

Management
Systems -Kick
off Meeting Form

19	Current procedures (Which is follow by the Company)	RA,SWP,SOP, FORMS
20	Process Flow	Daily
21	Emergency Layout / drill	No
22	Any Chemical Usage	polyol and isocyanate
23	Level 1 (45001 & 18001 only)	-
24	Level 2 (45001 & 18001 only)	-
25	RA Team Leaders and Members Name & Designation (45001 & 18001 only)	Team leader- Nagarajan Rajamanickam Manager- karuna moorthy Engineers - Ramesh kumar, Anubhav gaba
26	First Aider (45001 & 18001 only)	S. Ramesh kumar
27	Any Internal or External Audit conducted before, if yes need report Copy.	Yes
28	Out sourced Process	NO
29	Any Exclusion	NO
30	Certification Body (Preferred)	NO
31	Preferred Certification Date	NO
32	Prepared By (Name & Designation)	S.Ramesh kumar - Engineer
33	Reviewed By (Name & Designation)	Karuna moorthy - Manager
34	Approved By (Name & Designation)	Nagarajan Rajamanickam -managing director
35	Committee Members (Name & Designation)	Managing Director- Nagarajan Rajamanickam Manager- karuna moorthy Engineers - Ramesh kumar, Anubhav gaba

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		Supervisors- Hanumath Nagenranath, Tushar
36	Any Other Information	NO
Consultant :		Client :
Principle Consultant (Name / Sign / Date)		Name / Designation / Sign :