

Your Info Here

Notice of Lien/Collections Intent

Customer Info

Dear Customer,

This notice of Lien Intent is to inform you that Your Company, who completed work for you on January 1, 2022, is demanding payment of \$1,234.56 for services rendered. This includes the \$1000 in late fees that will be applied February 1st, 2022.

Payment must be made via **Cashier's Check by 2/1/2022**. If payment is not received by **March 1st 2022**, we will be forced to file with a collections agency and/or file a lien against your property for the remaining balance of \$7,891.23. This action may have an adverse affect on your credit.

Please mail us a cashier's check to:

Your Company Info Here

Thank you,
Your Info Here