Grade Changes after a period closes

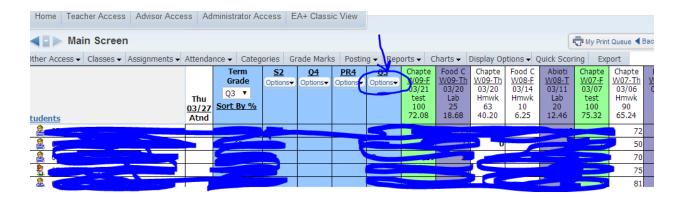
Log in

click ea+ classic view

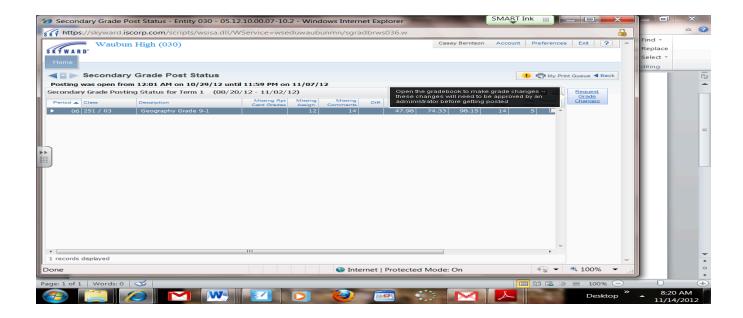
click my gradebook

click on the gradebook for the class

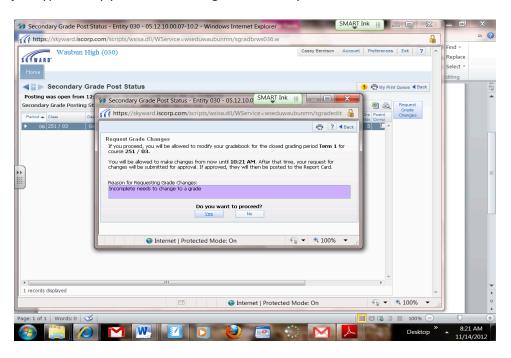
Click options on the term you want to change then click grade posting status for term xx



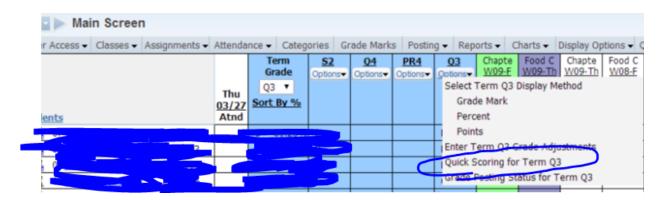
Then Click on request grade changes on the right side.



just type in why you want to change it and click yes



Click on options for term and hit quick scoring for term xx and you can change grades.



Now just change the grade

	Term Grade	Chapte W09-F	Food C W09-Th	Chapte W09-Th	Food C W08-F	Abioti W08-T	Chapte W07-F	Chapte W07-Th	Plant W07-T	Seed G W06-F	W06-T
dents	Q3	03/21 test 100	03/20 Lab 25	03/20 Hmwk 63	03/14 Hmwk 10	03/11 Lab 20	03/07 test 100	03/06 Hmwk 90	03/04 Lab 10	02/28 Lab 20	02/25 Hmwk 10
	D- 60.28%	74	21	52	9	13	61	72	8	17	9
	- 62.35%	74	22	0	9	8	71	50	0	20	10
	D 64.95%	39	18	30	8	10	68	70	6	14	8
****	C- 72.05%	103	18	60	10	0	81	75	0	20	9
	C 74.03%	55	21	45	9	14	50	81	8	20	9
	B 85.20%	87	22	52	8	15	64	68	7	20	10
	F F0 000/	EO	15	0	_	14	C1	ee	c	17	n

Click Save when you are done. Go back

Click the options button again that you click on before and choose grade posting status and click complete grade changes.

Click yes on the pop up.

*** AFTER YOU ARE DONE PLEASE EMAIL KRYSTAL OR THE TECH GUY SO THEY

CAN POST THE GRADE CHANGE