

**Saint Barnabas Vestry Minutes
March 20, 2024**

	Members	x	Meg Evans	x	Betty Woerner
x	Victoria Church	x	John Ingram		
x	Leslie Coefield	x	Liz Martin		Guest
Z	Elizabeth Draper	x	Liz Perkins		
x	Shelley Engle	x	Bonnie Stewart		

Present: X Absent/Excused: E = Excused, O = Absent, Z = Zoom

Agenda Item	Discussion / Recommendation	(name) will (action)	Due Date and Status
Opening prayer	Opening prayer held & Open forum for questions/comments from parishioners		
Minutes	Minutes from February no corrections, Meg moved to except them, Shelley second, unanimous vote.		
Financial statements	Statement of Financial Position & Statement of Activities & Updated budget		
Finance committee	Revising the budget to reflect more accurately, added a code for computer technology for finance to discuss related to do we track software separately, or is it worship? Another example was pancake dinner for Shrove Tuesday which in the past was placed under worship but is it Parish Life?		
Commission Reports	Junior warden report (John)- roof repaired under budget but waiting for bill, but simultaneously we have also submitted a claim from the insurance company, challenge is we only have 3 to 5 years left on the roof and are getting estimates for what the expense will be to budget. Additionally, also placing an ATT claim for the potential damage from the actual antenna. Whole is on the eve and awaiting to hear from the eve. Boiler insurance payout is 5800 so we are down only 1000, since the claim was related to the power surge. Meeting with T-Mobile on Friday including the city in terms of where we can place the temporary location. Then they will place a contract with estimate start is May with a 12-month contract with potential 1 year renewal with 800+ per month. Will have to work on power and must pay for the 200 to 250 a month and if higher than they can set up a separate power source. Door closures will be replaced on the major doors, cost 80-150 each, must have industrial closure. External light bid for parking lot and side Idaho road and second bid for back of church. Electrical system in the church was confusing with many plugs shorted out and mislabeled breakers, this will include having to look at wiring whether can wire internally or must have		

**Saint Barnabas Vestry Minutes
March 20, 2024**

	external wiring but enclosed. Will have separate bills as portions are completed. Also looking at the back door for ADA ramp and the wall necessary to stop the erosion, will be looking at estimate.		
Agenda Item	Discussion / Recommendation	(name) will (action)	Due Date and Status
Commission reports continued	<p>Education- (Bonnie & BJ) Lenten education for adult education with good attendance and positive feedback, quite day for Lent also was well received.</p> <p>Evangelism (Shelley) – communications- social media posted almost daily, need to work on deadlines for newsletter set the 25th as a deadline, also encourages submitting commission reports, put a request I newsletter for flower funds, consideration post easter if key items for worship are added to bulletins, Web Site updated, Palm folding with pot luck Good Friday; chili cook off on Sunday 19th Pentecost, August will buddy up with Aug 6th Tuesday for National Nights Out, will involve scouts, neighbors and businesses and will coordinate with Police.</p> <p>Pastoral Care- (Elizabeth) First Sunday coffee hour will have a birthday cake for the month. Volunteer drivers requested but minimal response to assist with rides to church, deliveries for Easter are also planned in addition to sending out cards to show support.</p> <p>Outreach – (Leslie) successful winter ingathering, Shepherds door dinners and graduation continues, Parishioner (John Egan) approached about foundation for Philippines and researching fund raiser later in the year, he also took 200 lbs. of non-perishable food to Portland Bible who has taken on the food bank, Bonnie will also provide a deposit from the discretionary fund, Bonnie will also be donating to Hawaii as Diocese is do a matching for donations.</p> <p>Stewardship (Liz) currently deferring capital campaign as we are in the search process as well as waiting for estimates for expenditures. Want to review Legacy Giving, investigate what opportunities might be present, potentially add in estate planning.</p> <p>Worship: instructed bulletin for lent, quiet Lenten service, Good Friday, Maundy Thursday soup supper prior to service, Easter Sunday one service.</p>		
Priest in Charge	<p>Claim Updates- see the items in the junior warden.</p> <p>Copy machine- lease is up in May and met with Pacific Office Supply to look at alternatives and has a proposal. Looks better then Ricoh current account.</p>		
Senior Warden Report	Search Committee in place but still waiting for lead. Shelley will be vestry liaison. They will get busy after Easter. Also working on at least 3 budget options. Chris from the Diocese wants to meet with the vestry until they review the profile. Estimate beginning of April due to Easter schedule.		

**Saint Barnabas Vestry Minutes
March 20, 2024**

	Motion to accept the draft Profile report from the committee with noted exception to add co-Treasurer to Stewardship and Clerk of the Vestry. Shelley will make the changes to the document and provide to Liz P to turn into the Diocese. Unanimous vote to approve the profile with these changes.		
Agenda Item	Discussion / Recommendation	(name) will (action)	Due Date and Status
Old business	At this time, we are unable to establish a credit card due to being a tax exempt organization which requires it to be run under an officer's name. We will continue to investigate.		
Closing Prayer and Adjournment	Closing prayer. Next vestry meeting is April 17 at 6:30pm.		

Recorder – Victoria Church, Clerk