NAME : RIMA AKTER		Contact No.		
Date of Birth: 13-10-1989		Cell:		

Present Address	Permanent Address
	Vill:
	P.O :
	P.S:
	Dist:

# **Career Objective:**

Seeking a challenging position in a reputed company where my academic background and interpersonal skills are well developed and utilized

# **Academic Qualifications:**

Degree	Group/Major	Board	GPA/CGPA	Passing Year
M.B.S	Business Study	National University	2 <sup>nd</sup> Class	2013
B.B.S	Business Study	National University	2 <sup>nd</sup> Division	2010
H.S.C	Business Study	Dhaka	4.00	2006
S.S.C	Business Study	Dhaka	3.56	2004

## **Extra Curricular Activity:**

Completed 1 year course of ICT under Eden Mohila College on 2012.

#### **Skills:**

Language Skills	:	Bangali and English (Reading, Writing and Speaking)
Computer	:	Microsoft Office (MS Word, MS Excel), E-mail & Internet.
Skills		

## **Interest / Activities:**

- Reading Business article.
- Knowing about people.
- Computers

$\alpha$	• 1	$\sim$	. 1			
•	pecial	( )	110	1111	irati	on.
N)	DCCIAI	v	ua		ıvau	vII.

- Speaking Truth
- Honest
- Open Minded
- Quick learner
- Timing and disciplined

#### **Personal Information:**

Husband's Name : Father's Name : Mother's Name :

Sex : Female Religion : Islam

Nationality : Bangladeshi Marital status : Married

## **Experience:**

1. I have worked as an Asst. Teacher at Al-Razi Model School & College since July 2009 to February 2016.

#### **Declaration:**

I hereby declare that above given all information are true and best of my knowledge.

Signature Date: