Erasmus+

AN E+ EF

LEARNERS MOBILITY for STUDIES – INTERNATIONAL MOBILITY

KA171

Praça de Alvalade, 11 – 1700-037 Lisboa

Tel: +351 210 101 900 | agencianacional@erasmusmais.pt | erasmusmais.pt

Annex 1

Learning Agreement for studies - International Mobility

Praça de Alvalade, 11 – 1700-037 Lisboa

Tel: +351 210 101 900 | agencianacional@erasmusmais.pt | erasmusmais.pt

Erasmus+ Learning Agreement
Student Mobility for Studies
International Mobility (KA171)

All fields contained in this template are mandatory unless marked as optional within these symbols: <>.
For more information, please read the Guidelines on how to use the Learning Agreement for Studies.

General information

Student	**Last name(s)**	**First name(s)**	**Date of birth**	**Nationality***	**Gender [Male/Female/Undefined]**
	ESI*, if applicable		**Study cycle***	**Field of education* (ISCED)**	**Field of education (clarification)**
Sending Institution	**Name**	**Faculty/Department**	**Erasmus code*/ City**	**Country**	**Administrative contact person name*; email; phone**
	"Ion Creanga" State Pedagogical University of Chisinau	**International Relations and Project Management Office**	**Chisinau**	**Republic of Moldova**	**Olesea Gangan main specialist in charge of international mobilities International Relations Office gangan.olesea@upsc.md**
Receiving Institution	**Name**	**Faculty/Department**	**Erasmus code*/ City**	**Country**	**Administrative contact person name*; email; phone**
	Polytechnic Institute of Tomar	**International Relations Office**	**PTOMAR01**	**Portugal**	**Maria Catroga c.catroga@ipt.pt icm@ipt.pt**
The level of language competence in English that the student already has or agrees to acquire by the start of the study period is: *A1* ☐ *A2* ☐ *B1* ☒ *B2* ☐ *C1* ☐ *C2* ☐ *Native speaker* ☐					

Praça de Alvalade, 11 – 1700-037 Lisboa

Tel: +351 210 101 900 | agencianacional@erasmusmais.pt | erasmusmais.pt

Mobility type and duration

Learning agreement for studies type (select one)	Estimated duration (to be confirmed by the Receiving Institution)
• **Long-term mobility ☒ / Virtual component *(only if applicable)* ☐** • **Short-term mobility with a mandatory virtual component ☐** • **Short-term doctoral mobility ☐ / Virtual component *(only if applicable)* ☐**	Planned period of the physical mobility: • **Academic year 2026-2027** • **from [day (optional)/month/year] February 2** • **to [day (optional)/month/year] June 2027**
In case the mobility combines studies and traineeship, this template should be used and adjusted to fit both activity types.	

Before the mobility

Table A **Study Programme at the Receiving Institution (physical component of the mobility)**			
Component code* (if any)	**Component title at the Receiving Institution**	**Term** [e.g. autumn/spring; term]	**Number of ECTS credits* (or equivalent) to be awarded by the Receiving Institution upon successful completion**
			Total: …
Web link to the course catalogue at the Receiving Institution describing the learning outcomes: [*web link to the relevant information*]			

Table B **If applicable, description of the virtual component at Receiving Institution**			
Component code (if any)	**Component title or description of the study programme at the Receiving Institution**	**Short description of the virtual component***	**Number of ECTS credits (o equivalent) to be awarded by Receiving Institution upon succ completion**
			Total: …

Praça de Alvalade, 11 – 1700-037 Lisboa

Tel: +351 210 101 900 | agencianacional@erasmusmais.pt | erasmusmais.pt

Commitment of the three parties

By signing this document, the student, the Sending Institution and the Receiving Institution confirm that they approve the Learning Agreement and that they will comply with all the arrangements agreed by all parties. Sending and Receiving Institutions undertake to apply all the principles of the Erasmus Charter for Higher Education relating to mobility for studies (or the principles agreed in the Inter-Institutional Agreement for institutions located in third countries not associated to the Programme). The Beneficiary Organisation and the student should also commit to what is set out in the Erasmus+ grant agreement. The Receiving Institution confirms that the educational components listed are in line with its course catalogue or as agreed otherwise and should be available to the student. The Sending Institution commits to recognise all the credits or equivalent units gained at the Receiving Institution for the successfully completed educational components and to count them towards the student's degree. The student and the Receiving Institution will communicate to the Sending Institution any problems or changes regarding the study programme, responsible persons and/or study period.

