



Rye Neck High School



A National School of Excellence

Student Handbook

2022-23

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WELCOME

This handbook outlines information needed to maintain high standards and a positive school climate.

Beliefs that guide us.

- We are global citizens.
- We respect human dignity.
- We value a strong work ethic.
- We cultivate individual talent.
- We believe all students can *Learn, Achieve, and Lead!*

BELL SCHEDULES

Period	Regular	1-Hour Delay	2-hour Delay
1	7:50-8:30	8:50-9:30	9:50-10:30
2	8:33-9:15	9:33-10:08	10:33-11:00
Homeroom	9:18-9:28	10:11-10:17	11:03-11:13
3	9:31-10:13	10:20-10:55	11:16-11:43
4	10:16-10:58	10:58-11:33	11:46-12:13
5	11:01-11:43	11:36-12:11	12:16-12:43
6	11:46-12:28	12:14-12:49	12:46-1:13
7	12:31-1:13	12:52-1:27	1:16-1:43
8	1:16-1:59	1:30-2:05	1:46-2:13
9	2:02-2:45	2:08-2:45	2:16-2:45

EMERGENCY SCHOOL CLOSURE/DELAYS

Information about school closures/delays will be available on the district website (www.ryeneck.org) and TV (Channel 12, ABC 7). Additionally, each household will receive an automated call with the closure/delay information.

I. ATTENDANCE REQUIREMENTS

Attendance is **part of a student's permanent record**. Attendance is taken at the beginning of each period including homeroom. The attendance office will send an automated call home if a student does not show up to homeroom or a period class.

Parents must call the attendance office to report an absence. A **twenty-four-hour hotline is available at 777-4882**. Unless verbal or written confirmation is received from a parent, the absence will be recorded as a truancy (unexcused) on a student's permanent attendance record and detention issued. **If a student needs to leave early**, the student **must** report to the attendance office with a note from a parent **before** leaving school.

Attendance is also one of the major concerns of potential employers and/or college admission offices. With this in mind, minimum requirements were established. **A student's class absence record includes legal and illegal absences.**

Students **receive** credit for courses only when class absences, for whatever reasons, **have not exceeded 20 absences** (approximately 89% minimum attendance) for full year courses, which meet every day, **10 absences for ½ credit courses**, or **5 absences** for a ¼ credit course. Final grades are not recorded for classes in which credit is not awarded.

Letters are automatically generated to notify parents when students reach the 5, 10, 15, and 20 absences. Additionally, a parent conference may be scheduled to discuss absences. Please note:

- However, **documentation from the college must be submitted to the attendance office**.
- **Absences** due to approved school-sponsored functions and absences with supporting documentation (medical note, court, college visits, etc.) **will not be counted as illegal absences**. This includes **three** college visits and **two** days for college orientation.
- Total absences will be carried over if the student switches from one course to another in the same subject area during the year.
- Students losing credit due to absences may appeal this decision. To have this denial of credit reviewed, students must contact their counselor and submit an official absence appeal form. Once the form is completed, the counselor will schedule an appointment with the principal. Students will be required to make-up missing seat time for classes in which they have exceeded the permitted number of absences and, if permitted, make up any required work.

LATENESS

Students entering school after their first class, must report to the attendance office for a pass. **Students must report to school by the start of period 6 (11:36 a.m.) to be eligible to participate in extracurricular activities and athletics**. Teachers also have discretion to assign penalties if students are late to class without an explanation or a signed note from authorized school personnel. These **penalties will be communicated** by teachers **at the beginning of the school year**.

II. GRADUATION REQUIREMENTS

Graduation requirements and academic standards are set forth by the New York State Education Department. Requirements must be satisfied in major areas: (1) coursework and (2) Regents Examinations to earn a diploma.

COURSE REQUIREMENTS FOR GRADUATION:

Subjects	Local Diploma For students w/disabilities only	Regents Diploma	Regents Diploma with Advanced Designation
English	4 credits	4 credits	4 credits
Social Studies	4 credits	4 credits	4 credits
Mathematics	3 credits	3 credits	3 credits
Science	3 credits	3 credits	3 credits
Arts	1 credit	1 credit	1 credit
Health	½ credit	½ credit	½ credit
Physical Education	2 credits	2 credits	2 credits
World Languages	1 credit *	1 credit *	3 credits **
Core units	18 ½ credits	18½ credits	20 ½ credits
Electives	3 ½ credits	3½ credits	1 ½ credits
College & Career Prep	¼ credit	¼ credit	¼ credit
Total units	22 ¼ credits	22 ¼ credits	22 ¼ credits
Community Service***	40 hours	40 hours	40 hours

* Except for students exempted by the Committee for Special Education

** May substitute 5 credits of Art, Music or Occupational Education

*** Students entering in 12th grade complete 10 hours of outside community service

EXAMINATION REQUIREMENTS FOR GRADUATION:

All students must pass **four (4) required Regents Exams:** 1 Math, 1 Science, 1 Social Studies, ELA; **and** must pass **one (1) additional exam** in a Pathway:

- **Humanities Pathway** – 1 additional Regents exam in social studies
- **STEM Pathway** – 1 additional Regents exam in a different course in mathematics or science
- **World Languages (LOTE)/Bi-literacy Pathway** – 1 additional exam approved by the NYS Commissioner of Education
- **Career & Technical Education (CTE) Pathway** – 1 additional CTE exam approved by the NYS Commissioner of Education upon successful completion of an approved CTE program
- **Arts Pathway** – 1 additional CTE exam approved by NYS Commissioner of Education

Local Diploma *For students with disabilities only	Regents Diploma *Passing score 65	Regents Diploma w/ Advanced Designation *passing score 65
English Language Arts	English Language Arts	English Language Arts
Mathematics (1) ◦ Algebra I ◦ Geometry ◦ Algebra II	Mathematics (1) ◦ Algebra I ◦ Geometry ◦ Algebra II	Mathematics (3) ◦ Algebra I ◦ Geometry ◦ Algebra II
Social Studies (1) ◦ Global History & Geography ◦ US History & Government	Social Studies (1) ◦ Global History & Geography ◦ US History & Government	Social Studies (1) ◦ Global History & Geography ◦ US History & Government
Science (1) ◦ Life Science ● Living Environment ◦ Physical Sciences ● Earth Science ● Chemistry ● Physics	Science (1) ◦ Life Science ● Living Environment ◦ Physical Sciences ● Earth Science ● Chemistry ● Physics	Science (1 Life and 1 Physical) ◦ Life Science ● Living Environment ◦ Physical Sciences ● Earth Science ● Chemistry ● Physics
	World Languages (1) ◦ FLACS Checkpoint A	World Languages (2) ◦ FLACS Checkpoint A ◦ FLACS Checkpoint B
Plus one (1) additional exam as noted above		

III. GRADING INFORMATION

Grading is based on a 100 point numerical scale, with a minimum passing grade of 65. All courses, including physical education, are used in calculating a student's average. Honors, AP and dual enrollment college courses are weighted by five points. A final course grade is calculated by averaging the four quarter grades. Both weighted and unweighted GPAs are reported on the transcript. Summer school grades are also reported on the transcript.

HOMEWORK: The amount and type of homework varies from course to course. Students are expected to check course Google Classrooms **daily**. If students are absent or suspended, students can check Google Classroom for assignment or resources and/or email teachers..

HONOR ROLL: To earn High Honor Roll, students must earn an overall weighted average of at least 93 with no individual grade lower than an 85. To earn Honor Roll, students must earn an overall weighted average of at least 88 with no individual grade below an 85, including midterms and finals.

MIDTERMS & FINALS: If a midterm or final examination is given for a course, it will count as 5% of students' 2nd and 4th quarter grades, respectively.

NATIONAL HONOR SOCIETY: Seniors with a cumulative weighted GPA of at least 90 are eligible based on scholarship, character, leadership and citizenship.

