



Strawberry Hill Music Studio

Address: 14 Commercial Boulevard,
Suite 115, Novato, CA, 94949
(415) 702-0343
info@strawberryhillmusic.com

Internship Program

About the Program:

At Strawberry Hill Music, we value our interns as possible employees, which means that we want you to not only take care of the space, but work on material and learn different process. We want to help you develop your strengths and grow your weakness, until they are not anymore.

In return we need someone reliable, punctual and always ready to learn new things. Moreover, we need someone that knows how to communicate and take directions, but who will also know how to do things on their own and think outside of the box.

Requirements:

- Still in school or up to 1 year after graduation
- Unpaid - can be used for School credit
- At least a Junior (3rd year) in an accredited University
- Willing to work up to 20 hours a week, with at least one day at the studio (8 hours - usually 9AM to 5PM) and other hours done remotely.
- 7 to 8 weeks during the Summer Semester (Can be extended)
- 14 to 15 weeks during the Fall and Spring Semesters (Can be extended)

Internship duties at the Studio:

- Get to the Studio in Novato (14 Commercial Boulevard, Suite 115) at 9AM, unless told otherwise. Sometimes, we will tell you that you can work from home, on your own computer and send us the files we need (You will be told at least 24 hours in advance).
- Open and close the Studio
- Vacuum and take regular care of the studio space.
- Make coffee
- Run errands
- Turn computers and equipment on and off
- Receive possible mail/ packages
- Possibly answer phone calls
- Possibly wash dishes and/or put them in the dishwasher.

Internship music/sound duties:

- Music / Sound editing of podcast material
- ADR / Voice-over editing and clean-up
- Composition / Orchestration / Arranging
- Minor pre-mixing of music and/or sound design

If you are interested, please let us know and fill out this form:

<https://goo.gl/forms/4oddGAAisoUwtUk22>