Commitment	Name	Email	Position	Date	Signature
Student			*Student*		
Responsible person at the Sending Institution*	Prof. Sergiu Musteata	musteata.sergiu@upsc.md	Vice Rector for International Relations		
Responsible person at the Receiving Institution*					

Table C
Recognition at the Sending Institution (physical and virtual components, if applicable)

Component code (if any)	**Component title at the Sending Institution (as indicated in the course catalogue)**	**Term** [e.g. autumn/spring; term]	**Number of ECTS credits (or equivalent) to be recognised by the Sending Institution**	**Automatic recognition***
				Yes □ *No* □
				Yes □ *No* □
				Yes □ *No* □
				Yes □ *No* □
				Yes □ *No* □
				Yes □ *No* □
				Yes □ *No* □
			Total: …	

Provisions applying if the student does not complete successfully some educational components*: *[web link to the relevant information]*

Praça de Alvalade, 11 – 1700-037 Lisboa

Tel: +351 210 101 900 | agencianacional@erasmusmais.pt | erasmusmais.pt

During the mobility

Table A2 Exceptional changes to Table A (to be approved by the student, the responsible person in the Sending Institution and the responsible person in the Receiving Institution)					
Component code (if any)	**Component title at the Receiving Institution** (as indicated in the course catalogue)	**Deleted component** [tick if applicable]	**Added component** [tick if applicable]	**Reason for changing a component** [Add the applicable reason code or write other reason]	**Number of ECTS credits (or equivalent)**
		☐	☐	Choose an item.	
		☐	☐	Choose an item.	

Table B2 Exceptional changes to Table B (if applicable) (to be approved by the student, the responsible person in the Sending Institution and the responsible person in the Receiving Institution)					
Component code (if any)	**Component title and/or description of the Study programme at the Receiving Institution**	**Deleted component** [tick if applicable]	**Added component** [tick if applicable]	**Reason for changing a component**	**Number of E credits to awarded**
		☐	☐	Choose an item. Choose an item.	
		☐	☐	Choose an item.	

Table C2 Exceptional changes to Table C (if applicable) (to be approved by the student and the responsible person in the Sending Institution)						
Component code (if any)	**Component title at the Sending Institution** (as indicated in the course catalogue)	**Deleted component** [tick if applicable]	**Added component** [tick if applicable]	**Reason for changing a component**	**Number of ECTS credits (or equivalent)**	**Automatic recognition**
		☐	☐	Choose an item.		*Yes* ☐ *No* ☐
		☐	☐	Choose an item.		*Yes* ☐ *No* ☐

Approval of exceptional changes to the learning agreement

Praça de Alvalade, 11 – 1700-037 Lisboa

Tel: +351 210 101 900 | agencianacional@erasmusmais.pt | erasmusmais.pt

After the mobility

Table D
Transcript of Records at the Receiving Institution (physical and virtual components, if applicable)
Start and end dates of the study period: from [day/month/year] ……. to [day/month/year] ……
Transcript of Records and Recognition at the Sending Institution (physical and virtual components, if applicable)

Component code (if any)	Component title (as indicated in the course catalogue) or description of the study programme at the Receiving Institution	Was the component successfully completed by the student?	Number of ECTS credits (or equivalent) recognised	Number of ECTS credits (or equivalent)	Grades received at Receiving Institution	Grades received at Sending Institution
		Yes □	*No* □			
		Yes □	*No* □			
		Yes □	*No* □			
				Total: …		

Table E

By signing this document, the student, the Sending Institution and the Receiving Institution confirm that they approve the Learning Agreement and that they will comply with all the arrangements agreed by all parties. Sending and Receiving Institutions undertake to apply all the principles of the Erasmus Charter for Higher Education relating to mobility for studies (or the principles agreed in the Inter-Institutional Agreement for institutions located in third countries not associated to the Programme). The Beneficiary Organisation and the student should also commit to what is set out in the Erasmus+ grant agreement. The Receiving Institution confirms that the educational components listed are in line with its course catalogue or as agreed otherwise and should be available to the student. The Sending Institution commits to recognise all the credits or equivalent units gained at the Receiving Institution for the successfully completed educational components and to count them towards the student's degree. The student and the Receiving Institution will communicate to the Sending Institution any problems or changes regarding the study programme, responsible persons and/or study period.

