Minutes](#)
- Regular meeting: 2nd Monday of each month at 3:45.

Equity, Inclusion and Antiracism Committee

- [Minutes](#)
- Regular meetings: First and Third Mondays of each month at 4:30.

Review: (5 minutes)

- Summary of Actions Taken
- Board Reflection: How did we do? What went well? What could we do better next time?

Preview of March 18 meeting:

February Financials

Review 2021-2022 School Calendar

- [Board Policies](#) To vote on:
 - [II.A Governing Approach](#)
 - IV.[C. Financial Planning & Budgeting](#) – incl. Fund Balance Policy

- [Operational Policies](#) that **must** be revisited:
 - None
- [Operational Policies](#) to Review:
 - [2.4.3](#) & [4.5.5](#): Gifts (policies are the same)
 - [4.6.4](#) & [5.5.2](#): Drug-Free Workplace/Drug-Free School (policies are the same)
 - [5.5.1: Chemical Use & Abuse](#)
 - [5.5.3](#) and [5.5.2](#): Drug/Tobacco-Free Environment
 - [5.5.8: Student Medicine in School](#)
 - [6.2 School year and calendar](#)
 - [7.1: Segregation of Duties](#)
 - [7.9 Collateral Requirements for Depositories](#)
 - [7.10 Investments](#)
- [Bylaws](#) to review:
 - III. Membership
- **VOTE** to Adjourn