PARENT PORTAL: The Parent Portal is designed to provide parents with 24/7 access to their child's data, such as schedules, progress reports, report cards, transcripts, attendance. The Parent Portal can be accessed by visiting the district website. First time users will have to set up an account. Please email Matt Madera at mmadera@ryeneck.org if assistance is required.

REPORT CARDS: Report cards are posted quarterly on the Parent and Student Portal. Progress reports are issued midway through each marking period. Report card grades are weighted. Students are responsible for seeking help from their teachers. **Do not wait until the end of the marking period to try to improve a low grade.**

SCHEDULES: Schedules are programmed based on students' preferences and teachers' recommendations. Once the school year begins, schedule changes are only considered for serious reasons. **Adding** a new course should be done as early as possible, but cannot be done after three weeks. **Dropping** a course after the first quarter results in a Drop/Fail on the transcript. Students requiring a change should speak with their **counselor** to discuss the implications of a change. Parental approval is required. Students must continue to attend class until the drop is official. Failure to report to class can result in disciplinary consequences.

VALEDICTORIAN/SALUTATORIAN: At the conclusion of third quarter of senior year, weighted GPAs are used to determine the Valedictorian and Salutatorian of the graduating class. To be eligible, students must have attended RNHS for four years.

IV. STUDENT RIGHTS & RESPONSIBILITIES

The Board of Education assures district students that they shall have the rights afforded them by federal and state constitutions, statutes and regulations. The district recognizes all federal, state and local laws in connection with these rights, and reminds students that certain responsibilities accompany these rights.

It shall be the responsibility of each district student to:

- Be familiar with and abide by all district policies, rules, and regulations that pertain to student conduct;
- Work to the best of one's ability in all academic and extracurricular pursuits and strive toward the highest level of achievement possible;
- Carry oneself, when participating in or attending school-sponsored extracurricular events, as a representative of the district and as such hold oneself to the highest standards of conduct, demeanor, and sportsmanship, and accept responsibility for one's actions;
- Be aware of available support services to assist in solving problems;
- Adhere to the attendance policy at school and in class;
- Contribute to the maintenance of an environment conducive to learning and show due respect to other persons and to property;
- Dress in accordance with standards promulgated by the Board or the Superintendent; and
- Make constructive contributions to the school, and report fairly the circumstances of school-related issues.

Note: The Discipline Policy of Rye Neck High School complies with Title VIII of the Elementary and Secondary Act and its requirements.

CODE OF CONDUCT - 5300

Prohibited Student Conduct

The following discipline code applies to the behavior of all district students while attending school, and/or on school grounds, **in school buildings, and/or participating in school-sponsored activities**. Serious or flagrant violations of the district's code of conduct may result in an immediate hearing with the Superintendent of Schools or Board of Education, suspension from school or subjected to other forms of disciplinary action. Students may be subject to disciplinary action, up to and including suspension from school, when they:

A. Engage in conduct that is disorderly. Examples of disorderly conduct include, but are not limited to:

1. Running or otherwise unsafe behavior in hallways, classrooms, or spaces where such behavior is not appropriate.
2. Making unreasonable noise.
3. Using language or gestures that are profane, lewd, vulgar, or abusive.
4. Obstructing vehicular or pedestrian traffic.
5. Engaging in any willful act which disrupts the normal operation of the school community.
6. Trespassing. Students are not permitted in any school building, other than the one they regularly attend, without permission from the administrator in charge of the building.

7. Computer/electronic communications misuse, including any unauthorized use of computers, software, or internet/intranet account; accessing inappropriate websites; or any other violation of the district's Acceptable Use Policy.

B. Engage in conduct that deliberately goes against the Code of Conduct, what a student has been asked to do, or where they are supposed to be at any given time. This behavior is considered insubordinate. Examples of this type of behavior include, but are not limited to:

1. Failing to comply with the reasonable directions of teachers, school administrators, or other school employees in charge of students or otherwise demonstrating belligerence or disrespect.
2. Lateness for, missing or leaving school without permission.
3. Skipping detention.

