EXPAND
EXTENSION PROFESSIONAL ADVANCEMENT, NETWORKING, AND DEVELOPMENT

Extension Evaluation & Evaluation Leadership Cohort

Welcome to the Extension Professional Advancement, Networking, and Development training program (EXPAND). We are thrilled you have been selected and are interested in developing and growing your facilitation skills.

Participant Expectations

1. Each participant must **complete the pre-cohort insight form.** Your insight, experience, and learning goals are a foundational component of the planning process. The planning team and instructors will use the information you provide to tailor this professional development to your unique specifications. To that end, we ask that all participants complete the pre-cohort interest form by **March 1, 2026.**

2. **Attend all sessions:** This program will have nine virtual sessions using Zoom + a three-day face-to-face training in Madison, Wisconsin.

- **April 7, 2026 -** Virtual (9:30 am CST - 11:30 am CST)
- **April 28, 2026 -** Virtual (9:30 am CST - 11:30 am CST)
- **May 19, 2026 -** Virtual (9:30 am CST - 11:30 am CST)
- **June 9, 2026 -** Virtual (9:30 am CST - 11:30 am CST)
- **Week of June 22** -3-day Face-to-Face in Madison, Wisconsin
    - June 24: 8:30-5:00 / June 25: 8:00-4:00 / June 26: 8:00-12:00
- **July 21, 2026 -** Virtual (9:30 am CST - 11:30 am CST)
- **August 11, 2026 -** Virtual (9:30 am CST - 11:30 am CST)
- **September 1, 2026 -** Virtual (9:30 am CST - 11:30 am CST)
- **September 22, 2026 -** Virtual (9:30 am CST - 11:30 am CST)
- **October 13, 2026 -** Virtual, (Time TBD) final presentations from participants & graduation ceremony (Please hold the entire day until a presentation schedule is finalized)

3. **Actively participate:** Participant contributions are foundational to this experience; a willingness to contribute to the sessions through discussion, showcase opportunities, and shared input are required.

4. **Present your final capstone project:** At the end of the program, participants will be asked to provide a brief capstone presentation on what they've learned, how they've grown, and how they will share their learnings with colleagues in their state and beyond. The video presentation can be shared with others.

Pre-Cohort Insight Form

The pre-cohort insight form can be completed using this link. To help you prepare, the questions included in the form are listed below. Please complete this form as completely as possible to give us a better understanding of what you hope to gain from participating.

- What is your motivation for participating in this professional development opportunity? What knowledge do you wish to gain and what do you hope to accomplish as a result of this professional development? (100 words or less)

- Describe a challenge or a situation you intend to work on and overcome through this program. Write out the situation as a brief narrative that the instructors can be prepared to address and work with you throughout the course. (1 page or less)

- What knowledge, skills and/or tools do you hope to take back with you upon completion of the training?

- How do you plan to share the concepts you learned in this professional development with others in your state or neighboring states?

- **UPLOAD:** Please provide a 1-page 'mini-resume' (to help us learn more about you, your roles, program focus, and experience, to give the planning team and instructors a better understanding of who's participating)

Questions?

Matt Hanson, Project Manager–EXPAND, matt.hanson@wisc.edu
Amber Shanahan, Organizational Learning & Professional Development Specialist, amber.shanahan@wisc.edu