Commitment	Name	Email	Position	Date	Signature
Student			*Student*		
Responsible person at the Sending Institution*					
Responsible person at the Receiving Institution*					

Glossary

Term	Definition/Explanation
Nationality	Country to which the person belongs administratively and that issues the ID card and/or passport.
The European Student Identifier (ESI)	A unique European Identifier number used to identify and authenticate students using the Erasmus+ Mobile App and/or the desktop version of the app to fill in and sign their online learning agreement. If the sending institution does not issue an ESI for its students an alternative mechanism for identifying and authenticating students can be accepted. For more information, visit the Erasmus Without Paper Competence Centre.

Praça de Alvalade, 11 – 1700-037 Lisboa

Tel: +351 210 101 900 | agencianacional@erasmusmais.pt | erasmusmais.pt

Level of education	Short cycle (EQF level 5) / Bachelor or equivalent first cycle (EQF level 6) / Master or equivalent second cycle (EQF level 7) / Doctorate or equivalent third cycle (EQF level 8).
Field of education	The ISCED-F 2013 search tool available at http://ec.europa.eu/education/international-standard-classification-of-education-isced_en should be used to find the ISCED 2013 detailed field of education and training that is closest to the subject of the degree to be awarded to the student by the Sending Institution.
Erasmus code	A unique identifier that every higher education institution that has been awarded with the Erasmus Charter for Higher Education (ECHE) receives. It is only applicable to higher education institutions located in EU Member States and third countries associated to the programme.
Administrative Contact person	A person who provides a link for administrative information and who, depending on the structure of the higher education institution, may be the departmental coordinator or works at the international relations office or equivalent body within the institution.
Long-term mobility	A study period abroad lasting at least one academic term/trimester or 2 months to 12 months (long-term mobility)
Blended mobility	Any mobility can be carried out as a "blended mobility" by combining the study period abroad with on virtual component at the receiving institution before, during or after the physical mobility to further enhance the learning outcomes.
Short description of a virtual component	An indication of whether the virtual component is an online course(s), embedded in a course(s) selected at the receiving institution, embedded in a blended intensive programme and/or other type of online activity at the receiving institution along with component title(s) or short description of the online activity.
Short-term mobility with a mandatory virtual component	If a long-term physical mobility is not suitable, the student may undertake a study period abroad lasting between 5 days and 30 days and combined with a compulsory virtual component to facilitate an online learning exchange and/or teamwork.
Short-term doctoral mobility	A study period abroad lasting between 5 days and 30 days. An optional virtual component to facilitate an online learning exchange and/or teamwork can be added to further enhance the learning outcomes.
ECTS credits (or equivalent)	In countries where the "ECTS" system is not in place, in particular for institutions located in third countries not associated to the programme not participating in the Bologna process, "ECTS" needs to be replaced in the relevant tables by the name of the equivalent system that is used, and a web link to an explanation to the system should be added.
Automatic recognition	All credits gained abroad– as agreed in the Learning Agreement and confirmed by the Transcript of Records – will be transferred without delay and counted towards the students' degree without any additional work or assessment of the student. This is signalled in the learning agreement by the "Yes" check box. If the "No" check box is selected, a clear justification needs to be provided and an indication on what other type of formal recognition will be applied e.g. registration in the students' diploma supplement or Europass Mobility Document.