C. Engage in conduct that prevents others from being able to learn, focus, or be engaged in their work. This behavior is considered disruptive. Examples of this type of behavior include, but are not limited to:

1. Failing to comply with the reasonable directions of teachers, school administrators, or other school personnel in charge of students.
2. Inappropriate public sexual contact.
3. Display or use of personal electronic devices, such as, but not limited to, cell phones, I-pods, ipads, digital cameras, in a manner that is in violation of district policy.

D. Engage in conduct that is violent. Examples of violent conduct include, but are not limited to:

1. Committing an act of violence (such as hitting, kicking, punching, and scratching) upon a teacher, administrator, other school employee, another student or any other person lawfully on school property.
2. Possessing a weapon. Authorized law enforcement officials are the only persons permitted to have a weapon in their possession while on school property or at a school function.
3. Displaying what appears to be a weapon.
4. Threatening to use any weapon.
5. Intentionally damaging or destroying the personal property of a student, teacher, administrator, other district employee or any person lawfully on school property, including graffiti or arson.
6. Intentionally damaging or destroying school district property.

E. Engage in any conduct that endangers the safety, physical or mental health or welfare of others. Examples of this type of behavior include, but are not limited to:

1. Attempting to engage in or perform an act of violence noted in Section D.
2. Subjecting other students, school personnel, or any other person lawfully on school property or attending a school function to danger by recklessly engaging in conduct which creates a substantial risk of physical injury.
3. Stealing or attempting to steal the property of other students, school personnel, or any other person lawfully on school property or attending a school function.

4. Defamation, which includes making false or unprivileged statements or representations about an individual or identifiable group of individuals that harm the reputation of the person or the identifiable group by demeaning them.
5. Discrimination, which includes using race (including traits historically associated with race, such as hair texture and protective hairstyles like braids, locks, and twists), color, creed, national origin, ethnic group, religion, religious practice, sex, gender (identity and expression), sexual orientation, weight, or disability to deny rights, equitable treatment, or access to facilities available to others.
6. Harassment (or Bullying) is the creation of a hostile environment by conduct or threats, intimidation, or abuse. (See policy, 0115, Student Harassment and Bullying Prevention and Intervention for a more complete definition).
7. Intimidation, which includes engaging in actions or statements that put an individual in fear of bodily harm.
8. Hazing, which includes an induction, initiation or membership process involving harassment (see policy 0115 for a more complete definition).
9. Selling, using, distributing, or possessing obscene material.
10. Using vulgar or abusive language, cursing, or swearing.
11. Smoking a cigarette, cigar, pipe, electronic cigarette (i.e. vape), or using chewing or smokeless tobacco, or smoking/vaping/ingesting cannabis or concentrated cannabis (includes cannabis products) or smoking cannabinoid hemp (except for lawful medical cannabis use in compliance with state law and regulation).
12. Possessing, consuming, selling, offering, manufacturing, distributing, or exchanging alcoholic beverages or illegal substances, or being under the influence of either. "Illegal substances" include, but are not limited to, inhalants, marijuana, cocaine, LSD, PCP, amphetamines, heroin, steroids, look-alike drugs, and any synthetic version thereof, whether specifically illegal or not, commonly referred to as "designer drugs" which are substances designed and synthesized to mimic the intended effects and usages of, which are chemically substantially similar to, illegal drugs, which may or may not be labeled for human consumption.
13. Inappropriately using or sharing prescription and over-the-counter drugs.
14. Gambling.
15. Indecent exposure, that is, exposure to sight of the private parts of the body in a lewd or indecent manner.
16. Initiating a report warning of fire or other catastrophe without valid cause, misuse of 911, or discharging a fire extinguisher.
17. Knowingly making false statements or knowingly submitting false information to school staff during a disciplinary process.

F. Engage in misbehaviors otherwise prohibited by Sections A-E of this section while on a school bus and failure to remain seated, keep objects and body parts inside the bus, obey the directions from the bus driver or monitor. It is crucial for students to behave appropriately while riding on district buses, to ensure their safety and that of other passengers and to avoid distracting the bus driver. Students are required to conduct themselves on the bus in a manner

consistent with established standards for classroom behavior. Excessive noise, pushing, shoving, and fighting will not be tolerated.

G. Engage in any form of academic misconduct. Examples of academic misbehavior include, but are not limited to:

1. Plagiarism.
2. Cheating.
3. Copying.
4. Altering records.
5. Assisting another student in any of the above actions.

H. Engage in off-campus misbehavior that interferes with, or can reasonably be expected to substantially disrupt the educational process in the school or a school function. Such misbehavior includes, but is not limited to, threatening or harassing students or school personnel through any means off-campus, including cyberbullying (for a complete definition of harassment, bullying, and cyberbullying refer to policy 0115, Student Harassment and Bullying Prevention and Intervention). This section also applies to misbehavior during online, distance, or remote learning (for a more detailed list of behavioral expectations refer to Policy 4765 - Online, Distance, and Remote Learning).

To read the entire Code of Conduct, please visit https://boardpolicyonline.com/?b=rye_neck&s=24332/.

ASSEMBLIES: Conduct during assemblies must be respectful and appropriate. Any student exhibiting improper behavior will be removed from the Performing Arts Center (PAC) and subject to disciplinary action. Food or beverages **are not permitted** in the PAC. Vandalization of the PAC will result in strict disciplinary action.

BICYCLE RIDING: Students must comply with all established rules to avoid accidents and potential loss of bicycle riding privileges.

- Avoid riding bicycles on the sidewalks that cross or border school grounds.
- Refrain from riding bicycles on school grounds, except when riding to and from the bicycle parking area.
- Secure bicycles to bicycle racks only.

BOOKS AND EQUIPMENT: Students are responsible for all books and/or equipment issued to them. If any item is **lost, stolen or damaged, families will need to pay for the item.**

CELEBRATIONS AND PARTIES: Classrooms **are not to be used** for special celebrations or parties. If a particular class would like to celebrate a special event, permission from the principal is required. **All social celebrations must be held in the dining hall.** Holiday parties are not permitted.

CHEATING/PLAGIARISM: Students are expected to maintain ethical behavior. Cheating and plagiarism are serious offenses and subject to disciplinary action. Parents and counselors will be notified of all such

violations. Violators will also be ineligible for National Honor Society. * **All student research/essay papers are to be submitted to Turn-it-in.com.***

CLUBS & ACTIVITIES: Rye Neck High School offers a wide range of extra and co-curricular activities. All HS students are eligible to participate in any activity or club. Participation in these activities is a privilege and can be temporarily or permanently revoked at any time when academic performance or social behavior is unsatisfactory. **An updated list is posted annually on the school website** in October.

Students may not hold an office position in more than two (2) student clubs/organizations. Written proposals for new clubs must be submitted to the principal for review. Accepted proposals will be shared with Student Senate.

COMPUTER USE: Students are responsible for their behavior on the school networks. Students should review the district's [Acceptable Use Policy](#) and the guidelines set forth in the [1:1 Handbook](#). ***The use of technology is a privilege.*** Consequently, the Rye Neck UFSD reserves the right to revoke use for derogatory conduct, such as posting abusive, objectionable material or downloading or otherwise entering files or viruses that affect the operation of the Rye Neck UFSD computers. Violations will result in a loss of access and may result in other disciplinary or legal action.

CUTTING CLASSES: Regular class attendance is crucial to learning. **Students who cut classes do not have the right to make up missed work including missed exams.** Cutting is a serious offense with consequences and disciplinary consequences will be issued.

DASA: New York State's Dignity for All Student Act (DASA) prohibits harassment or discrimination against others based on factors including race, ethnicity, religion, gender identity, sexual orientation (perceived or actual). Potential violations must be reported to appropriate school personnel (e.g., counselor, psychologist, teacher, DASA coordinator, etc.).

DETENTIONS: Refusal to fulfill detention obligations may result in the next step of the detention policy.