Praça de Alvalade, 11 – 1700-037 Lisboa

Tel: +351 210 101 900 | agencianacional@erasmusmais.pt | erasmusmais.pt

Educational component	A self-contained and formal structured learning experience that features learning outcomes, credits and forms of assessment. Examples of educational components are: a course, module, seminar, laboratory work, practical work, preparation/research for a thesis, mobility window or free electives.
Level of language competence	A description of the European Language Levels (CEFR) is available at: https://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr
Course catalogue	Detailed, user-friendly and up-to-date information on the institution's learning environment that should be available to students before the mobility period and throughout their studies to enable them to make the right choices and use their time most efficiently. The information concerns, for example, the qualifications offered, the learning, teaching and assessment procedures, the level of programmes, the individual educational components and the learning resources. The Course Catalogue should include the names of people to contact, with information about how, when and where to contact them.
Responsible person at the Sending Institution	An academic who has the authority to approve the Learning Agreement, to exceptionally amend it when it is needed, as well as to guarantee full recognition of such programme on behalf of the responsible academic body. The name and email of the Responsible person must be filled in only in case it differs from that of the Contact person mentioned at the top of the document.
Responsible person at the Receiving Institution	The name and email of the Responsible person must be filled in only in case it differs from that of the Contact person mentioned at the top of the document.
Reason for changing a component	1. Previously selected educational component is not available at the Receiving Institution 2. Component is in a different language than previously specified in the course catalogue 3. Timetable conflict 4. Substituting a deleted component 5. Extending the mobility period 6. Adding a virtual component 7. Other (please specify)

Praça de Alvalade, 11 – 1700-037 Lisboa

Tel: +351 210 101 900 | agencianacional@erasmusmais.pt | erasmusmais.pt

Annex 2

Erasmus Student Charter

Praça de Alvalade, 11 – 1700-037 Lisboa

Tel: +351 210 101 900 | agencianacional@erasmusmais.pt | erasmusmais.pt

DURING THE MOBILITY PERIOD

YOUR ENTITLEMENTS

You are entitled to be treated equally to the home students/employees and not be discriminated against on the basis of your age, ethnic origin, race, nationality, membership of a national minority, culture, language, gender, sexual orientation, marital status, caring or parental responsibilities, illness, ability or disability, mental health status, medical condition, physical appearance, socio-economic background, religious faith or affiliation or lack thereof, political affiliation or opinions or lack thereof, or any other irrelevant distinction.

You are entitled to academic freedom in communicating or sharing ideas and facts, as well as in any potential research you might carry out throughout your mobility period.

You are entitled to benefitting from networks of mentors and buddies where available at the receiving institution/organisation.

You are entitled to be heard in and informed about student organisations on campus, the governance and quality assurance systems of the receiving institution, as well as any relevant student support services (e.g. student unions and student representatives, ombudspersons).

You are entitled to continue receiving the same student grants or loans from your sending country while abroad.

You are entitled to additional financial support, in the form of top-ups, if you are a participant with fewer opportunities or if you choose to travel with green means of transport.

You must not be charged fees for tuition, registration, examinations or for accessing laboratory and library facilities during the mobility period.

You are entitled to request changes to the learning agreement within the deadline decided by the sending and receiving institutions. You are entitled to submit a request for extending the duration of the mobility period to your sending institution.

YOUR OBLIGATIONS AND DUTIES

You must respect the rules and regulations of the receiving institution/organisation and of the hosting country, including, among others, conduct, health and safety regulations.

You must respect the code of conduct of your receiving institution, by recognising the diversity of the community and not discriminating against others on the basis of their age, ethnic origin, race, nationality, membership of a national minority, culture, language, gender, sexual orientation, marital status, caring or parental responsibilities, illness, ability or disability, mental health status, medical condition, physical appearance, socio-economic background, religious faith or affiliation or lack thereof, political affiliation or opinions or lack thereof, or any other irrelevant distinction.

You must act responsibly and respectfully towards your local and academic community. Behaving in a respectful manner towards others implies respecting the law and, among others, that you do not harass or bully others.

You must engage in a behaviour that does not pose any health or safety risk to yourself or others. You must respect the health and safety standards of your institutions/organisations and of the hosting country.

You must respect the principle of academic integrity and endeavour to perform to the best of your ability in all relevant examinations or other forms of assessment.

You are encouraged to take full advantage of all the learning opportunities available at the receiving institution/organisation, as well as maximising the benefits of your time abroad by taking an active part in the local society through intercultural or civic engagement activities/projects.