1. Students will be assigned a detention. This can be service activity such as assisting with MS playground supervision.
2. If the behavior persists, parents will be contacted and Saturday detention may be assigned in the Athletic Center's Health Room (time/date/length to be determined by the detention supervisor). Students may not use phones or electronic devices during detention. Should the detention continue past noon, students will be asked to bring their own lunch.
3. If the behavior persists, a parent meeting will be scheduled. Additional penalties may be assigned including but not limited to in-house suspension, exclusion from participation in extracurricular activities or loss of driving privileges. During in-house suspensions, students are not permitted to use phones, entertain visitors, or spend time in the cafeteria.
4. If the behavior persists, parent(s) and students will be notified of the possibility of a fourth step, an out-of-school suspension.

DINING HALL: The Dining Hall is open for breakfast and all lunch periods. Students are expected to adhere to the following guidelines.

- Be polite and courteous in the Dining Hall.
- Disruptive behavior will not be tolerated.
- Students are responsible for the cleanliness of their table. All garbage is to be removed and placed in appropriate trash/recycling containers.
- **Food is not permitted out of the dining hall** unless given permission for medical or scheduling reasons.
- Students are only permitted to bring food into the Library during designated times. The Library Café is also open Monday through Thursday from 2 p.m. to 3:30 p.m.
- **Food deliveries to campus are not permitted.** All deliveries will be confiscated and returned to students at the end of the day. Students may also be subject to additional consequences.

DRESS: Clothing must meet the school's standard of safety, decency, and health. Proper and appropriate clothing and footwear must be worn at all times. Swimwear, exposed midriffs, hats, belt chains, and short shorts are not permitted. **All shorts must meet the school's standard of decency. When shorts are in question, school officials will determine appropriateness.** Additionally, anything offensive or obscene (graphics on T-shirts, etc.) is not permitted. Nothing may be worn that school officials deem inappropriate. When students are inappropriately dressed, they will be required to change their clothing. Parents may be asked to bring proper clothing to school. *This can be modified at the discretion of the principal.*

DRIVING ON CAMPUS: Students are **not to drive to the Athletic Center or around the school in the wrong direction.** The posted **speed limit on campus is 10 mph.** Failure to observe these rules will result in the following:

- **1st infraction:** A verbal warning shall be issued and recorded.
- **2nd infraction:** Parking privileges will be suspended for up to 5 school days.
- **3rd infraction:** Repeat offenders will face harsher consequences.

DRUGS: Parents will be notified and the Mamaroneck Police Department contacted when a student is found to be in possession or under the influence of illegal drugs. **An out-of-school suspension will be issued.**

EDUCATIONAL SUPPORT PROGRAMS: Speech, counseling, resource room, special education classes, remedial tutorials, and ENL instruction services are available to eligible students.

ELECTRONIC DEVICES: Electronic devices **are not to be used** in the classrooms unless authorized by a teacher for educational purposes or accommodations granted by CSE/504 committees. **Videotaping or recording** of any individuals without their consent is **strictly prohibited** and may result in disciplinary consequences. Electronic devices may be used with headphones in the dining hall, study halls, and the library. Failure to follow these rules will result in confiscation of devices. Confiscated items will be returned at the end of the day.

EMERGENCY EVACUATION DRILLS: Students must exit the building **quickly, quietly** and remain with their teacher. Students must listen for directions and refrain from talking. Students without a teacher must immediately report to the closest adult.

FIGHTING: Fighting is not permitted and will **result in suspension**.

FIRE DRILLS: See emergency evacuation drills.

HALL PASSES: Students who leave class must have a hall pass from their teacher.

HEALTH OFFICE: The school nurse is available from 8 a.m. to 3 p.m. daily. Students may be dismissed from school because of illness only upon the recommendation of the school nurse or Principal. All accidents must be reported to the nurse or the Principal immediately.

LEAVING CAMPUS: Freshmen and sophomores **are not permitted** to leave the campus. Juniors are only permitted to leave campus during their lunch period only. Seniors may leave during free periods or lunch.

LIBRARY: The school library is open from 8 a.m. to 4 p.m. daily. All books may be borrowed for two weeks. If you forgot your chromebook, you may sign one out for the day. Students are responsible for all materials signed out in their name. Overdue notices will be sent to the student's homeroom.

LOCKERS: Students are responsible for the care and cleanliness of their assigned lockers. Remember,

- Lockers are to be secured at all times with locks.
- Students should write their **locker combinations down and store it in a safe place**.
- Lockers are school property and subject to inspection by school officials.
- Defacing lockers is not permitted. **Restitution will be required and an appropriate disciplinary consequence issued.**
- Gym lockers are assigned by the P.E. Department. Students should provide their own locks. If unable to do so, students should speak to their P. E. teacher.

LOST AND FOUND: The "Lost and Found" bin is located in the Dining Hall. Students can return any items they find to the main office.

MILITARY/HIGHER EDUCATION RECRUITMENT: Federal law requires schools to release student names, addresses and phone numbers to military recruiters. Students and families who would like to opt-out should submit the Military Recruitment Opt-Out Form. It can be accessed on the district website.

PARKING: On-campus parking is a privilege reserved for **seniors only**. For safety reasons, seniors are required to display their valid parking tag on their rearview mirror while parking on campus. Failure to comply with these rules will result in consequences.

- **1st infraction:** warning
- **2nd infraction:** 1 detention
- **3rd infraction:** 3 detentions

- **4th infraction:** 2 Saturday detentions
- **5th infraction:** loss of parking privileges for 2 school weeks
- **6th infraction:** loss of parking privileges for 4 school weeks
- **7th infraction:** parking privileges revoked for the remainder of the school year

Seniors are only permitted to park in spaces designated for senior parking. Parking is first come-first served. Looking for a parking spot is not an excuse for tardiness. Seniors must fill out a senior parking application to receive a parking tag. This tag must be displayed in the vehicle's rear window. Tags may be obtained from Mr Graziano. Students must have a valid driver's license to be eligible. When seniors are on internship (4th marking period), a limited number of parking spaces may become available to juniors in good standing. * **STUDENTS PARK ON CAMPUS AT THEIR OWN RISK**

PESTICIDES: State law requires schools to provide written notification to parents regarding the potential use of pesticides periodically throughout the school year. Parents who wish to receive notification must submit the pesticide application notification form. The form is posted on our website.

PHYSICAL EDUCATION (PE) CLASSES: Students are required to change into appropriate attire for PE class. This should include athletic socks, sneakers, t-shirt, shorts and/or sweats. Please note the standard dress code also applies to PE class. Being "unprepared" for class will negatively impact a student's grade. **Medically excused students are required to report to the Athletic Center for PE class.**

Athletic Option: Seniors or juniors may request an athletic option for a maximum of 2 quarters while participating in a Rye Neck varsity sport.

- To be eligible for this program, students must be in good academic standing in all subject areas.
- Juniors on athletic option are assigned a study hall.
- Seniors on athletic option will have a "free period" to focus on college applications, studying, etc.
- If a student on athletic option is removed from a team, the students must immediately return to the originally assigned PE class.

PHOTOS: Students may be interviewed and/or photographed/videotaped related to coursework or school-related activities. A student's image, name, and work product may be used in presentations or published on the district website. Parents who do NOT want photos/videos of their child posted online should submit an opt-out form. This form is posted on our website.

PROFANITY: Profanity, threats or abusive language are unacceptable. Such behavior will result in disciplinary consequences.

SCHOOL RECORDS: Pursuant to the FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA), you have the right to:

- Inspect and review the student's education records within 45 days of the day the district receives a request for access
- Request the amendment of the student's education records that the parent or eligible student believes is inaccurate or misleading

- Consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent.
- File a complaint with the U.S. Department of Education concerning alleged failures by the district to comply with FERPA requirements. The office that administers FERPA is:

Family Policy Compliance Office
U.S. Department of Education
600 Independence Avenue SW
Washington, DC 20202-4605

In addition to the rights outlined above, FERPA also gives the school district the option of designating certain categories of student information as "directory information". Directory information includes a student's name, address, telephone number, date and place of birth, major course of study, participation in school activities or sports, weight and height if a member of an athletic team, dates of attendance, degrees and awards received, most recent school attended, class schedule, photographs, video recordings, email address, and class roster. Unless written objection to the release of any or all "directory information" is received within 14 days of the receipt of the FERPA notice, the district will be authorized to release this information without consent. The full FERPA notice is on our district website.