You may be charged a small fee (on the same basis as local students) for costs such as insurance, student unions membership or the use of study-related materials and equipment.

You must submit any request to possibly extend the duration of the mobility period at least one month before the end of the originally planned period.

Together with the sending and the receiving institutions, you must ensure that the changes to the learning agreement are validated after the request has been submitted.

AFTER THE MOBILITY PERIOD

YOUR ENTITLEMENTS

You are entitled to receive full automatic academic recognition from the sending institution for the activities satisfactorily completed during your mobility period, in accordance with the learning agreement.

You are entitled and encouraged to request the Europass Mobility document if you are a recent graduate from a higher education institution located in a Programme Country.

You are entitled to receive a transcript of records, if possible in a digital format, from the receiving institution within five weeks of the publication of your results, showing the credits and grades achieved. Upon receipt of the transcript of records, the sending institution will provide you with complete information on the recognition of your achievements.

If enrolled in a higher education institution located in a Programme Country, you are entitled to have the recognised components included in the Diploma Supplement. You are entitled to receive the Diploma Supplement, if possible, in a digital format, also in its original language version.

When doing a traineeship, you are entitled to receive a traineeship certificate, if possible, in a digital format, from the receiving organisation/institution, summarising the tasks carried out and providing an evaluation. The sending institution will also give you a transcript of records, if specified in the learning agreement. If the traineeship was not part of the curriculum, you may request to have it recorded in the Europass Mobility document and if you are enrolled in a higher education institution located in a member country of the Bologna Process, the mobility period should be additionally recorded in your Diploma Supplement.

YOUR OBLIGATIONS AND DUTIES

You must fill in a participant report to provide feedback on your Erasmus+ mobility period to your sending and receiving institutions, to the relevant Erasmus+ National Agency and to the European Commission.

Based on your experiences, the European Commission and the Erasmus+ National Agencies can then assess how to improve and enrich the Erasmus+ Programme for future generations.

You are encouraged to share your mobility experience with friends, fellow students, staff in the home institution, journalists etc. to let other people know and benefit from the experience. To this end, you are encouraged to use the Erasmus+ Mobile Application and share your tips with future students.

You are encouraged to join local and national alumni communities and Erasmus+ Alumni Associations, student organisations and projects that promote Erasmus+ and its values, as well as mutual understanding between people, cultures and countries and internationalisation at home.



Erasmus+

THROUGHOUT THE MOBILITY PERIOD

YOUR ENTITLEMENTS

You are entitled to equal and equitable access and opportunities under the Erasmus+ programme, as well as to fair, inclusive and transparent procedures at all stages of your mobility

In case you encounter a problem or believe your rights are not respected, you may first contact your sending or receiving institution/organisation and seek a solution with them. You should identify the problem clearly and contact the relevant responsible person, according to the nature of the problem. Their names and contact details should be mentioned in the learning agreement. If necessary, you should go through the formal appeals procedures established at the sending or receiving institution/organisation. If your sending or receiving institution/organisation fails to fulfil the obligations outlined in the Erasmus Charter for Higher Education or in your grant agreement, you may contact the relevant Erasmus+ National Agency.

Student unions and student representatives, both of your sending and receiving institutions, can be of assistance to you. The sending and receiving institutions can indicate to you where to find the contacts of the local student unions and representatives.

YOUR OBLIGATIONS AND DUTIES

To support you through every step of your mobility, you are encouraged to download the Erasmus+ Mobile App, which is your first entry point to the relevant services, tips and opportunities for your mobility period abroad.

You are also invited to make use of the Online Language Support designed for the Erasmus+ programme participants, so as to get access to language learning specific features which will help you master the languages you wish to talk in your daily life or mobility activities.

You are encouraged to be mindful about the impact of your mobility on the environment, for instance by taking actions that would reduce the carbon footprint of your travels.

Please get in touch with your sending and receiving institutions/organisation on what are the options available to you to make your Erasmus+ experience more environmentally friendly.

WHAT IF YOU DO NOT RESPECT THIS CHARTER?

Your sending and/or receiving institution may decide to end your mobility period abroad.