SKATEBOARDS, SCOOTERS, SEGWAYS, SKATES: These items cannot be used on campus. Failure to follow this rule will result in confiscation. All **confiscated items will be returned to students at the end of the day.**

SMOKING OR USING TOBACCO/NICOTINE PRODUCTS: Smoking (i.e, tobacco, cigarettes, e-cigarettes, vapes, etc.) is not permitted on district property. Violators are subject to disciplinary consequences. **Repeat offenders will face harsher consequences.**

SOCIAL BEHAVIOR: Behavior (i.e., harassment, threatening, fighting, reckless endangerment, using abusive and/or obscene language, alcohol, drugs, or tobacco, etc.) that creates an unsafe or unwelcoming environment is not permitted. **These and any other actions deemed by school officials to not be in the best interest of all students are strictly prohibited.** Students violating these rules will face disciplinary consequences (e.g., detention or suspension). Illegal activities will be reported to the police.

STUDENT INSURANCE: The school insurance program covers all Rye Neck High School students for any and all accidents incurred while engaged in any school activity including all school-sponsored sports, except football. Football is covered under a special policy maintained by the school district. All incidents and injuries must be reported to the school nurse and/or athletic trainer.

STUDY HALLS: Study halls are quiet study areas. All students in **grades 9-11, must report to the assigned study hall. Only 12th graders do not have study hall.** Violations will result in disciplinary consequences.

SUSPENSIONS: Students are not permitted to participate in any extracurricular activities during a suspension, nor are they permitted on district property.

- **In-School Suspension** - The student reports to an assigned area for the students' first scheduled period and remains there until the close of school. Lunch will be eaten at this location. Social

interactions with other students and the use of personal electronic devices are not permitted. The student is expected to complete all assigned work during the suspension.

- **Out-of-School Suspension** – The student is not permitted on school and district grounds during the suspension. The student must be accompanied by a parent/guardian for their reentry meeting with the principal or principal's designee.
- **Superintendent's Hearing** - A Superintendent's Hearing is conducted when expulsion from school becomes a necessary alternative. The student and parents/guardians may be accompanied by an attorney at the hearing.

SURVEILLANCE CAMERAS: Surveillance cameras are installed in school buildings and grounds to help maintain a safe school environment. Cameras are only utilized in public areas where there is no “reasonable expectation of privacy”. Cameras, though continuously recording, may/may not be monitored at any given time. Any video recording used for surveillance purposes is the sole property of the district. Requests to view recordings must be made in writing to the Superintendent of Schools.

TESTING: Students are not expected to take more than three tests per day. **The student is responsible to inform teachers in advance if this should occur.** This does not apply to quizzes.

As per NYSED, electronic devices (cellular telephones, music devices, radios, Apple watches, video devices, headphones, headsets, microphones, earplugs, etc.) are not permitted in the testing room or while on a supervised break such as a bathroom visit. Students may not answer calls or respond to a text message if a phone rings or vibrates during an examination.

At the start of an examination, students must turn their devices **OFF and secure them in the front of the room away from their desks**. An examination will be invalidated and no score calculated if a student is found to be in possession of or use any such device or related communications technology including wearing headphones while testing.

TEXTBOOKS: Textbooks are issued to students for use during the school year. **Students will be required to pay for lost and/or damaged books.** Official transcripts and records will be withheld until accounts are cleared.

VISITORS: All visitors must sign in at the kiosk and report to the main office to obtain a pass. You will need your identification to complete this process. All parents and community members must have an appointment in advance of their visit. Visits by prospective students require approval from the principal or assistant principal **at least 24 hours prior to the requested visit.**